



University of Phoenix®

ACCOUNTING AND BUSINESS SCHOOL OF THE ROCKIES

1996-2008 Credit Recommendation Guide

The following courses have been evaluated by University of Phoenix Prior Learning Assessment to potentially fulfill General Education or Elective credits for an Undergraduate Degree. In order to potentially receive any of the credits recommended below, students should submit supporting documents to Prior Learning Assessment. For more information on PLA visit: ecampus.phoenix.edu/pla or contact the department toll free at 866-440-4707.

There are fees associated with your PLA submission. However, you may be eligible for PLA benefits. Please contact your Finance Advisor for more information. PLA will not award credit for certifications or coursework that duplicates the content of credits earned through PLA, transfer credit, National Testing Program credit or University of Phoenix. Clock hour to semester credit hour conversions are made by the University using current U.S. Department of Education standards.

University of Phoenix Equivalency: General Education or Elective category to which credit can be applied.

Combinable: Courses may only be combined with courses of similar content and General Education/Elective areas.

Non-Academic: Lack of college level theory and/or principle necessary for credit recognition. Company specific and skill-based training.

Too Few Hours: Courses/training that cannot receive credit because they are less than 1 hour total in length. Similar content in a 1(+) hour timeframe may be eligible for credit.

Applicable Hours: Indicates the total amount of actual learning time. Any breaks or lunch time included in the initial clock hours have been removed.

Updated: 07/30/2019

The credit awards shown are for informative purposes, state and program limits on Prior Learning Assessment credit may apply.

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
---------------	--------------	-----------------	-------------	---------------	------------------	---------------------	-----------------------------------

***NOTE - THE ASTERISKS IN THE APPLICABLE HOURS COLUMN INDICATES PREVIOUSLY EVALUATED COURSES.**

	ACCOUNTING/BOOKKEEPING	CLASSROOM	01/1996-12/2008	48	hours	*	3	INTERDISCIPLINARY/ ELECTIVE
	TAX PREPARER PROGRAM	CLASSROOM	01/2008- 12/2008	48	hours	*	3	INTERDISCIPLINARY/ ELECTIVE
	ACCOUNTING TECHNICIAN	CLASSROOM	01/1996-12/2008	24	hours	*	1.5	INTERDISCIPLINARY/ ELECTIVE
	QUICKBOOKS	LAB	01/1996-12/2008	24	hours	*	0.5	INTERDISCIPLINARY/ ELECTIVE
	QUICKBOOKS LEVEL II	LAB	01/2008- 12/2008	24	hours	*	0.5	INTERDISCIPLINARY/ ELECTIVE
	INTRODUCTION TO WINDOWS XP	CLASSROOM	01/1996-12/2008	7	hours	*	COMBINABLE	INTERDISCIPLINARY/ ELECTIVE
	INTRODUCTION TO OFFICE XP	CLASSROOM	01/1996-12/2008	7	hours	*	COMBINABLE	INTERDISCIPLINARY/ ELECTIVE

Course Number	Course Title	Delivery Method	Course Year	Course Length		Applicable Hours	Credits Recommended	University of Phoenix Equivalency
	MICROSOFT WORD BASIC	CLASSROOM	01/1996-12/2008	7	hours	*	COMBINABLE	INTERDISCIPLINARY/ ELECTIVE
	EXCEL BASIC	CLASSROOM	01/1996-12/2008	7	hours	*	COMBINABLE	INTERDISCIPLINARY/ ELECTIVE
	EXCEL PROFICIENT	CLASSROOM	01/1996-12/2008	7	hours	*	COMBINABLE	INTERDISCIPLINARY/ ELECTIVE
	MICROSOFT POWERPOINT BASIC	CLASSROOM	01/1996-12/2008	7	hours	*	COMBINABLE	INTERDISCIPLINARY/ ELECTIVE

The University's Central Administration is located at 4025 S. Riverpoint Parkway, Phoenix, AZ 85040. University of Phoenix is accredited by The Higher Learning Commission and is a member of the North Central Association. © 2019 University of Phoenix, Inc. All rights reserved.