



University of Phoenix®

# CITY OF AURORA

## 2009 Credit Recommendation Guide

The following courses have been evaluated by University of Phoenix Prior Learning Assessment to potentially fulfill General Education or Elective credits for an Undergraduate Degree. In order to potentially receive any of the credits recommended below, students should submit supporting documents to Prior Learning Assessment. For more information on PLA visit: [ecampus.phoenix.edu/pla](http://ecampus.phoenix.edu/pla) or contact the department toll free at 866-440-4707.

There are fees associated with your PLA submission. However, you may be eligible for PLA benefits. Please contact your Finance Advisor for more information. PLA will not award credit for certifications or coursework that duplicates the content of credits earned through PLA, transfer credit, National Testing Program credit or University of Phoenix. Clock hour to semester credit hour conversions are made by the University using current U.S. Department of Education standards.

**University of Phoenix Equivalency:** General Education or Elective category to which credit can be applied.

**Combinable:** Courses may only be combined with courses of similar content and General Education/Elective areas.

**Non-Academic:** Lack of college level theory and/or principle necessary for credit recognition. Company specific and skill-based training.

**Too Few Hours:** Courses/training that cannot receive credit because they are less than 1 hour total in length. Similar content in a 1(+) hour timeframe may be eligible for credit.

**Applicable Hours:** Indicates the total amount of actual learning time. Any breaks or lunch time included in the initial clock hours have been removed.

Updated: 08/20/2019

The credit awards shown are for informative purposes, state and program limits on Prior Learning Assessment credit may apply.

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
<b>*NOTE - THE ASTERISKS IN THE APPLICABLE HOURS COLUMN INDICATES PREVIOUSLY EVALUATED COURSES.</b>							
	SAFETY AWARENESS SERIES LEVEL I	CLASSROOM	01/2009-12/2009	23.5	*	1	INTERDISCIPLINARY / ELECTIVE
	SAFETY AWARENESS SERIES LEVEL II	CLASSROOM	01/2009-12/2009	22	*	1	INTERDISCIPLINARY / ELECTIVE
	BASIC SUPERVISORY CERTIFICATE SERIES	CLASSROOM / E-LEARNING	01/2009-12/2009	41*	*	1.5	INTERDISCIPLINARY / ELECTIVE
	ADVANCED SUPERVISORY CERTIFICATE SERIES	CLASSROOM	01/2009-12/2009	80*	*	2.5	INTERDISCIPLINARY / ELECTIVE
* <b>Note:</b> The Basic Supervisory Certificate and Advanced Supervisory Certificate have duplicate courses. When a student submits both Certificates, Prior Learning Assessment will reduce the credit by 1.5 Interdisciplinary/Elective. Additionally, the above programs and the below workshops will be reviewed for possible duplication.							
<b>Workshops</b>							
	AGENDA PROCESS - CITY COUNCIL MEETING ELECTRONIC AGENDA PROCESS	CLASSROOM	01/2009-12/2009	0	*	0	NON-ACADEMIC
	THE ART OF INFLUENCING	CLASSROOM	01/2009-12/2009	0	*	0	NO HOURS PROVIDED

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
	BLOODBORNE PATHOGENS	CLASSROOM	01/2009-12/2009	2	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	BUSINESS PROCESS IMPROVEMENT	CLASSROOM	01/2009-12/2009	3	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	MAKING STANDARDS WORK	CLASSROOM	01/2009-12/2009	3	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	CIRCLES & TRIANGLES TEAM TO GET THE JOB DONE	CLASSROOM	01/2009-12/2009	3	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	CONDUCTING AN INTERNAL INVESTIGATION	CLASSROOM	01/2009-12/2009	3	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	CDL- RULES AND REGULATIONS FOR DRUG AND ALCOHOL TESTING	CLASSROOM	01/2009-12/2009	2	*	0	NON-ACADEMIC
	CONFINED SPACE & FALL PROTECTION	CLASSROOM	01/2009-12/2009	3	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	CONDUCTING EFFECTIVE PERFORMANCE APPRAISALS USING THE STRENGTHS APPROACH	CLASSROOM	01/2009-12/2009	3	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	DEFENSIVE DRIVING	CLASSROOM	01/2009-12/2009	7	*	0	NON-ACADEMIC
	DELIVERING EXTRAORDINARY CUSTOMER SERVICE THE SERVICE AURORA WAY	CLASSROOM	01/2009-12/2009	3	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	DEALING WITH AN UPSET CITIZEN	CLASSROOM	01/2009-12/2009	3	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	DEVELOPING AN INDIVIDUAL LEARNING PLAN	CLASSROOM	01/2009-12/2009	3	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	DIVERSITY TOOL KIT	CLASSROOM	01/2009-12/2009	4	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	DOCUMENTING PERFORMANCE	CLASSROOM	01/2009-12/2009	2	*	0	NON-ACADEMIC
	ELECTRICAL SAFETY & LOCK-OUT/TAG-OUT	CLASSROOM	01/2009-12/2009	3	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	ERGONOMICS: MAINTAINING PROPER MOVEMENTS	CLASSROOM	01/2009-12/2009	2	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	ETHICS: HOW TO MANAGE	CLASSROOM	01/2009-12/2009	3	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	EXCAVATING & TRENCHING	CLASSROOM	01/2009-12/2009	2	*	0	NON-ACADEMIC
	EXCEL - BEGINNER/ADVANCED BEGINNER	CLASSROOM	01/2009-12/2009	2	*	COMBINABLE	BASIC COMPUTER APPLICATIONS
	FIRE EXTINGUISHER TRAINING	CLASSROOM	01/2009-12/2009	2	*	0	NON-ACADEMIC
	FIRST AID, CPR, AND AED	CLASSROOM	01/2009-12/2009	6	*	0	NON-ACADEMIC
	AURORA'S FISCAL MANAGEMENT PROCESS	CLASSROOM	01/2009-12/2009	4	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	FORKLIFT CERTIFICATION TRAINING	CLASSROOM	01/2009-12/2009	4	*	0	NON-ACADEMIC
	FORKLIFT REFRESHER COURSE	CLASSROOM	01/2009-12/2009	4	*	0	NON-ACADEMIC

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
	GENERAL SAFETY PRACTICES & INSPECTION PROCEDURES	CLASSROOM	01/2009-12/2009	2	*	0	NON-ACADEMIC
	GENERATIONS WORKING TOGETHER	CLASSROOM	01/2009-12/2009	3	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	GET THAT PROMOTION	CLASSROOM	01/2009-12/2009	4	*	0	NON-ACADEMIC
	GIS: THE FUNDAMENTALS	CLASSROOM	01/2009-12/2009	3	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	HARASSMENT IN THE WORKPLACE	CLASSROOM	01/2009-12/2009	2	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	HAZARD COMMUNICATION	CLASSROOM	01/2009-12/2009	3	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	HAZARDOUS WASTE GENERATION POINT MANAGER (PARTS I&II)	CLASSROOM	01/2009-12/2009	8	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	INTERVIEWING, HIRING AND ORIENTING NEW EMPLOYEES	CLASSROOM	01/2009-12/2009	6	*	0	NON-ACADEMIC
	EFFECTIVE LEADERSHIP SKILLS	CLASSROOM	01/2009-12/2009	5	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	BREAKTHROUGH LEADERSHIP	CLASSROOM	01/2009-12/2009	8	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	LEARN ABOUT AURORA'S HISTORY	CLASSROOM	01/2009-12/2009	3	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	LIBRARY AT YOUR DESK	CLASSROOM	01/2009-12/2009	2	*	0	NON-ACADEMIC
	MANAGING IN COMPLIANCE	CLASSROOM	01/2009-12/2009	6	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	MANAGING THE PROBLEM EMPLOYEE	CLASSROOM	01/2009-12/2009	3	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	MENTORS AND PROTÉGÉS AT WORK	CLASSROOM	01/2009-12/2009	3	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	METH LAB RECOGNITION TRAINING	CLASSROOM	01/2009-12/2009	2	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	MOUNTAIN VISION" CREATING A VISION TO THE TOP OF THE WORLD	CLASSROOM	01/2009-12/2009	2	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	PURCHASING AND CONTRACTING	CLASSROOM	01/2009-12/2009	3	*	0	NON-ACADEMIC
	POWER POINT 101	CLASSROOM	01/2009-12/2009	3	*	COMBINABLE	BASIC COMPUTER APPLICATIONS
	REASONABLE SUSPICION IDENTIFICATION IN THE WORKPLACE	CLASSROOM	01/2009-12/2009	4	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	RESPIRATORY PROTECTION	CLASSROOM	01/2009-12/2009	2	*	0	NON-ACADEMIC
	SPILL PREVENTION AND REPORTING	CLASSROOM	01/2009-12/2009	3	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	SPILL RESPONSE (A&B)	CLASSROOM	01/2009-12/2009	2	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	STELLENT TRAINING	CLASSROOM	01/2009-12/2009	1	*	0	NON-ACADEMIC

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
	STEPPING UP SUPERVISION	CLASSROOM	01/2009-12/2009	4	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	UNDERSTANDING THE ADA	CLASSROOM	01/2009-12/2009	3	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	WASTE MANAGEMENT AND POLLUTION AND PREVENTION	CLASSROOM	01/2009-12/2009	2	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	WONDERFUL WORLD OF WEB CITY MAPPING	CLASSROOM	01/2009-12/2009	2	*	0	NON-ACADEMIC
	THE PEOPLE I WORK WITH ARE CRAZY!	CLASSROOM	01/2009-12/2009	3	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	WORK ZONE CONING/TRAFFIC CONTROL	CLASSROOM	01/2009-12/2009	4	*	0	NON-ACADEMIC

Below is a breakdown of the programs evaluated above. For credit recommendations, see the corresponding title above.

Safety Awareness Series Level I

	BLOODBORNE PATHOGENS	CLASSROOM	01/2009-12/2009	2	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	DEFENSIVE DRIVING	CLASSROOM	01/2009-12/2009	6.5	*	0	NON-ACADEMIC
	ELECTRICAL SAFETY & LOCK-OUT/TAG-OUT	CLASSROOM	01/2009-12/2009	3	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	ERGONOMICS	CLASSROOM	01/2009-12/2009	2	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	GENERAL SAFETY PRACTICES	CLASSROOM	01/2009-12/2009	2	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	HAZARD COMMUNICATION	CLASSROOM	01/2009-12/2009	4	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	REASONABLE SUSPICION IDENTIFICATION IN THE WORKPLACE	CLASSROOM	01/2009-12/2009	4	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE

Safety Awareness Series Level II

	CONFINED SPACE/FALL PROTECTION	CLASSROOM	01/2009-12/2009	3	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	EXCAVATION AND TRENCHING	CLASSROOM	01/2009-12/2009	2	*	0	NON-ACADEMIC
	HAZARDOUS WASTE GENERATION POINT MANAGER (PARTS I&II)	CLASSROOM	01/2009-12/2009	8	*	0.5	INTERDISCIPLINARY / ELECTIVE
	RESPIRATORY PROTECTION	CLASSROOM	01/2009-12/2009	2	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	SPILL PREVENTION AND REPORTING	CLASSROOM	01/2009-12/2009	2	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	SPILL RESPONSE (1 & 2)	CLASSROOM	01/2009-12/2009	3	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	WASTE MANAGEMENT & POLLUTION PREVENTION	CLASSROOM	01/2009-12/2009	2	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE

\*Basic Supervisory Certificate Series

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
	ORIENTATION/DARE TO BE AN EXTRAORDINARY LEADER	CLASSROOM	01/2009-12/2009	3	*	0	NON-ACADEMIC
	CONDUCTING AN INTERNAL INVESTIGATION	CLASSROOM	01/2009-12/2009	3	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	HARASSMENT IN THE WORKPLACE	CLASSROOM	01/2009-12/2009	2	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	UNDERSTANDING THE AMERICAN DISABILITY ACT	CLASSROOM	01/2009-12/2009	3	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	MANAGING IN COMPLIANCE WITH STATE AND FEDERAL LAWS	CLASSROOM	01/2009-12/2009	6	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	INTERVIEWING, HIRING AND ORIENTING NEW EMPLOYEES	CLASSROOM	01/2009-12/2009	6	*	0	NON-ACADEMIC
	MANAGING THE PROBLEM EMPLOYEE	CLASSROOM	01/2009-12/2009	4	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	AURORA'S FISCAL MANAGEMENT PROCESS	CLASSROOM	01/2009-12/2009	4	*	0	NON-ACADEMIC
	DOCUMENTING PERFORMANCE	CLASSROOM	01/2009-12/2009	2	*	0	NON-ACADEMIC
	CONDUCTING EFFECTIVE PERFORMANCE REVIEWS	CLASSROOM	01/2009-12/2009	3	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	CONDUCTING EFFECTIVE PERFORMANCE REVIEWS	CLASSROOM	01/2009-12/2009	0	*	0	NO HOURS PROVIDED
	ETHICS: HOW TO MANAGE	CLASSROOM	01/2009-12/2009	3	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	PURCHASING AND CONTRACTING	CLASSROOM	01/2009-12/2009	3	*	0	NON-ACADEMIC
*Advanced Supervisory Certificate Series							
	ASSESSMENT ASSIGNMENT	CLASSROOM	01/2009-12/2009	0	*	0	NON-ACADEMIC
	ORIENTATION/DARE TO BE AN EXTRAORDINARY LEADER	CLASSROOM	01/2009-12/2009	3	*	0	NON-ACADEMIC
	MENTORS AND PROTÉGÉS AT WORK	CLASSROOM	01/2009-12/2009	3	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	MAXIMIZING STRENGTHS	CLASSROOM	01/2009-12/2009	3	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	DEVELOPING AN INDIVIDUAL LEARNING PLAN	CLASSROOM	01/2009-12/2009	3	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	COHORT A: PROJECT 1: MENTOR COLLABORATION, AND PROJECT 2: INDIVIDUAL LEARNING PLAN	CLASSROOM	01/2009-12/2009	3	*	0	NON-ACADEMIC
	CONDUCTING AN INTERNAL INVESTIGATION	CLASSROOM	01/2009-12/2009	3	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	HARASSMENT IN THE WORKPLACE	CLASSROOM	01/2009-12/2009	2	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	UNDERSTANDING THE AMERICAN DISABILITY ACT	CLASSROOM	01/2009-12/2009	3	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	MANAGING IN COMPLIANCE WITH STATE AND FEDERAL LAWS	CLASSROOM	01/2009-12/2009	6	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE

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	INTERVIEWING, HIRING AND ORIENTING NEW EMPLOYEES	CLASSROOM	01/2009-12/2009	6	*	0	NON-ACADEMIC
	AURORA'S FISCAL MANAGEMENT PROCESS	CLASSROOM	01/2009-12/2009	4	*	0	NON-ACADEMIC
	MANAGING THE PROBLEM EMPLOYEE	CLASSROOM	01/2009-12/2009	4	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	PURCHASING AND CONTRACTING	CLASSROOM	01/2009-12/2009	3	*	0	NON-ACADEMIC
	ETHICS: HOW TO MANAGE	CLASSROOM	01/2009-12/2009	3	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	LEADING WITH EMOTIONAL INTELLIGENCE	CLASSROOM	01/2009-12/2009	3	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	DOCUMENTING PERFORMANCE	CLASSROOM	01/2009-12/2009	2	*	0	NON-ACADEMIC
	CONDUCTING EFFECTIVE PERFORMANCE REVIEWS	CLASSROOM	01/2009-12/2009	3	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	CONDUCTING EFFECTIVE PERFORMANCE REVIEWS	E-LEARNING	01/2009-12/2009	0	*	0	NO HOURS PROVIDED
	COHORT A: PROJECT 3:LEARNING PLANS FOR EMPLOYEES, AND PROJECT 4: PERFORMANCE	CLASSROOM	01/2009-12/2009	2	*	0	NON-ACADEMIC
	BUSINESS PROCESS IMPROVEMENT	CLASSROOM	01/2009-12/2009	3	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	MAKING STANDARDS WORK	CLASSROOM	01/2009-12/2009	3	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	COHORT A: PROJECT 5: SCORING GUIDE FOR FIVE PRACTICES, AND PROJECT 6: BUSINESS PROCESS	CLASSROOM	01/2009-12/2009	2	*	0	NON-ACADEMIC
	POST ASSESSMENT ASSIGNMENT - ORAL COMPETENCY EXAM	CLASSROOM	01/2009-12/2009	0	*	0	NON-ACADEMIC
	<b>Train the Trainer Program for Emergent Environments</b>	<b>CLASSROOM</b>	<b>01/2009-12/2009</b>	<b>30</b>	<b>*</b>	<b>1.5</b>	<b>1.5 INTERDISCIPLINARY/ELECTIVE</b>
	CONFLICT AND UNDERSTANDING CONFLICT	CLASSROOM	01/2009-12/2009	2	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	DEFENSIVE TRAINER AND TRAINEE	CLASSROOM	01/2009-12/2009	2	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	DELIVERING BAD NEWS	CLASSROOM	01/2009-12/2009	2	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	THE EXCEPTIONAL TRAINER	CLASSROOM	01/2009-12/2009	2	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	"LESS LETHAL" TRAINING	CLASSROOM	01/2009-12/2009	2	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	LOST IN TRANSLATION	CLASSROOM	01/2009-12/2009	2	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	MOTIVATION AND MORALE	CLASSROOM	01/2009-12/2009	4	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	MULTI-TASKING	CLASSROOM	01/2009-12/2009	2	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	RESOURCES	CLASSROOM	01/2009-12/2009	2	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
	UNDERSTANDING EVALUATIONS	CLASSROOM	01/2009-12/2009	4	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	WHERE DO WE GO FROM HERE? CREATING STRUCTURE IN A TRAINING ENVIRONMENT	CLASSROOM	01/2009-12/2009	4	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	WRITING A DAILY OBSERVATION REPORT	CLASSROOM	01/2009-12/2009	4	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	<b>Critical Leadership Skills and Succession Planning for Emergent Environments</b>	<b>CLASSROOM</b>	<b>01/2009-12/2009</b>	<b>72</b>	<b>*</b>	<b>3</b>	<b>2.5 INTERDISCIPLINARY / ELECTIVE .5 BASIC COMPUTER APPLICATIONS</b>
	THE LEADERSHIP PROJECT	CLASSROOM	01/2009-12/2009	20	*	0	NON-ACADEMIC
	MICROSOFT OFFICE BEGINNERS TRAINING	CLASSROOM	01/2009-12/2009	12	*	0.5	BASIC COMPUTER APPLICATIONS
	TIME AND PROJECT MANAGEMENT	CLASSROOM	01/2009-12/2009	4	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	ACTING LEAD CRASH COURSE	CLASSROOM	01/2009-12/2009	8	*	0.5	INTERDISCIPLINARY / ELECTIVE
	THE WHO, WHAT, WHEN, WHERE, AND WHY OF DOCUMENTATION	CLASSROOM	01/2009-12/2009	2	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	EMOTIONAL INTELLIGENCE	CLASSROOM	01/2009-12/2009	3	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	AN EMPLOYEE BEAT DOWN IS NOT THE ANSWER.	CLASSROOM	01/2009-12/2009	5	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	THE PEOPLE I WORK WITH ARE CRAZY!	CLASSROOM	01/2009-12/2009	4	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	THEORIES OF LEADERSHIP	CLASSROOM	01/2009-12/2009	6	*	COMBINABLE	INTERDISCIPLINARY / ELECTIVE
	HOW TO MANAGE THE DAILY GRIND	CLASSROOM	01/2009-12/2009	8	*	0.5	INTERDISCIPLINARY / ELECTIVE

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