Skill-based/Non-transferable Learning

The following types of coursework are not eligible for evaluation/credit through Prior Learning Assessment.

- ACU courses
- Career Development
- CPR/First Aid
- Court Reporting
- Defensive Driving (any driving/traffic school/traffic control)
- Truck Driving
- Dictation
- ESL (English as a Second Language)
- Filing
- Typing/Keyboarding
- Guns/Firearms/Concealed Weapons/Batons/Combative
- Internship/Externship
- Job Interviewing Skills
- Notary Public
- Office Machines
- Shorthand
- Silva Mind Control Lecture Series
- Slide Rule
- Smoke Enders Program
- Speed Reading
- Basic vocabulary, spelling, grammar
- Remedial/college preparatory courses
- Secondary coursework
- Company/job specific training/On-the-Job Training*
- Courses with non-transferable Grades – W, WF, F, D-, D, D+, I, NC
- Coursework eligible for evaluation through the Office of Admissions and Records
- Tutoring
- Clinicals
- Practicum**
- Corporate and Non-Corporate University of Phoenix courses (This includes ACU trainings, continuing education coursework and certificate coursework completed at UOPX)
- ServSafe
- Orientations
- English from International institutions where English is not the primary language
- Hypnosis/Hypnotherapy+
- Procedural Coursework
- Volunteering
- Speed Writing
- Courses titled Professional Development

*Company/job specific training is defined as coursework that is only applicable to a company/job. For example, if a student takes a course that teaches how to use a database that is owned by his/her employer, then it is company specific. But if the course teaches database development, it is academic.

**If the student can obtain documentation that the practicum was considered “lab” hours than coursework may be eligible for evaluation.

+Hypnosis/Hypnotherapy Certifications used in a clinical setting can be evaluated by PLA. In order to evaluate the student must provide official proof of completion as well as an official breakdown of the training that includes the topics covered and clock hours completed per topic. Hypnosis for entertainment purposes will not receive credit through PLA as it is considered non-transferable.