



CANCER TREATMENT CENTERS OF AMERICA, INC.

2012-2016 Credit Recommendation Guide

The following courses have been evaluated by Corporate Articulation to potentially fulfill General Education or Elective credits for an Undergraduate Degree. In order to potentially receive any of the credits recommended below, students should submit supporting documents to Prior Learning Assessment. For more information on PLA visit: ecampus.phoenix.edu/pla or contact the department toll free at 866-440-4707.

There are fees associated with your PLA submission. However, you may be eligible for PLA benefits. Please contact your Finance Advisor for more information.

PLA will not award credit for certifications or coursework that duplicates the content of credits earned through PLA, transfer credit, National Testing Program credit or University of Phoenix.

Clock hour to semester credit hour conversions are made by the University using current U.S. Department of Education standards.

University of Phoenix Equivalency: General Education or Elective category to which credit can be applied.

Combinable: Courses may only be combined with courses of similar content and General Education/Elective areas.

Non-Academic: Lack of college level theory and/or principle necessary for credit recognition. Company specific and skill-based training.

Too Few Hours: Courses/training that cannot receive credit because they are less than 1 hour total in length. Similar content in a 1(+) hour timeframe may be eligible for credit.

Applicable Hours: Indicates the total amount of actual learning time. Any breaks or lunch time included in the initial clock hours have been removed.

Updated: 10/22/2018

The credit awards shown are for informative purposes, state and program limits on Prior Learning Assessment credit may apply.

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
	A Foundation of Freedom	Classroom	01/2012-12/2016	2 Hour(s)	0	0.0	Non-Academic
	A Foundation of Freedom: Pre-Course	Classroom	01/2012-12/2016	0.25 Hour(s)	0	0.0	Non-Academic
	A3 Coach Program	Classroom	01/2012-12/2016	16 Hour(s)	16	1.0	Interdisciplinary/Elective
	A3 Performance Improvement Program	Classroom	01/2012-12/2016	16 Hour(s)	16	1.0	Interdisciplinary/Elective
	A3 Post Graduate	Classroom	01/2012-12/2016	4 Hour(s)	0	0.0	Non-Academic
	A3 Sponsor Program	Classroom	01/2012-12/2016	16 Hour(s)	16	1.0	Interdisciplinary/Elective
	Building Blocks of Trust (MoS)	Classroom	01/2012-12/2016	7 Hour(s)	7	Combinable	Interdisciplinary/Elective
	Building Trust Through Effective Communication (MoO)	Classroom	01/2012-12/2016	12 Hour(s)	12	0.5	Interdisciplinary/Elective
	Cancer Basics Course	Self-Paced	01/2012-12/2016	2 Hour(s)	1	Combinable	Interdisciplinary/Elective

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
	Creating an Accountability Culture	Classroom	01/2012-12/2016	3 Hour(s)	3	Combinable	Interdisciplinary/Elective
	Creating an Environment of Trust Workshop	Classroom	01/2012-12/2016	8 Hour(s)	8	0.5	Interdisciplinary/Elective
	Crucial Conversations	Classroom	01/2012-12/2016	16 Hour(s)	16	1.0	Interdisciplinary/Elective
	CTCA Project Management Basics Course	Classroom	01/2012-12/2016	1 Hour(s)	1	Combinable	Interdisciplinary/Elective
	DDI-Achieving Your Leadership Potential	Self-Paced	01/2012-12/2016	3 Hour(s)	1.5	Combinable	Interdisciplinary/Elective
	DDI-Boosting Business Results	Self-Paced	01/2012-12/2016	3 Hour(s)	1.5	Combinable	Interdisciplinary/Elective
	DDI-Building Winning Partnerships	Self-Paced	01/2012-12/2016	3 Hour(s)	1.5	Combinable	Interdisciplinary/Elective
	DDI-Coaching For Peak Performance	Self-Paced	01/2012-12/2016	3 Hour(s)	1.5	Combinable	Interdisciplinary/Elective
	DDI-Coaching for Success	Self-Paced	01/2012-12/2016	3 Hour(s)	1.5	Combinable	Interdisciplinary/Elective
	DDI-Communicating for Leadership Success	Self-Paced	01/2012-12/2016	3 Hour(s)	1.5	Combinable	Interdisciplinary/Elective
	DDI-Communicating with Impact	Self-Paced	01/2012-12/2016	3 Hour(s)	1.5	Combinable	Interdisciplinary/Elective
	DDI-Contributing to Meeting Success	Self-Paced	01/2012-12/2016	3 Hour(s)	1.5	Combinable	Interdisciplinary/Elective
	DDI-Creating a Service Culture: The Service Leader's Role	Self-Paced	01/2012-12/2016	3 Hour(s)	1.5	Combinable	Interdisciplinary/Elective
	DDI-Developing Others	Self-Paced	01/2012-12/2016	3 Hour(s)	1.5	Combinable	Interdisciplinary/Elective
	Delivering on Our Promise	Classroom	01/2012-12/2016	1 Hour(s)	1	Combinable	Interdisciplinary/Elective
	Empowered Performance Key Messages Training	Classroom	01/2012-12/2016	0.5 Hour(s)	0	0.0	Non-Academic
	Empowered Performance SMART Goals Training	Classroom	01/2012-12/2016	0.5 Hour(s)	0	0.0	Non-Academic
	Empowered Performance: A Fully Performing CTCA: The Best Place to Work (Learning Map)	Classroom	01/2012-12/2016	2 Hour(s)	0	0.0	Non-Academic
	Four Key Conversations	Classroom	01/2012-12/2016	4 Hour(s)	4	Combinable	Interdisciplinary/Elective
	Guest Experience Management	Classroom	01/2012-12/2016	4 Hour(s)	0	0.0	Non-Academic
	Guest Experience Management CBL/Personal Action Plan	Self-Paced	01/2012-12/2016	1 Hour(s)	0	0.0	Non-Academic
	Hendrich II Fall Risk for CE Credit	Self-Paced	01/2012-12/2016	1 Hour(s)	0	0.0	Non-Academic
	Hendrich II Fall Risk Model - Assistive	Self-Paced	01/2012-12/2016	1 Hour(s)	0	0.0	Non-Academic
	Hendrich II Fall Risk Model - Basic	Self-Paced	01/2012-12/2016	1 Hour(s)	0	0.0	Non-Academic
	HMM 10-Budgeting	Self-Paced	01/2012-12/2016	1 Hour(s)	0.5	Combinable	Interdisciplinary/Elective

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
	HMM 10-Business Case Development	Self-Paced	01/2012-12/2016	1 Hour(s)	0.5	Combinable	Interdisciplinary/Elective
	HMM 10-Career Management	Self-Paced	01/2012-12/2016	1 Hour(s)	0.5	Combinable	Interdisciplinary/Elective
	HMM 10-Change Management	Self-Paced	01/2012-12/2016	1 Hour(s)	0.5	Combinable	Interdisciplinary/Elective
	HMM 10-Coaching	Self-Paced	01/2012-12/2016	1 Hour(s)	0.5	Combinable	Interdisciplinary/Elective
	HMM 10-Coaching	Self-Paced	01/2012-12/2016	1 Hour(s)	0.5	Combinable	Interdisciplinary/Elective
	HMM 10-Customer Focus	Self-Paced	01/2012-12/2016	1 Hour(s)	0.5	Combinable	Interdisciplinary/Elective
	HMM 10-Managing Upward	Self-Paced	01/2012-12/2016	1 Hour(s)	0.5	Combinable	Interdisciplinary/Elective
	HMM 10-Team Leadership	Self-Paced	01/2012-12/2016	1 Hour(s)	0.5	Combinable	Interdisciplinary/Elective
	Introducción a la Computadora-(1) Perspectiva del Sistema de Computadora	Classroom	01/2012-12/2016	2 Hour(s)	2	Combinable	Interdisciplinary/Elective
	Introduction to Cancer: Caring for the Oncology Patient	Classroom	01/2012-12/2016	8 Hour(s)	8	0.5	Interdisciplinary/Elective
	Introduction to Clinical Research and Epidemiology/Biostatistics	Classroom	01/2014-12/2016	9 Hour(s)	9	0.5	Interdisciplinary/Elective
	Introduction to Computer-(1) Computer System's Perspective	Classroom	01/2012-12/2016	0.5 Hour(s)	0.5	Combinable	Interdisciplinary/Elective
	Introduction to Computer-(2) Using "Windows"	Classroom	01/2012-12/2016	0.5 Hour(s)	0.5	Combinable	Interdisciplinary/Elective
	Introduction to Computer-(3) Using Undo, Redo, and Dialog Boxes	Classroom	01/2012-12/2016	0.5 Hour(s)	0.5	Combinable	Interdisciplinary/Elective
	Introduction to Computer-(4) Working with Files	Classroom	01/2012-12/2016	0.5 Hour(s)	0.5	Combinable	Interdisciplinary/Elective
	Introduction to CTCA Project Management (Optional)	Classroom	01/2012-12/2016	4 Hour(s)	0	0.0	Non-Academic
	ITIL 1 - Service Management as a Practice	Self-Paced	01/2013 - 12/2016	1 Hour(s)	0.5	Combinable	Interdisciplinary/Elective
	ITIL 2 - Service Lifecycle	Self-Paced	01/2013 - 12/2016	1 Hour(s)	0.5	Combinable	Interdisciplinary/Elective
	ITIL 3 Service Strategies	Self-Paced	01/2013 - 12/2016	1 Hour(s)	0.5	Combinable	Interdisciplinary/Elective
	ITIL 4 Service Design	Self-Paced	01/2013 - 12/2016	1 Hour(s)	0.5	Combinable	Interdisciplinary/Elective
	ITIL 5 Service Transition	Self-Paced	01/2013 - 12/2016	1 Hour(s)	0.5	Combinable	Interdisciplinary/Elective
	ITIL 6 Service Operations	Self-Paced	01/2013 - 12/2016	1 Hour(s)	0.5	Combinable	Interdisciplinary/Elective
	ITIL 7 Continual Service Improvement	Self-Paced	01/2013 - 12/2016	1 Hour(s)	0.5	Combinable	Interdisciplinary/Elective
	ITIL 8 Technology and Architecture	Self-Paced	01/2013 - 12/2016	1 Hour(s)	0.5	Combinable	Interdisciplinary/Elective
	Lean Six Sigma Green Belt Champion	Classroom	01/2012-12/2016	1 Hour(s)	1	Combinable	Interdisciplinary/Elective

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
	Lean Six Sigma Green Belt Post Graduate	Classroom	01/2012-12/2016	10 Hour(s)	0	0.0	Non-Academic
	Lean Six Sigma Green Belt Program	Classroom	01/2012-12/2016	70 Hour(s)	70	4.5	Interdisciplinary/Elective
	Making Meetings Matter	Classroom	01/2012-12/2016	8 Hour(s)	8	0.5	Interdisciplinary/Elective
	Manager - Trust Through Effective Communications (MoO)	Classroom	01/2012-12/2016	12 Hour(s)	12	0.5	Interdisciplinary/Elective
	Managing in a Just Culture of Patient Safety	Classroom	01/2013-12/2016	1 Hour(s)	0	0.0	Non-Academic
	Microsoft Access Introduction Course	Classroom	01/2012-12/2016	2 Hour(s)	2	Combinable	Interdisciplinary/Elective
	Microsoft Excel 2007, 2010 Advanced Courses	Classroom	01/2012-12/2016	2 Hour(s)	2	Combinable	Interdisciplinary/Elective
	Microsoft Excel 2007, 2010 Intermediate Courses	Classroom	01/2012-12/2016	2 Hour(s)	2	Combinable	Interdisciplinary/Elective
	Microsoft Excel 2007, 2010 Introduction Courses	Classroom	01/2012-12/2016	2 Hour(s)	2	Combinable	Interdisciplinary/Elective
	Microsoft Office 2007, 2010 Courses	Classroom	01/2012-12/2016	2 Hour(s)	2	Combinable	Interdisciplinary/Elective
	Microsoft Office Integration Course	Classroom	01/2012-12/2016	2 Hour(s)	2	Combinable	Interdisciplinary/Elective
	Microsoft Outlook 2007, 2010 Intermediate Courses	Classroom	01/2012-12/2016	2 Hour(s)	2	Combinable	Interdisciplinary/Elective
	Microsoft Outlook 2007, 2010 Introduction Courses	Classroom	01/2012-12/2016	2 Hour(s)	2	Combinable	Interdisciplinary/Elective
	Microsoft PowerPoint 2007, 2010 Advanced Courses	Classroom	01/2012-12/2016	2 Hour(s)	2	Combinable	Interdisciplinary/Elective
	Microsoft PowerPoint 2007, 2010 Intermediate Courses	Classroom	01/2012-12/2016	2 Hour(s)	2	Combinable	Interdisciplinary/Elective
	Microsoft PowerPoint 2007, 2010 Introduction Courses	Classroom	01/2012-12/2016	2 Hour(s)	2	Combinable	Interdisciplinary/Elective
	Microsoft Project 2007	Classroom	01/2012-12/2016	2 Hour(s)	2	Combinable	Interdisciplinary/Elective
	Microsoft Word 2007, 2010 Advanced Courses	Classroom	01/2012-12/2016	2 Hour(s)	2	Combinable	Interdisciplinary/Elective
	Microsoft Word 2007, 2010 Intermediate Courses	Classroom	01/2012-12/2016	2 Hour(s)	2	Combinable	Interdisciplinary/Elective
	Microsoft Word 2007, 2010 Introduction Courses	Classroom	01/2012-12/2016	2 Hour(s)	2	Combinable	Interdisciplinary/Elective
	Mindleaders - Building Relationships: 1 Socializing at Work	Self-Paced	01/2012-12/2016	1 Hour(s)	0.5	Combinable	Interdisciplinary/Elective
	Mindleaders - Building Relationships: 2 Understanding Behavioral Intentions	Self-Paced	01/2012-12/2016	1 Hour(s)	0.5	Combinable	Interdisciplinary/Elective
	Mindleaders - Building Relationships: 3 Choosing Your Approach	Self-Paced	01/2012-12/2016	1 Hour(s)	0.5	Combinable	Interdisciplinary/Elective
	Mindleaders-Customer Service Fundamentals: 1 Framework for Success	Self-Paced	01/2012-12/2016	1 Hour(s)	0.5	Combinable	Interdisciplinary/Elective
	Mindleaders-Customer Service Fundamentals: 2 Communication Skills	Self-Paced	01/2012-12/2016	1 Hour(s)	0.5	Combinable	Interdisciplinary/Elective

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
	Mindleaders-Customer Service Fundamentals: 3 Communication Methods	Self-Paced	01/2012-12/2016	1 Hour(s)	0.5	Combinable	Interdisciplinary/Elective
	Mindleaders-Customer Service Fundamentals: 4 Delighting Your Customers	Self-Paced	01/2012-12/2016	1 Hour(s)	0.5	Combinable	Interdisciplinary/Elective
	Mindleaders-Customer Service Fundamentals: 5 Handling Complaints	Self-Paced	01/2012-12/2016	1 Hour(s)	0.5	Combinable	Interdisciplinary/Elective
	Mindleaders-Emailing Your Way to the Top - Course 1- Managing Your Inbox	Self-Paced	01/2012-12/2016	1 Hour(s)	0.5	Combinable	Interdisciplinary/Elective
	Mindleaders-Emailing Your Way to the Top - Course 2- Writing Effective E-Mails	Self-Paced	01/2012-12/2016	1 Hour(s)	0.5	Combinable	Interdisciplinary/Elective
	Presenting and Facilitating with Style & Ease	Classroom	01/2012-12/2016	8 Hour(s)	8	0.5	Interdisciplinary/Elective
	SMART Goals Training	Classroom	01/2012-12/2016	1 Hour(s)	0	0.0	Non-Academic
	SMART Goals Training for Managers	Classroom	01/2012-12/2016	2 Hour(s)	0	0.0	Non-Academic
	SUM1-Understanding Your New Role	Classroom	01/2012-12/2016	1 Hour(s)	1	Combinable	Interdisciplinary/Elective
	SUM2-Working Through Others	Classroom	01/2012-12/2016	1 Hour(s)	1	Combinable	Interdisciplinary/Elective
	SUM3-Managing Performance	Classroom	01/2012-12/2016	1 Hour(s)	1	Combinable	Interdisciplinary/Elective
	SUM4-Organizing Resources, Meetings and Time	Classroom	01/2012-12/2016	1 Hour(s)	1	Combinable	Interdisciplinary/Elective
	SUM5-Managing a Group	Classroom	01/2012-12/2016	1 Hour(s)	1	Combinable	Interdisciplinary/Elective
	SUM6-Supporting Your Boss and Organization	Classroom	01/2012-12/2016	1 Hour(s)	1	Combinable	Interdisciplinary/Elective
	SUM7-Networking with Colleagues	Classroom	01/2012-12/2016	1 Hour(s)	1	Combinable	Interdisciplinary/Elective
	SUM8-Evolving as a Manager	Classroom	01/2012-12/2016	1 Hour(s)	1	Combinable	Interdisciplinary/Elective
	SUM-Priority Assessment	Classroom	01/2012-12/2016	1 Hour(s)	0	0.0	Non-Academic
	Teamwork: Essential Skills for Patient Empowered Care - BLENDED	Classroom/Self-paced	01/2012-12/2016	8 Hour(s)	0	0.0	Non-Academic
	The Path to Financial Freedom	Classroom	01/2013 - 12/2016	2 Hour(s)	2	Combinable	Interdisciplinary/Elective
	Working in a Just Culture of Patient Safety	Classroom	01/2013-12/2016	1 Hour(s)	0	0.0	Non-Academic

The University's Central Administration is located at 4035 S. Riverpoint Parkway Phoenix, AZ 85040. University of Phoenix is accredited by The Higher Learning Commission and is a member of the North Central Association. For additional information, contact The Higher Learning Commission, ncahlc.org.