

# University of Phoenix - Prior Learning Assessment - Corporate Articulation

## YUM! UNIVERSITY

### Credit Recommendation Guide (CRG)



The following courses have been evaluated by Corporate Articulation to potentially fulfill General Education or Elective credits for an Undergraduate Degree. In order to receive any of the credits recommended below, students should submit supporting documents to Prior Learning Assessment. For more information on PLA visit: [ecampus.phoenix.edu/pla](http://ecampus.phoenix.edu/pla) or contact the department toll free at 866-440-4707.

\*NOTE: Fees are applicable for credits evaluated.

PLA will not award credit for certifications or coursework that duplicates the content of credits earned through PLA, transfer credit, National Testing Program credit or University of Phoenix.

Clock hour to semester credit hour conversions are made based on current academic standards as outlined in the academic policy of the University.

#### University of Phoenix Equivalency: (General Education or Elective category to which credit can be applied)

Combinable: Courses may only be combined with courses of similar content, modality and General Education/Elective areas.

Non-Academic: Lack of college level theory and/or principle necessary for credit recognition. Company specific and skill-based training.

Too Few Hours: Courses/training that cannot receive credit because they are less than 1 hour total in length. Similar content in a 1(+) hour timeframe may be eligible for credit.

Applicable Hours: Indicates the total amount of actual learning time. Any breaks or lunch time included in the initial clock hours have been removed.

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
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**\*NOTE - SOME TRAININGS FOR eCORNELL HAVE BEEN PRE-EVALUATED BY THE AMERICAN COUNCIL ON EDUCATION (ACE). PLEASE VISIT [WWW.ACENET.EDU](http://WWW.ACENET.EDU) FOR A BREAKDOWN OF THE CREDIT AWARDS. FOR COURSEWORK CURRENTLY LISTED ON ACE WEBSITE, STUDENTS SHOULD REQUEST AN OFFICIAL ACE TRANSCRIPT AND SUBMIT IT FOR EVALUATION BY UOPX OFFICE OF ADMISSION. STUDENTS CAN ALSO VISIT THE eCORNELL CREDIT RECOMMENDATION GUIDE, LOCATED ON [WWW.PHOENIX.EDU](http://WWW.PHOENIX.EDU). FOR CREDIT RECOMMENDATIONS.**

	ADVANCED MEAT TOPPINGS	CLASSROOM	01/2002-12/2004	22 HOURS	22	0.5	SCIENCE / TECHNOLOGY
	CAREER DEVELOPMENT	CLASSROOM	01/2002-12/2004	7 HOURS	7	0	NON-ACADEMIC
	FINANCE COLLEGE	CLASSROOM	01/2002-12/2004	21 HOURS	21	1	INTERDISCIPLINARY / ELECTIVE
	MULTIBRAND COLLEGE	CLASSROOM	01/2002-12/2004	19 HOURS	19	1	INTERDISCIPLINARY / ELECTIVE
	COACHING LEADERS	CLASSROOM	01/2002-12/2004	16 HOURS	16	1	INTERDISCIPLINARY / ELECTIVE
	HR COLLEGE	CLASSROOM	01/2002-12/2004	28 HOURS	28	1.5	INTERDISCIPLINARY / ELECTIVE

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	OPS COLLEGE	CLASSROOM	01/2002-12/2004	5 DAYS OR 32.5 HOURS	5 DAYS OR 32.5 HOURS	2	INTERDISCIPLINARY / ELECTIVE
	RESTAURANT STAFFING	CLASSROOM	01/2002-12/2004	14 HOURS	14	0.5	INTERDISCIPLINARY / ELECTIVE
	YUM! TOTAL REWARDS	CLASSROOM	01/2002-12/2004	21 HOURS	21	1	INTERDISCIPLINARY / ELECTIVE
	PRODUCT EXCELLENCE COLLEGE	CLASSROOM	01/2002-12/2004	77 HOURS	77	5	INTERDISCIPLINARY / ELECTIVE
	SUPPLY CHAIN MANAGEMENT	CLASSROOM	01/2002-12/2004	21 HOURS	21	1	INTERDISCIPLINARY / ELECTIVE
	ONE SYSTEM LEADERSHIP	CLASSROOM	01/2002-12/2004	28 HOURS	28	1.5	INTERDISCIPLINARY / ELECTIVE
	THE SITE COURSE	CLASSROOM	01/2002-12/2004	28 HOURS	28	1.5	INTERDISCIPLINARY / ELECTIVE
	BEAT YEAR AGO	CLASSROOM	01/2002-12/2004	27.5 HOURS	27.5	1.5	INTERDISCIPLINARY / ELECTIVE
	GLOBAL FRANCHISE PARTNERING	CLASSROOM	01/2002-12/2004	28 HOURS	28	1.5	INTERDISCIPLINARY / ELECTIVE
	DEVELOPMENT COLLEGE	CLASSROOM	01/2002-12/2004	35 HOURS	35	2	INTERDISCIPLINARY / ELECTIVE
	THE BUILDING COURSE - DEVELOPMENTAL COLLEGE	CLASSROOM	01/2002-12/2004	4 DAYS OR 26 HOURS	4 DAYS OR 26 HOURS	1.5	INTERDISCIPLINARY / ELECTIVE
	THE BUILDING COURSE - ASIA MARCH 2004	CLASSROOM	01/2002-12/2004	22 HOURS	22	1	INTERDISCIPLINARY / ELECTIVE
	BUILD A GREAT RESTAURANT ROADMAP	CLASSROOM	01/2002-12/2004	7 HOURS	7	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	HIGH IMPACT COACHING	CLASSROOM	01/2002-12/2004	16 HOURS	16	1	INTERDISCIPLINARY / ELECTIVE
	MULTIBRAND OPERATIONS COURSE	CLASSROOM	01/2002-12/2004	19 HOURS	19	1	INTERDISCIPLINARY / ELECTIVE
	STRATEGIC, FINANCIAL, AND TACTICAL PLANNING	CLASSROOM	01/2002-12/2004	14 HOURS	14	0.5	INTERDISCIPLINARY / ELECTIVE
	LEADING MULTIPLE RESTAURANTS	CLASSROOM	01/2002-12/2004	163 HOURS	163	3.5	INTERDISCIPLINARY / ELECTIVE
	LEADING A SHIFT	CLASSROOM	01/2002-12/2004	158 HOURS	158	7.5	INTERDISCIPLINARY / ELECTIVE

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	LEADING A RESTAURANT	CLASSROOM	01/2002-12/2004	464 HOURS	464	26.5	INTERDISCIPLINARY / ELECTIVE
	LEAD A TEAM	CLASSROOM	01/2002-12/2004	16 HOURS	16	1	INTERDISCIPLINARY / ELECTIVE
	GETTING READY TO LEAD	CLASSROOM	01/2002-12/2004	8 HOURS	8	0.5	INTERDISCIPLINARY / ELECTIVE
	PRINCIPLES OF PROGRAM FACILITATION 1	CLASSROOM	01/2002-12/2004	8 HOURS	8	0.5	INTERDISCIPLINARY / ELECTIVE
	PRINCIPLES OF PROGRAM FACILITATION 2	CLASSROOM	01/2002-12/2004	8 HOURS	8	0.5	INTERDISCIPLINARY / ELECTIVE
	<b>CULTURAL EXCELLENCE COURSES</b>						
	UNDERSTANDING THE YUM! DYNASTY: HOW WE WIN...HOW WE LEAD	SELF-PACED	01/2005-12/2009	45 MINS	0	0	NON-ACADEMIC
	ACHIEVING BREAKTHROUGH RESULTS	CLASSROOM	01/2005-12/2009	2 DAYS	13	0.5	INTERDISCIPLINARY / ELECTIVE
	ACHIEVING BREAKTHROUGH RESULTS WITH HWWT2	CLASSROOM	01/2005-12/2009	1 DAY	7.25	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	ABR SUSTAINABILITY: HOW TO GET BREAKTHROUGH IN YOUR THINKING TIME	SELF-PACED	01/2005-12/2009	45 MINS	0	0	TOO FEW HOURS
	ABR ADVENTURE GUIDE TRAIN THE TRAINER	CLASSROOM	01/2005-12/2009	1 DAY	7.25	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	<b>FUNCTIONAL EXCELLENCE COURSES</b>						
	<b>FINANCE</b>						
	FINANCE COLLEGE	CLASSROOM	01/2005-12/2009	2 DAYS	14.5	0.5	INTERDISCIPLINARY / ELECTIVE
	TACO BELL FRANCHISE FINANCE COLLEGE: FINANCE AND INVESTMENTS	CLASSROOM	01/2005-12/2009	2 DAYS	0	0	NON-ACADEMIC
	TACO BELL FRANCHISE FINANCE COLLEGE: PLANNING AND ANALYSIS	CLASSROOM	01/2005-12/2009	2 DAYS	0	0	NON-ACADEMIC
	<b>HUMAN RESOURCES</b>						
	ESSENTIALS OF HUMAN RESOURCES	SELF-PACED	01/2005-12/2009	45 MINS	0	0	TOO FEW HOURS
	HR CURRICULUM/ECORNELL COURSES*	SELF-PACED	01/2005-12/2009	VARIES	*PLEASE SEE THE ABOVE NOTE ON HOW TO RECEIVE POTENTIAL CREDIT FOR THIS COURSE		
	HOW WE VISIT A RESTAURANT	CLASSROOM	01/2005-12/2009	2 HOURS	0	0	NON-ACADEMIC
	BUILDING A GREAT RESTAURANT ROADMAP: RESTAURANT SUPPORT CENTER WORKSHOP	CLASSROOM	01/2005-12/2009	3.5 HOURS	3.5	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	A DAY IN THE LIFE OF AN RGM	CLASSROOM	01/2005-12/2009	3 HOURS	0	0	NON-ACADEMIC

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	A WEEK IN THE LIFE OF AN AREA COACH: AREA COACH SUCCESS ROUTINES	CLASSROOM	01/2005-12/2009	3 HOURS	0	0	NON-ACADEMIC
	ESSENTIALS OF OPERATIONS FOR NON-OPERATORS	CLASSROOM	01/2005-12/2009	1.5 DAYS	11.5	0.5	INTERDISCIPLINARY / ELECTIVE
	ADVANCE OPERATIONS: ANALYZING AND DRIVING PERFORMANCE	CLASSROOM	01/2005-12/2009	3 DAYS	21.75	1	INTERDISCIPLINARY / ELECTIVE
	ESSENTIALS OF FRANCHISING	CLASSROOM	01/2005-12/2009	3 DAYS	21.75	1	INTERDISCIPLINARY / ELECTIVE
	ESSENTIALS OF INSIGHT MARKETING I	CLASSROOM	01/2005-12/2009	2.5 DAYS	18.75	1	INTERDISCIPLINARY / ELECTIVE
	ESSENTIALS OF INSIGHT MARKETING II	CLASSROOM	01/2005-12/2009	2.5 DAYS	18.75	1	INTERDISCIPLINARY / ELECTIVE
	INSIGHT MARKETING INNOVATION CHALLENGE	SELF-PACED	01/2005-12/2009	1 HOUR	1	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	<b>PROFESSIONAL EXCELLENCE COURSES</b>						
	COMMUNICATION AND LISTENING	CLASSROOM	01/2005-12/2009	4 HOURS	4	COMBINABLE	COMMUNICATION ARTS
	RELATIONSHIP VERSATILITY	CLASSROOM	01/2005-12/2009	1 DAY	7.25	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	BRAND YOU	CLASSROOM	01/2005-12/2009	3 HOURS	3	0	NON-ACADEMIC
	CAREER DEVELOPMENT WORKSHOP	CLASSROOM	01/2005-12/2009	4 HOURS	0	0	NON-ACADEMIC
	ADAPTING TO CHANGE	CLASSROOM	01/2005-12/2009	4 HOURS	4	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	LEADING CHANGE	CLASSROOM	01/2005-12/2009	4 HOURS	4	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	EMOTIONAL INTELLIGENCE	CLASSROOM	01/2005-12/2009	2 HOURS	2	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	ESSENTIALS OF FACILITATING ENGAGING PRESENTATIONS	CLASSROOM	01/2005-12/2009	2 DAYS	14.5	0.5	INTERDISCIPLINARY / ELECTIVE
	MASTERING FACILITATING ENGAGING PRESENTATIONS	CLASSROOM	01/2005-12/2009	2 DAYS	14.5	0.5	INTERDISCIPLINARY / ELECTIVE
	INFLUENTIAL LEADERSHIP	CLASSROOM	01/2005-12/2009	1 DAY	7.25	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	UNDERSTANDING CONFLICT STYLES AT WORK: TKI	CLASSROOM	01/2005-12/2009	2.5 HOURS	2.5	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	WORKING THROUGH AND RESOLVING CONFLICT	CLASSROOM	01/2005-12/2009	1 DAY	7.25	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	<b>LEADERSHIP AND MANAGEMENT EXCELLENCE</b>						

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	TAKING PEOPLE WITH YOU	CLASSROOM	01/2005-12/2009	2.5 DAYS	18.75	1	INTERDISCIPLINARY / ELECTIVE
	INDIVIDUAL DEVELOPMENT PLANNING (IDP) WORKSHOP	CLASSROOM	01/2005-12/2009	2.5 HOURS	0	0	NON-ACADEMIC
	END OF YEAR PERFORMANCE APPRAISALS AND PLANNING	CLASSROOM	01/2005-12/2009	3 HOURS	0	0	NON-ACADEMIC
	LEADING TEAMS THE YUM! WAY	CLASSROOM	01/2005-12/2009	2 DAYS	14.5	0.5	INTERDISCIPLINARY / ELECTIVE
	BUILDING AN ENVIRONMENT OF TRUST	CLASSROOM	01/2005-12/2009	4 HOURS	4	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	HIGH IMPACT COACHING	CLASSROOM	01/2005-12/2009	2 DAYS	14.5	0.5	INTERDISCIPLINARY / ELECTIVE
	COACHING LEADERS	CLASSROOM	01/2005-12/2009	2 DAYS	14.5	0.5	INTERDISCIPLINARY / ELECTIVE
	<b>YUM UNIVERSITY TECHNOLOGY E-LEARNING COURSES</b>						
	ACCESS 2002 (OFFICE XP) ADVANCED FOR USE WITH SCREEN READERS	SELF-PACED	01/2005-12/2009	3 HOURS 40 MIN	3.67	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	ACCESS 2002 (OFFICE XP): LEVEL 1	SELF-PACED	01/2005-12/2009	3 HOURS 40 MIN	3.67	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	ACCESS™ 2002 (OFFICE XP): LEVEL 1 (FOR USE WITH SCREEN READERS)	SELF-PACED	01/2005-12/2009	3 HOURS 40 MIN	3.67	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	ACCESS™ 2002 (OFFICE XP): LEVEL 2	SELF-PACED	01/2005-12/2009	3 HOURS 29 MIN	3.48	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	ACCESS™ 2002 (OFFICE XP): LEVEL 2 (FOR USE WITH SCREEN READERS)	SELF-PACED	01/2005-12/2009	3 HOURS 29 MIN	3.48	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	ACCESS™ 2002 (OFFICE XP): LEVEL 3	SELF-PACED	01/2005-12/2009	3 HOURS 40 MIN	3.67	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	ACCESS™ 2002 (OFFICE XP): LEVEL 4	SELF-PACED	01/2005-12/2009	3 HOURS 36 MIN	3.6	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	ACCESS™ 2003: CREATING QUERIES	SELF-PACED	01/2005-12/2009	1 HOUR 49 MIN	1.82	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	ACCESS™ 2003: DESIGNING A DATABASE	SELF-PACED	01/2005-12/2009	1 HOUR 56 MIN	1.93	COMBINABLE	INTERDISCIPLINARY / ELECTIVE

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	ACCESS™ 2003: IMPROVING THE EFFECTIVENESS OF A DATABASE	SELF-PACED	01/2005-12/2009	2 HOURS 30 MIN	2.5	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	ACCESS™ 2003: IMPROVING USABILITY WITH ACCESS MACROS	SELF-PACED	01/2005-12/2009	1 HOUR 20 MIN	1.33	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	ACCESS™ 2003: INTEGRATING ACCESS WITH THE WEB, AND OFFICE APPLICATIONS	SELF-PACED	01/2005-12/2009	2 HOURS 22 MIN	2.37	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	ACCESS™ 2003: LEVEL 1	SELF-PACED	01/2005-12/2009	4 HOURS 40 MIN	4.66	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	ACCESS™ 2003: LEVEL 1 (FOR USE WITH SCREEN READERS)	SELF-PACED	01/2005-12/2009	3 HOURS 22 MIN	3.37	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	ACCESS™ 2003: LEVEL 2	SELF-PACED	01/2005-12/2009	5 HOURS 13 MIN	5.22	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	ACCESS™ 2003: LEVEL 2 (FOR USE WITH SCREEN READERS)	SELF-PACED	01/2005-12/2009	3 HOURS 3 MIN	3.05	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	ACCESS™ 2003: LEVEL 3	SELF-PACED	01/2005-12/2009	5 HOURS 30 MIN	5.5	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	ACCESS™ 2003: LEVEL 3 (FOR USE WITH SCREEN READERS)	SELF-PACED	01/2005-12/2009	3 HOURS 1 MIN	3.02	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	ACCESS™ 2003: LEVEL 4	SELF-PACED	01/2005-12/2009	4 HOURS 46 MIN	4.77	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	ACCESS™ 2003: LEVEL 4 (FOR USE WITH SCREEN READERS)	SELF-PACED	01/2005-12/2009	3 HOURS 8 MIN	3.13	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	ACCESS™ 2003: MAINTAINING EXISTING DATABASES	SELF-PACED	01/2005-12/2009	2 HOURS 7 MIN	2.12	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	ACCESS™ 2003: OPTIMIZING AND SECURING ACCESS DATABASE APPLICATIONS	SELF-PACED	01/2005-12/2009	2 HOURS 22 MIN	2.36	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	ACCESS™ 2003: STRUCTURE AND ANALYZE DATA WITH ADVANCED QUERIES	SELF-PACED	01/2005-12/2009	1 HOUR 38 MIN	1.63	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	ACCESS™ 2003: WORKING WITH FORMS	SELF-PACED	01/2005-12/2009	1 HOUR 17 MIN	1.28	COMBINABLE	INTERDISCIPLINARY / ELECTIVE

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	ACCESS™ 2003: WORKING WITH REPORTS	SELF-PACED	01/2005-12/2009	2 HOUR 40 MIN	2.67	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	ACCESS™ 2007: LEVEL 1 (SECOND EDITION)	SELF-PACED	01/2005-12/2009	7 HOURS 30 MIN	7.5	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	ACCESS™ 2007: LEVEL 2 (SECOND EDITION)	SELF-PACED	01/2005-12/2009	6 HOURS 15 MIN	6.25	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	ACCESS™ 2007: LEVEL 3 (SECOND EDITION)	SELF-PACED	01/2005-12/2009	5 HOURS 30 MIN	5.5	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	ACCESS™ 2007: LEVEL 4 (SECOND EDITION)	SELF-PACED	01/2005-12/2009	5 HOURS 15 MIN	5.25	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	ACCESS™ 2007: NEW FEATURE	SELF-PACED	01/2005-12/2009	3 HOURS 15 MIN	3.25	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	ACROBAT 7.0: NEW FEATURES	SELF-PACED	01/2005-12/2009	1 HOUR 32 MIN	1.53	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	ACROBAT 8.0: LEVEL 1	SELF-PACED	01/2005-12/2009	6 HOURS 32 MIN	6.53	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	ACROBAT 8.0: NEW FEATURES	SELF-PACED	01/2005-12/2009	5 HOURS 49 MIN	5.82	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	ACROBAT® 7.0: LEVEL 1 (PART 1)	SELF-PACED	01/2005-12/2009	4 HOURS 18 MIN	4.3	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	ACROBAT® 7.0: LEVEL 1 (PART 2)	SELF-PACED	01/2005-12/2009	2 HOURS 34 MIN	2.57	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	ACROBAT® 7.0: LEVEL 2 (PART 1)	SELF-PACED	01/2005-12/2009	3 HOURS 6 MIN	3.1	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	ACROBAT® 7.0: LEVEL 2 (PART 2)	SELF-PACED	01/2005-12/2009	4 HOURS 2 MIN	4.03	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	ACROBAT® 9.0 PRO: LEVEL 1	SELF-PACED	01/2005-12/2009	5 HOURS 35 MIN	5.58	COMBINABLE	INTERDISCIPLINARY / ELECTIVE

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	ACROBAT® 9.0 PRO: LEVEL 2	SELF-PACED	01/2005-12/2009	4 HOURS 45 MIN	4.75	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	EXCEL® 2001: LEVEL 1 MACINTOSH	SELF-PACED	01/2005-12/2009	3 HOURS 30 MIN	3.5	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	EXCEL® 2001: LEVEL 2 MACINTOSH	SELF-PACED	01/2005-12/2009	3 HOURS 30 MIN	3.5	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	EXCEL® 2001: LEVEL 3 MACINTOSH	SELF-PACED	01/2005-12/2009	3 HOURS 30 MIN	3.5	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	EXCEL® 2002 (OFFICE XP): ADVANCED	SELF-PACED	01/2005-12/2009	3 HOURS 24 MIN	3.4	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	EXCEL® 2002 (OFFICE XP): ADVANCED (FOR USE WITH SCREEN READERS)	SELF-PACED	01/2005-12/2009	3 HOURS 20 MIN	3.33	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	EXCEL® 2002 (OFFICE XP): LEVEL 1	SELF-PACED	01/2005-12/2009	3 HOURS 30 MIN	3.5	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	EXCEL® 2002 (OFFICE XP): LEVEL 1 (FOR USE WITH SCREEN READERS)	SELF-PACED	01/2005-12/2009	3 HOURS 48 MIN	3.8	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	EXCEL® 2002 (OFFICE XP): LEVEL 2	SELF-PACED	01/2005-12/2009	3 HOURS 28 MIN	3.47	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	EXCEL® 2002 (OFFICE XP): LEVEL 2 (FOR USE WITH SCREEN READERS)	SELF-PACED	01/2005-12/2009	3 HOURS 20 MIN	3.33	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	EXCEL® 2003: ANALYZING AND MANAGING DATA	SELF-PACED	01/2005-12/2009	2 HOURS 9 MIN	2.15	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	EXCEL® 2003: COLLABORATING WITH WORKBOOKS	SELF-PACED	01/2005-12/2009	2 HOURS 58 MIN	2.97	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	EXCEL® 2003: FORMATTING EXCEL	SELF-PACED	01/2005-12/2009	4 HOURS 12 MIN	4.2	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	EXCEL® 2003: INTRO TO VBA	SELF-PACED	01/2005-12/2009	8 HOURS 30 MIN	8.5	COMBINABLE	INTERDISCIPLINARY / ELECTIVE

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	EXCEL® 2003: INTRODUCTION TO VBA	SELF-PACED	01/2005-12/2009	6 HOURS 41 MIN	6.68	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	EXCEL® 2003: LEVEL 1	SELF-PACED	01/2005-12/2009	5 HOURS 45 MIN	5.75	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	EXCEL® 2003: LEVEL 1 (FOR USE WITH SCREEN READERS)	SELF-PACED	01/2005-12/2009	6 HOURS 41 MIN	6.68	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	EXCEL® 2003: LEVEL 2	SELF-PACED	01/2005-12/2009	4 HOURS 50 MIN	4.83	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	EXCEL® 2003: LEVEL 2 (FOR USE WITH SCREEN READERS)	SELF-PACED	01/2005-12/2009	3 HOURS 12 MIN	3.2	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	EXCEL® 2003: LEVEL 3	SELF-PACED	01/2005-12/2009	4 HOURS 31 MIN	4.52	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	EXCEL® 2003: LEVEL 3 (FOR USE WITH SCREEN READERS)	SELF-PACED	01/2005-12/2009	3 HOURS 12 MIN	3.2	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	EXCEL® 2003: MANIPULATING WORKBOOKS	SELF-PACED	01/2005-12/2009	1 HOUR 31 MIN	1.52	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	EXCEL® 2003: WORKING WITH EXISTING WORKBOOKS	SELF-PACED	01/2005-12/2009	2 HOURS 23 MIN	2.38	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	EXCEL® 2003: WRITING FORMULAS	SELF-PACED	01/2005-12/2009	1 HOUR 47 MIN	1.78	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	EXCEL® 2004: LEVEL 1 MACINTOSH	SELF-PACED	01/2005-12/2009	5 HOURS 14 MIN	5.23	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	EXCEL® 2004: LEVEL 2 MACINTOSH	SELF-PACED	01/2005-12/2009	4 HOURS 58 MIN	4.96	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	EXCEL® 2007: LEVEL 1 (SECOND EDITION)	SELF-PACED	01/2005-12/2009	6 HOURS 30 MIN	6.5	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	EXCEL® 2007: LEVEL 2 (SECOND EDITION) NEW!	SELF-PACED	01/2005-12/2009	6 HOURS	6	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	EXCEL® 2007: LEVEL 3 (SECOND EDITION) NEW!	SELF-PACED	01/2005-12/2009	8 HOURS 15 MIN	8.25	COMBINABLE	INTERDISCIPLINARY / ELECTIVE

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
	EXCEL® 2007: NEW FEATURES	SELF-PACED	01/2005-12/2009	4 HOURS	4	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	FIREFOX 3: INTRODUCTION	SELF-PACED	01/2005-12/2009	5 HOURS 7 MIN	5.12	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	FRONTPAGE® 2003: CREATING A BASIC WEBPAGE	SELF-PACED	01/2005-12/2009	1 HOUR 56 MIN	1.93	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	FRONTPAGE® 2003: CREATING AN INTERACTIVE WEBPAGE	SELF-PACED	01/2005-12/2009	3 HOURS 4 MIN	3.07	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	FRONTPAGE® 2003: ENHANCING WEBPAGES	SELF-PACED	01/2005-12/2009	2 HOURS 1 MIN	2.02	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	FRONTPAGE® 2003: LEVEL 1	SELF-PACED	01/2005-12/2009	5 HOURS 3 MIN	5.05	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	FRONTPAGE® 2003: LEVEL 1 (FOR USE WITH SCREEN READERS)	SELF-PACED	01/2005-12/2009	2 HOURS 53 MIN	2.88	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	FRONTPAGE® 2003: LEVEL 2	SELF-PACED	01/2005-12/2009	4 HOURS 40 MIN	4.67	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	FRONTPAGE® 2003: LEVEL 2 (FOR USE WITH SCREEN READERS)	SELF-PACED	01/2005-12/2009	3 HORUS 22 MIN	3.37	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	FRONTPAGE® 2003: MANAGING A WEBPAGE	SELF-PACED	01/2005-12/2009	1 HOUR 34 MIN	1.57	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	FRONTPAGE® 2003: STRUCTURING AND PUBLISHING A WEBPAGE	SELF-PACED	01/2005-12/2009	1 HOUR 4 MIN	1.07	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	INFOPATH® 2007: CREATING INFOPATH FORMS	SELF-PACED	01/2005-12/2009	6 HOURS 54 MIN	6.9	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	INTERNET EXPLORER 5.0: INTRODUCTION	SELF-PACED	01/2005-12/2009	3 HOURS 30 MIN	3.5	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	INTERNET EXPLORER 5.5: INTRODUCTION	SELF-PACED	01/2005-12/2009	3 HOURS 28 MIN	3.47	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	INTERNET EXPLORER 6.0: INTRODUCTION	SELF-PACED	01/2005-12/2009	3 HOURS 28 MIN	3.47	COMBINABLE	INTERDISCIPLINARY / ELECTIVE

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
	INTERNET EXPLORER 7.0: INTRODUCTION	SELF-PACED	01/2005-12/2009	6 HOURS 49 MIN	6.82	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	INTRODUCTION TO PERSONAL COMPUTERS: USING WINDOWS VISTA™	SELF-PACED	01/2005-12/2009	4 HOURS 2 MIN	4.03	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	INTRODUCTION TO PERSONAL COMPUTERS: USING WINDOWS VISTA™	SELF-PACED	01/2005-12/2009	4 HOURS 2 MIN	4.03	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	INTRODUCTION TO PERSONAL COMPUTERS: USING WINDOWS XP	SELF-PACED	01/2005-12/2009	1 HOUR 34 MIN	1.57	0	INTERDISCIPLINARY / ELECTIVE
	INTRODUCTION TO PERSONAL COMPUTERS: USING WINDOWS XP	SELF-PACED	01/2005-12/2009	1 HOUR 34 MIN	1.57	0	INTERDISCIPLINARY / ELECTIVE
	INTRODUCTION TO TABLET PCS	SELF-PACED	01/2005-12/2009	2 HOURS 8 MIN	2.13	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	MACINTOSH OS 9.0: INTRODUCTION (TUTORIAL)	SELF-PACED	01/2005-12/2009	3 HOURS 36 MIN	3.6	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	MACINTOSH OS 9.0: INTRODUCTION (COURSE)	SELF-PACED	01/2005-12/2009	3 HOUR 36 MIN	3.6	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	OFFICE 2007: NEW FEATURES	SELF-PACED	01/2005-12/2009	6 HOURS 39 MIN	6.65	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	ONENOTE® 2007	SELF-PACED	01/2005-12/2009	5 HOURS 7 MIN	5.12	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	OPENOFFICE BASE 2.3	SELF-PACED	01/2005-12/2009	6 HOURS 19 MIN	6.32	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	OPENOFFICE CALC 2.3	SELF-PACED	01/2005-12/2009	5 HOURS 45 MIN	5.75	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	OPENOFFICE IMPRESS 2.3	SELF-PACED	01/2005-12/2009	7 HOURS 6 MIN	7.1	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	OPENOFFICE WRITER 2.3	SELF-PACED	01/2005-12/2009	8 HOURS 27 MIN	8.45	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	OUTLOOK® 2002 (OFFICE XP): ADVANCED	SELF-PACED	01/2005-12/2009	3 HOURS 29 MIN	3.48	COMBINABLE	INTERDISCIPLINARY / ELECTIVE

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
	OUTLOOK® 2002 (OFFICE XP): INTRODUCTION	SELF-PACED	01/2005-12/2009	3 HOURS 30 MIN	3.5	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	OUTLOOK® 2002 (OFFICE XP): LEVEL 1(FOR USE WITH SCREEN READERS)	SELF-PACED	01/2005-12/2009	10 HOURS 30 MIN	10.5	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	OUTLOOK® 2002 (OFFICE XP): LEVEL 2(FOR USE WITH SCREEN READERS)	SELF-PACED	01/2005-12/2009	3 HOURS 3 MIN	3.05	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	OUTLOOK® 2003: COMMUNICATING, CUSTOMIZING AND ORGANIZING	SELF-PACED	01/2005-12/2009	3 HOURS 10 MIN	3.17	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	OUTLOOK® 2003: LEVEL 1	SELF-PACED	01/2005-12/2009	5 HOURS 46 MIN	5.77	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	OUTLOOK® 2003: LEVEL 1 (FOR USE WITH SCREEN READERS)	SELF-PACED	01/2005-12/2009	2 HOURS 56 MIN	2.93	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	OUTLOOK® 2003: LEVEL 2	SELF-PACED	01/2005-12/2009	4 HOURS 30 MIN	4.5	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	OUTLOOK® 2003: LEVEL 2 (FOR USE WITH SCREEN READERS)	SELF-PACED	01/2005-12/2009	3 HOURS 1 MIN	3.02	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	OUTLOOK® 2003: LEVEL 3	SELF-PACED	01/2005-12/2009	5 HOURS 30 MIN	5.5	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	OUTLOOK® 2003: LEVEL 3 (FOR USE WITH SCREEN READERS)	SELF-PACED	01/2005-12/2009	3 HOURS 1 MIN	3.02	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	OUTLOOK® 2003: MANAGING YOUR SCHEDULE	SELF-PACED	01/2005-12/2009	1 HOUR 56 MIN	1.93	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	OUTLOOK® 2003: OPTIMIZING OUTLOOK	SELF-PACED	01/2005-12/2009	1 HOUR 24 MIN	1.4	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	OUTLOOK® 2003: ORGANIZING YOUR WORK	SELF-PACED	01/2005-12/2009	2 HOURS 24 MIN	2.4	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	OUTLOOK® 2003: WORKING OFFLINE AND WITH ITEMS	SELF-PACED	01/2005-12/2009	2 HOURS 18 MIN	2.3	COMBINABLE	INTERDISCIPLINARY / ELECTIVE

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
	OUTLOOK® 2003: WORKING WITH MESSAGES	SELF-PACED	01/2005-12/2009	2 HOURS 18 MIN	2.3	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	OUTLOOK® 2007: LEVEL 1 (SECOND EDITION)	SELF-PACED	01/2005-12/2009	8 HOURS 30 MIN	8.5	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	OUTLOOK® 2007: LEVEL 2 (SECOND EDITION)	SELF-PACED	01/2005-12/2009	8 HOURS 15 MIN	8.25	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	OUTLOOK® 2007: LEVEL 3 (SECOND EDITION)	SELF-PACED	01/2005-12/2009	6 HOURS 45 MIN	6.75	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	OUTLOOK® 2007: NEW FEATURES	SELF-PACED	01/2005-12/2009	6 HOURS 10 MIN	6.17	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	POWERPOINT 2002 (OFFICE XP): ADVANCED	SELF-PACED	01/2005-12/2009	3 HOURS 30 MIN	3.5	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	POWERPOINT 2002 (OFFICE XP): ADVANCED (FOR USE WITH SCREEN READERS)	SELF-PACED	01/2005-12/2009	3 HOURS 30 MIN	3.5	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	POWERPOINT 2002 (OFFICE XP): INTRODUCTION	SELF-PACED	01/2005-12/2009	3 HOURS 28 MIN	3.47	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	POWERPOINT 2002 (OFFICE XP): INTRODUCTION (FOR USE WITH SCREEN READERS)	SELF-PACED	01/2005-12/2009	3 HOURS 28 MIN	3.47	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	POWERPOINT 2003: CREATING A BASIC PRESENTATION	SELF-PACED	01/2005-12/2009	2 HOURS 14 MIN	2.23	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	POWERPOINT 2003: DELIVERING PRESENTATIONS	SELF-PACED	01/2005-12/2009	2 HOURS 23 MIN	2.38	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	POWERPOINT 2003: LEVEL 1	SELF-PACED	01/2005-12/2009	4 HOURS 48 MIN	4.8	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	POWERPOINT 2003: LEVEL 2	SELF-PACED	01/2005-12/2009	5 HOURS 18 MIN	5.3	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	POWERPOINT 2003: MODIFYING PRESENTATIONS	SELF-PACED	01/2005-12/2009	3 HOURS 33 MIN	3.55	COMBINABLE	INTERDISCIPLINARY / ELECTIVE

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
	POWERPOINT 2003: WORKING WITH TABLES, CHARTS, AND DIAGRAMS	SELF-PACED	01/2005-12/2009	1 HOUR 54 MIN	1.9	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	POWERPOINT® 2003: LEVEL 2 (FOR USE WITH SCREEN READERS)	SELF-PACED	01/2005-12/2009	3 HOURS 12 MIN	3.2	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	POWERPOINT® 2004: LEVEL 1 MACINTOSH	SELF-PACED	01/2005-12/2009	4 HOURS 46 MIN	4.77	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	POWERPOINT® 2004: LEVEL 2 MACINTOSH	SELF-PACED	01/2005-12/2009	4 HOURS 36 MIN	4.6	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	POWERPOINT® 2007: LEVEL 1 (FOR USE WITH SCREEN READERS)	SELF-PACED	01/2005-12/2009	2 HOURS 48 MIN	2.8	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	POWERPOINT® 2007: LEVEL 1 (SECOND EDITION)	SELF-PACED	01/2005-12/2009	8 HOURS 30 MIN	8.5	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	POWERPOINT® 2007: LEVEL 2 (SECOND EDITION)	SELF-PACED	01/2005-12/2009	8 HOURS 15 MIN	8.25	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	POWERPOINT® 2007: NEW FEATURES	SELF-PACED	01/2005-12/2009	3 HOURS 45 MIN	3.75	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	PROJECT 2003: CREATING AND MODIFYING A PROJECT PLAN	SELF-PACED	01/2005-12/2009	3 HOURS 34 MIN	3.57	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	PROJECT 2003: PROFESSIONAL	SELF-PACED	01/2005-12/2009	4 HOURS 54 MIN	4.9	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	PROJECT 2003: WEB ACCESS	SELF-PACED	01/2005-12/2009	5 HOURS 22 MIN	5.37	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	PROJECT 2003: WORKING WITH AN IMPLEMENTED PROJECT PLAN	SELF-PACED	01/2005-12/2009	3 HOURS 26 MIN	3.43	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	PROJECT 2007: LEVEL 1	SELF-PACED	01/2005-12/2009	5 HOURS 26 MIN	5.43	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	PROJECT 2007: LEVEL 1	SELF-PACED	01/2005-12/2009	5 HOURS 26 MIN	5.43	COMBINABLE	INTERDISCIPLINARY / ELECTIVE

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	PROJECT 2007: LEVEL 2	SELF-PACED	01/2005-12/2009	5 HOURS 35 MIN	5.58	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	PROJECT 2007: LEVEL 2	SELF-PACED	01/2005-12/2009	5 HOURS 35 MIN	5.58	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	PROJECT 2007: PROFESSIONAL	SELF-PACED	01/2005-12/2009	5 HOURS 38 MIN	5.63	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	PROJECT 2007: PROFESSIONAL	SELF-PACED	01/2005-12/2009	5 HOURS 38 MIN	5.63	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	PROJECT 2007: WEB ACCESS	SELF-PACED	01/2005-12/2009	7 HOURS 2 MIN	7.03	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	PROJECT 2007: WEB ACCESS	SELF-PACED	01/2005-12/2009	7 HOURS 2 MIN	7.03	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	PUBLISHER 2007	SELF-PACED	01/2005-12/2009	7 HOURS 29 MIN	7.48	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	SHAREPOINT® DESIGNER 2007: LEVEL 1	SELF-PACED	01/2005-12/2009	7 HOURS 59 MIN	7.98	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	SHAREPOINT® DESIGNER 2007: LEVEL 2	SELF-PACED	01/2005-12/2009	3 HOURS 14 MIN	3.23	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	SHAREPOINT® SERVER 2007: INTRODUCTION	SELF-PACED	01/2005-12/2009	6 HOURS 14 MIN	6.23	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	VISIO 2002 PROFESSIONAL: LEVEL 1	SELF-PACED	01/2005-12/2009	3 HOURS 30 MIN	3.5	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	VISIO 2002 PROFESSIONAL: LEVEL 2	SELF-PACED	01/2005-12/2009	3 HOURS 30 MIN	3.5	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	VISIO® 2003 PROFESSIONAL	SELF-PACED	01/2005-12/2009	3 HOURS 14 MIN	3.23	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	VISIO® PROFESSIONAL 2007: LEVEL 1	SELF-PACED	01/2005-12/2009	4 HOURS 14 MIN	4.23	COMBINABLE	INTERDISCIPLINARY / ELECTIVE

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
	VISIO® PROFESSIONAL 2007: LEVEL 1	SELF-PACED	01/2005-12/2009	4 HOURS 14 MIN	4.23	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	VISIO® PROFESSIONAL 2007: LEVEL 2	SELF-PACED	01/2005-12/2009	4 HOURS 35 MIN	4.58	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	VISIO® PROFESSIONAL 2007: LEVEL 2	SELF-PACED	01/2005-12/2009	4 HOURS 35 MIN	4.58	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	VISTA™: LEVEL 1	SELF-PACED	01/2005-12/2009	4 HOURS	4	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	VISTA™: LEVEL 1	SELF-PACED	01/2005-12/2009	4 HOURS	4	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	VISTA™: LEVEL 2	SELF-PACED	01/2005-12/2009	4 HOURS	4	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	VISTA™: LEVEL 2	SELF-PACED	01/2005-12/2009	4 HOURS	4	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	VISTA™: NEW FEATURES	SELF-PACED	01/2005-12/2009	4 HOURS	4	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	VISTA™: NEW FEATURES	SELF-PACED	01/2005-12/2009	4 HOURS	4	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	WHAT'S NEW IN MICROSOFT® OFFICE ONENOTE® 2007	SELF-PACED	01/2005-12/2009	1 HOUR	1	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	WHAT'S NEW IN MICROSOFT® OFFICE OUTLOOK® 2007	SELF-PACED	01/2005-12/2009	1 HOUR	1	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	WHAT'S NEW IN MICROSOFT® OFFICE VISIO® 2007	SELF-PACED	01/2005-12/2009	1 HOUR	1	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	WORD 2002 (OFFICE XP): ADVANCED	SELF-PACED	01/2005-12/2009	3 HOURS 28 MIN	3.47	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	WORD 2002 (OFFICE XP): LEVEL 1	SELF-PACED	01/2005-12/2009	3 HOURS 28 MIN	3.47	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	WORD 2002 (OFFICE XP): LEVEL 1 (FOR USE WITH SCREEN READERS)	SELF-PACED	01/2005-12/2009	3 HOURS 28 MIN	3.47	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	WORD 2002 (OFFICE XP): LEVEL 2	SELF-PACED	01/2005-12/2009	3 HOURS 30 MIN	3.5	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	WORD 2002 (OFFICE XP): LEVEL 2 (FOR USE WITH SCREEN READERS)	SELF-PACED	01/2005-12/2009	3 HOURS 50 MIN	3.83	COMBINABLE	INTERDISCIPLINARY / ELECTIVE

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
	WORD 2002 (OFFICE XP): LEVEL 3 (FOR USE WITH SCREEN READERS)	SELF-PACED	01/2005-12/2009	3 HOURS 15 MIN	3.25	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	WORD 2003: CONTROLLING DOCUMENT INFORMATION	SELF-PACED	01/2005-12/2009	2 HOURS 8 MIN	2.13	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	WORD 2003: CREATING BASIC DOCUMENTS	SELF-PACED	01/2005-12/2009	1 HOUR 52 MIN	1.87	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	WORD 2003: CREATING DOCUMENT TEMPLATES	SELF-PACED	01/2005-12/2009	2 HOURS 35 MIN	2.58	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	WORD 2003: FORMATTING DOCUMENTS	SELF-PACED	01/2005-12/2009	2 HOURS 32 MIN	2.53	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	WORD 2003: GRAPHIC ELEMENTS IN DOCUMENTS	SELF-PACED	01/2005-12/2009	1 HOURS 50 MIN	1.83	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	WORD 2003: LEVEL 1	SELF-PACED	01/2005-12/2009	4 HOURS 36 MIN	4.6	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	WORD 2003: LEVEL 2	SELF-PACED	01/2005-12/2009	5 HOURS 49 MIN	5.82	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	WORD 2003: MAKING DOCUMENTS MORE READABLE	SELF-PACED	01/2005-12/2009	1 HOUR 12 MIN	1.2	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	WORD 2003: MAKING INFORMATION ACCESSIBLE	SELF-PACED	01/2005-12/2009	1 HOUR 24 MIN	1.4	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	WORD 2003: WORKING WITH TABLES AND DATA	SELF-PACED	01/2005-12/2009	1 HOUR 50 MIN	1.83	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	WORD 2007: NEW FEATURES	SELF-PACED	01/2005-12/2009	3 HOURS 30 MIN	3.5	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	WORD® 2003: LEVEL 1 (FOR USE WITH SCREEN READERS)	SELF-PACED	01/2005-12/2009	3 HOURS 8 MIN	3.13	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	WORD® 2003: LEVEL 2 (FOR USE WITH SCREEN READERS)	SELF-PACED	01/2005-12/2009	3 HOURS 2 MIN	3.03	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	WORD® 2003: LEVEL 3 (FOR USE WITH SCREEN READERS)	SELF-PACED	01/2005-12/2009	3 HOURS 16 MIN	3.27	COMBINABLE	INTERDISCIPLINARY / ELECTIVE

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
	WORD® 2004: LEVEL 1 MACINTOSH	SELF-PACED	01/2005-12/2009	5 HOURS 36 MIN	5.6	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	WORD® 2004: LEVEL 2 MACINTOSH	SELF-PACED	01/2005-12/2009	5 HOURS 39 MIN	5.65	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	WORD® 2007: LEVEL 1	SELF-PACED	01/2005-12/2009	9 HOURS	9	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	WORD® 2007: LEVEL 2	SELF-PACED	01/2005-12/2009	9 HOURS	9	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	WORD® 2007: LEVEL 3	SELF-PACED	01/2005-12/2009	8 HOURS 45 MIN	8.75	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	WORD® 2008: LEVEL 1 MACINTOSH	SELF-PACED	01/2005-12/2009	6 HOURS 47 MIN	6.78	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	WORDPERFECT 11: LEVEL 1	SELF-PACED	01/2005-12/2009	3 HOURS 36 MIN	3.6	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	WORDPERFECT 11: LEVEL 2	SELF-PACED	01/2005-12/2009	2 HOURS 45 MIN	2.75	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	WORDPERFECT 11: LEVEL 3	SELF-PACED	01/2005-12/2009	3 HOURS 29 MIN	3.48	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	WORDPERFECT® 12: ADVANCED DOCUMENT MANAGEMENT	SELF-PACED	01/2005-12/2009	6 HOURS 49 MIN	6.82	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	WORDPERFECT® 12: ADVANCED DOCUMENTS	SELF-PACED	01/2005-12/2009	5 HOURS 3 MIN	5.05	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	WORDPERFECT® 12: ADVANCED FORMATTING	SELF-PACED	01/2005-12/2009	5 HOURS 6 MIN	5.1	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	WORDPERFECT® 12: CREATING A DOCUMENT	SELF-PACED	01/2005-12/2009	5 HOURS 10 MIN	5.17	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	WORDPERFECT® 12: MAKING WORDPERFECT WORK FOR YOU	SELF-PACED	01/2005-12/2009	5 HOURS 7 MIN	5.12	COMBINABLE	INTERDISCIPLINARY / ELECTIVE

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
	WORDPERFECT® 12: MERGING DATA	SELF-PACED	01/2005-12/2009	4 HOURS 16 MIN	4.27	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	WORDPERFECT® 12: MODIFYING A DOCUMENT	SELF-PACED	01/2005-12/2009	5 HOURS 6 MIN	5.01	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	WORDPERFECT® 12: ORGANIZING AND PROOFING A DOCUMENT	SELF-PACED	01/2005-12/2009	5 HOURS 58 MIN	5.97	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	WORDPERFECT® 12: USING DOCUMENTS IN THE WORKPLACE	SELF-PACED	01/2005-12/2009	4 HOURS 20 MIN	4.33	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	WORDPERFECT® X4: LEVEL 1	SELF-PACED	01/2005-12/2009	7 HOURS 17 MIN	7.28	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	WORDPERFECT® X4: LEVEL 2	SELF-PACED	01/2005-12/2009	6 HOURS 53 MIN	6.88	COMBINABLE	INTERDISCIPLINARY / ELECTIVE