



University of Phoenix®

INTERNATIONAL BUSINESS SCHOOL

2002-2004 Credit Recommendation Guide

The following courses have been evaluated by University of Phoenix Prior Learning Assessment to potentially fulfill General Education or Elective credits for an Undergraduate Degree. In order to potentially receive any of the credits recommended below, students should submit supporting documents to Prior Learning Assessment. For more information on PLA visit: ecampus.phoenix.edu/pla or contact the department toll free at 866-440-4707.

There are fees associated with your PLA submission. However, you may be eligible for PLA benefits. Please contact your Finance Advisor for more information. PLA will not award credit for certifications or coursework that duplicates the content of credits earned through PLA, transfer credit, National Testing Program credit or University of Phoenix. Clock hour to semester credit hour conversions are made by the University using current U.S. Department of Education standards.

University of Phoenix Equivalency: General Education or Elective category to which credit can be applied.

Combinable: Courses may only be combined with courses of similar content and General Education/Elective areas.

Non-Academic: Lack of college level theory and/or principle necessary for credit recognition. Company specific and skill-based training.

Too Few Hours: Courses/training that cannot receive credit because they are less than 1 hour total in length. Similar content in a 1(+) hour timeframe may be eligible for credit.

Applicable Hours: Indicates the total amount of actual learning time. Any breaks or lunch time included in the initial clock hours have been removed.

Updated: 09/25/2019

The credit awards shown are for informative purposes, state and program limits on Prior Learning Assessment credit may apply.

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
2002-2003 LUBBOCK CAMPUS							
TW101A	KEYBOARDING A	CLASSROOM / LAB	01/2002-12/2003	10.00 / 20.00	*	0	NON-ACADEMIC
CM100	BUSINESS SPELLING	CLASSROOM	01/2002-12/2003	30	*	0	NON-ACADEMIC
PD100	PERSONAL DEVELOPMENT	CLASSROOM	01/2002-12/2003	30	*	0	NON-ACADEMIC
DP101	OPERATING SYSTEMS	CLASSROOM / LAB	01/2002-12/2003	20 / 10	*	1	INTERDISCIPLINARY/ ELECTIVE
LT101	LEGAL TERMINOLOGY	CLASSROOM	01/2002-12/2003	30.00	*	2	INTERDISCIPLINARY/ ELECTIVE
OM102	CALCULATORS	LAB	01/2002-12/2003	30.00	*	0	NON-ACADEMIC
TW101B	KEYBOARDING B	LAB	01/2002-12/2003	30.00	*	0	NON-ACADEMIC
WP101	WORD PROCESSING	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	2	INTERDISCIPLINARY/ ELECTIVE

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
CM101A	PARTS OF SPEECH	CLASSROOM	01/2002-12/2003	30.00	*	0	NON-ACADEMIC
LT102	LEGAL TERMINOLOGY II	CLASSROOM	01/2002-12/2003	30.00	*	2	INTERDISCIPLINARY/ ELECTIVE
AC101A	ACCOUNTING 1A	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	INTERDISCIPLINARY/ ELECTIVE
TW101C	KEYBOARDING C	LAB	01/2002-12/2003	30.00	*	0	NON-ACADEMIC
CM101B	PUNCTUATION	CLASSROOM	01/2002-12/2003	30.00	*	0	NON-ACADEMIC
FL102	FILING AND RECORDS CONTROL	CLASSROOM	01/2002-12/2003	30.00	*	0	NON-ACADEMIC
BA101	BUSINESS COMMUNICATIONS	CLASSROOM	01/2002-12/2003	30.00	*	2	COMMUNICATION ARTS
LT103	LEGAL RESEARCH	CLASSROOM	01/2002-12/2003	30.00	*	2	INTERDISCIPLINARY/ ELECTIVE
DP203	GRAPHICS PRESENTATION	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	INTERDISCIPLINARY/ ELECTIVE
BA102	BUSINESS LAW	CLASSROOM	01/2002-12/2003	30.00	*	2	INTERDISCIPLINARY/ ELECTIVE
DP102	SPREADSHEETS	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	INTERDISCIPLINARY/ ELECTIVE
TW101D	KEYBOARDING D	LAB	01/2002-12/2003	30.00	*	0	NON-ACADEMIC
OM101L	DICTATING MACHINE (LEGAL)	LAB	01/2002-12/2003	30.00	*	0	NON-ACADEMIC
BA102R	BUSINESS ETHICS	CLASSROOM	01/2002-12/2003	30.00	*	2	HUMANITIES
TW102LA	KEYBOARDING (ADVANCED LEGAL)	LAB	01/2002-12/2003	30.00	*	0	NON-ACADEMIC
BA103	CRIMINAL LAW	CLASSROOM	01/2002-12/2003	30.00	*	2	INTERDISCIPLINARY/ ELECTIVE
DP204	INTERNET/ELECTRONIC MAIL	CLASSROOM / LAB	01/2002-12/2003	10.00 / 20.00	*	1	INTERDISCIPLINARY/ ELECTIVE
BA103R	CIVIL LITIGATION	CLASSROOM	01/2002-12/2003	30.00	*	2	INTERDISCIPLINARY/ ELECTIVE
WP102	ADV. WORD PROCESSING	CLASSROOM / LAB	01/2002-12/2003	10.00 / 20.00	*	1	INTERDISCIPLINARY/ ELECTIVE
BA104R	REAL ESTATE LAW	CLASSROOM	01/2002-12/2003	30.00	*	2	INTERDISCIPLINARY/ ELECTIVE
DP103	COMPUTER APPLICATIONS	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	SCIENCE/TECHNOLOGY
CM102	BUSINESS CORRESPONDENCE	CLASSROOM	01/2002-12/2003	30.00	*	2	INTERDISCIPLINARY/ ELECTIVE
BA105R	ESTATES AND TRUST	CLASSROOM	01/2002-12/2003	30.00	*	2	INTERDISCIPLINARY/ ELECTIVE
OP104	GENERAL OFFICE PROCEDURES	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	INTERDISCIPLINARY/ ELECTIVE

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
LT105	LEGAL DOCUMENT PREPARATION	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	NON-ACADEMIC
BA106R	FAMILY LAW	CLASSROOM	01/2002-12/2003	30.00	*	2	INTERDISCIPLINARY/ ELECTIVE

ADMINISTRATIVE ASSISTANT - LUBBOCK, SHERMAN, MIDLAND & DENTON CAMPUSES

TW101 A	KEYBOARDING A	CLASSROOM / LAB	01/2002-12/2003	10.00 / 20.00	*	0	NON-ACADEMIC
CM100	BUSINESS SPELLING	CLASSROOM	01/2002-12/2003	30.00	*	0	NON-ACADEMIC
PD100	PERSONAL DEVELOPMENT	CLASSROOM	01/2002-12/2003	30.00	*	0	NON-ACADEMIC
DP101	OPERATING SYSTEMS	CLASSROOM / LAB	01/2002-12/2003	20 / 10	*	1	INTERDISCIPLINARY/ ELECTIVE
MA101A	BUSINESS MATH A	CLASSROOM	01/2002-12/2003	30.00	*	0	NON-ACADEMIC
TW101 B	KEYBOARDING B	LAB	01/2002-12/2003	30.00	*	0	NON-ACADEMIC
WP101	WORD PROCESSING	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	2	INTERDISCIPLINARY/ ELECTIVE
OM102	CALCULATORS	LAB	01/2002-12/2003	30.00	*	1	NON-ACADEMIC
CM101 A	PARTS OF SPEECH	CLASSROOM	01/2002-12/2003	30.00	*	2	NON-ACADEMIC
AC101 A	ACCOUNTING 1A	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	INTERDISCIPLINARY/ ELECTIVE
TW101 C	KEYBOARDING C	LAB	01/2002-12/2003	30.00	*	0	NON-ACADEMIC
CM101 B	PUNCTUATION	CLASSROOM	01/2002-12/2003	30.00	*	0	NON-ACADEMIC
FL102	FILING AND RECORDS CONTROL	CLASSROOM	01/2002-12/2003	30.00	*	0	NON-ACADEMIC
AC101 B	ACCOUNTING 1B	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	INTERDISCIPLINARY/ ELECTIVE
DP102	SPREADSHEETS	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	INTERDISCIPLINARY/ ELECTIVE
BA101	BUSINESS COMMUNICATIONS	CLASSROOM	01/2002-12/2003	30.00	*	2	COMMUNICATION ARTS
TW101 D	KEYBOARDING D	LAB	01/2002-12/2003	30.00	*	0	NON-ACADEMIC
OM101 A	DICTATING MACHINES	LAB	01/2002-12/2003	30.00	*	0	NON-ACADEMIC
TW102 A	KEYBOARDING 2A	LAB	01/2002-12/2003	30.00	*	0	NON-ACADEMIC
BA102	BUSINESS LAW	CLASSROOM	01/2002-12/2003	30.00	*	2	INTERDISCIPLINARY/ ELECTIVE
WP102	ADV. WORD PROCESSING	CLASSROOM / LAB	01/2002-12/2003	10.00 / 20.00	*	1	INTERDISCIPLINARY/ ELECTIVE

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
DP103	COMPUTER APPLICATIONS	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	SCIENCE/TECHNOLOGY
CM102	BUSINESS CORRESPONDENCE	CLASSROOM	01/2002-12/2003	30.00	*	2	INTERDISCIPLINARY/ ELECTIVE
DP203	GRAPHICS PRESENTATION	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	SCIENCE/TECHNOLOGY
OP104	GENERAL OFFICE PROCEDURES	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	INTERDISCIPLINARY/ ELECTIVE
TW102 B	KEYBOARDING 2B	LAB	01/2002-12/2003	30.00	*	0	NON-ACADEMIC
DP204	INTERNET/ELECTRONIC MAIL	CLASSROOM / LAB	01/2002-12/2003	10.00 / 20.00	*	1	INTERDISCIPLINARY/ ELECTIVE

MEDICAL OFFICE SPECIALIST/TRANSCRIPTIONIST - MIDLAND, SHERMAN & DENTON CAMPUSES

TW101A	KEYBOARDING A	CLASSROOM / LAB	01/2002-12/2003	10.00 / 20.00	*	0	NON-ACADEMIC
CM100	BUSINESS SPELLING	CLASSROOM	01/2002-12/2003	30.00	*	0	NON-ACADEMIC
PD100	PERSONAL DEVELOPMENT	CLASSROOM	01/2002-12/2003	30.00	*	0	NON-ACADEMIC
MT101	MEDICAL TERMINOLOGY	CLASSROOM	01/2002-12/2003	30.00	*	2	INTERDISCIPLINARY/ ELECTIVE
TW101B	KEYBOARDING B	LAB	01/2002-12/2003	30.00	*	0	NON-ACADEMIC
OM101M	MEDICAL TRANSCRIPTION, BEGINNING	LAB	01/2002-12/2003	30.00	*	0	NON-ACADEMIC
WP101	WORD PROCESSING	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	2	INTERDISCIPLINARY/ ELECTIVE
OM102	CALCULATORS	LAB	01/2002-12/2003	30.00	*	0	NON-ACADEMIC
COM101	COMPUTERIZED OFFICE MANAGEMENT	CLASSROOM / LAB	01/2002-12/2003	15 / 15	*	1.5	INTERDISCIPLINARY/ ELECTIVE
MT102	MEDICAL TERMINOLOGY II	CLASSROOM	01/2002-12/2003	30.00	*	2	INTERDISCIPLINARY/ ELECTIVE
AC101A	ACCOUNTING 1A	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	INTERDISCIPLINARY/ ELECTIVE
TW101C	KEYBOARDING C	LAB	01/2002-12/2003	30	*	0	NON-ACADEMIC
MFA101	MEDICAL INSURANCE CLAIMS/MEDICAL CODING	LAB	01/2002-12/2003	30	*	0	NON-ACADEMIC
CM101B	PUNCTUATION	CLASSROOM	01/2002-12/2003	30	*	0	NON-ACADEMIC
FL102	FILING AND RECORDS CONTROL	CLASSROOM	01/2002-12/2003	30	*	0	NON-ACADEMIC
OM101MA	MEDICAL TRANSCRIPTION, INTERMEDIATE	LAB	01/2002-12/2003	30	*	0	NON-ACADEMIC
MT103	MEDICAL TERMINOLOGY III	CLASSROOM	01/2002-12/2003	30	*	2	INTERDISCIPLINARY/ ELECTIVE

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
DP102	SPREADSHEETS	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	INTERDISCIPLINARY/ ELECTIVE
BA101	BUSINESS COMMUNICATIONS	CLASSROOM	01/2002-12/2003	30	*	2	COMMUNICATION ARTS
TW101D	KEYBOARDING D	LAB	01/2002-12/2003	30	*	0	NON-ACADEMIC
AC104	PAYROLL ACCOUNTING	CLASSROOM	01/2002-12/2003	30	*	2	INTERDISCIPLINARY/ ELECTIVE
TW103MB	KEYBOARDING (ADVANCED MEDICAL)	LAB	01/2002-12/2003	30	*	0	NON-ACADEMIC
WP102	ADV. WORD PROCESSING	CLASSROOM / LAB	01/2002-12/2003	10.00 / 20.00	*	1	INTERDISCIPLINARY/ ELECTIVE
MT104	MEDICAL TERMINOLOGY IV	CLASSROOM	01/2002-12/2003	30	*	1	INTERDISCIPLINARY/ ELECTIVE
CM102	BUSINESS CORRESPONDENCE	CLASSROOM	01/2002-12/2003	30	*	2	INTERDISCIPLINARY/ ELECTIVE
OM102M	MEDICAL TRANSCRIPTION, ADVANCED	LAB	01/2002-12/2003	30	*	0	NON-ACADEMIC
OP104	MEDICAL OFFICE PROCEDURES	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	0	NON-ACADEMIC

COMPUTERIZED ACCOUNTING SPECIALIST - MIDLAND, SHERMAN & DENTON CAMPUSES

TW101A	KEYBOARDING A	CLASSROOM / LAB	01/2002-12/2003	10.00 / 20.00	*	0	NON-ACADEMIC
PD100	PERSONAL DEVELOPMENT	CLASSROOM	01/2002-12/2003	30	*	0	NON-ACADEMIC
DP101	OPERATING SYSTEMS	CLASSROOM / LAB	01/2002-12/2003	20 / 10	*	1	SCIENCE/TECHNOLOGY
MA101A	BUSINESS MATH A	CLASSROOM	01/2002-12/2003	30	*	0	NON-ACADEMIC
TW101B	KEYBOARDING B	LAB	01/2002-12/2003	30	*	0	NON-ACADEMIC
AC101A	ACCOUNTING 1A	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	INTERDISCIPLINARY/ ELECTIVE
WP101	WORD PROCESSING	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	2	INTERDISCIPLINARY/ ELECTIVE
OM102	CALCULATORS	LAB	01/2002-12/2003	30	*	0	NON-ACADEMIC
MA101B	BUSINESS MATH B	CLASSROOM	01/2002-12/2003	30	*	0	NON-ACADEMIC
AC101 B	ACCOUNTING 1B	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	INTERDISCIPLINARY/ ELECTIVE
TW101C	KEYBOARDING C	LAB	01/2002-12/2003	30	*	0	NON-ACADEMIC
AC102	ACCOUNTING II	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	INTERDISCIPLINARY/ ELECTIVE
DP102	SPREADSHEETS	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	INTERDISCIPLINARY/ ELECTIVE

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
AC103	ACCOUNTING III	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	INTERDISCIPLINARY/ ELECTIVE
DP103	COMPUTER APPLICATIONS	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	SCIENCE/TECHNOLOGY
AC103B	COMPUTERIZED ACCOUNTING	CLASSROOM / LAB	01/2002-12/2003	10.00 / 20.00	*	0	NON-ACADEMIC
OP104	GENERAL OFFICE PROCEDURES	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	INTERDISCIPLINARY/ ELECTIVE
AC104	PAYROLL ACCOUNTING	CLASSROOM	01/2002-12/2003	30	*	2	INTERDISCIPLINARY/ ELECTIVE

COMPUTERIZED OFFICE SPECIALIST - MIDLAND, SHERMAN & DENTON CAMPUSES

TW101A	KEYBOARDING A	CLASSROOM / LAB	01/2002-12/2003	10.00 / 20.00	*	0	NON-ACADEMIC
CM100	BUSINESS SPELLING	CLASSROOM	01/2002-12/2003	30	*	0	NON-ACADEMIC
PD100	PERSONAL DEVELOPMENT	CLASSROOM	01/2002-12/2003	30	*	0	NON-ACADEMIC
DP101	OPERATING SYSTEMS	CLASSROOM / LAB	01/2002-12/2003	20 / 10	*	1	INTERDISCIPLINARY/ ELECTIVE
TW101B	KEYBOARDING B	LAB	01/2002-12/2003	30	*	0	NON-ACADEMIC
WP101	WORD PROCESSING	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	2	INTERDISCIPLINARY/ ELECTIVE
OM102	CALCULATORS	LAB	01/2002-12/2003	30	*	0	NON-ACADEMIC
CM101A	PARTS OF SPEECH	CLASSROOM	01/2002-12/2003	30	*	0	NON-ACADEMIC
TW101C	KEYBOARDING C	LAB	01/2002-12/2003	30	*	0	NON-ACADEMIC
CM101B	PUNCTUATION	CLASSROOM	01/2002-12/2003	30	*	0	NON-ACADEMIC
FL102	FILING AND RECORDS CONTROL	CLASSROOM	01/2002-12/2003	30	*	0	NON-ACADEMIC
AC101A	ACCOUNTING 1A	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	INTERDISCIPLINARY/ ELECTIVE
DP102	SPREADSHEETS	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	INTERDISCIPLINARY/ ELECTIVE
TW101D	KEYBOARDING D	LAB	01/2002-12/2003	30	*	0	NON-ACADEMIC
BA101	BUSINESS COMMUNICATIONS	CLASSROOM	01/2002-12/2003	30	*	2	COMMUNICATION ARTS
OM101A	DICTATING MACHINES	LAB	01/2002-12/2003	30	*	0	NON-ACADEMIC
DP103	COMPUTER APPLICATIONS	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	SCIENCE/TECHNOLOGY
OP104	GENERAL OFFICE PROCEDURES	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	INTERDISCIPLINARY/ ELECTIVE

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
WP102	ADV. WORD PROCESSING	CLASSROOM / LAB	01/2002-12/2003	10.00 / 20.00	*	1	INTERDISCIPLINARY/ ELECTIVE

NETWORK OPERATIONS TECHNICIAN - LUBBOCK, MIDLAND & SHERMAN CAMPUSES

TW101A	KEYBOARDING A	CLASSROOM / LAB	01/2002-12/2003	10.00 / 20.00	*	0	NON-ACADEMIC
PD100	PERSONAL DEVELOPMENT	CLASSROOM	01/2002-12/2003	30	*	0	NON-ACADEMIC
NET100	INTRODUCTION TO NETWORKING	CLASSROOM / LAB	01/2002-12/2003	20 / 10	*	1	SCIENCE/TECHNOLOGY
DP101	OPERATING SYSTEMS	CLASSROOM / LAB	01/2002-12/2003	20 / 10	*	1	INTERDISCIPLINARY/ ELECTIVE
AG101	COLLEGE ALGEBRA	CLASSROOM	01/2002-12/2003	30	*	2	MATHEMATICS
TW101B	KEYBOARDING B	LAB	01/2002-12/2003	30	*	0	NON-ACADEMIC
NET101	NETWORK MANAGEMENT	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	SCIENCE/TECHNOLOGY
WP101	WORD PROCESSING	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	2	INTERDISCIPLINARY/ ELECTIVE
BA101	BUSINESS COMMUNICATIONS	CLASSROOM	01/2002-12/2003	30	*	2	COMMUNICATION ARTS
DP102	SPREADSHEETS	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	INTERDISCIPLINARY/ ELECTIVE
TEC101	PHYSICAL AND ELECTRICAL TOPOLOGY	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	SCIENCE/TECHNOLOGY
NET102	NETWORK HARDWARE	LAB	01/2002-12/2003	30	*	0	NEED COURSE SYLLABUS
DP103	COMPUTER APPLICATIONS	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	SCIENCE/TECHNOLOGY
OP104	GENERAL OFFICE PROCEDURES	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	INTERDISCIPLINARY/ ELECTIVE
NET103	NETWORK UTILITIES	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	SCIENCE/TECHNOLOGY
DP104	INTRODUCTION TO MICROCOMPUTERS	CLASSROOM / LAB	01/2002-12/2003	20 / 10	*	1	SCIENCE/TECHNOLOGY
DP105	OPERATING SYSTEMS II	CLASSROOM / LAB	01/2002-12/2003	20 / 10	*	1	SCIENCE/TECHNOLOGY
DP201	INTERNET OPERATIONS	CLASSROOM / LAB	01/2002-12/2003	20 / 10	*	1	SCIENCE/TECHNOLOGY
NET201	NETWORK PRACTICUM	CLASSROOM / LAB / EXTERNSHIP	01/2002-12/2003	15 / 60 / 45	*	3	INTERDISCIPLINARY/ ELECTIVE
DP202	DATA COMMUNICATIONS/ TELECOMMUNICATIONS	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	SCIENCE/TECHNOLOGY

WORD PROCESSING SPECIALIST - MIDLAND & SHERMAN CAMPUSES

TW101A	KEYBOARDING A	CLASSROOM / LAB	01/2002-12/2003	10.00 / 20.00	*	0	NON-ACADEMIC
--------	---------------	-----------------	-----------------	---------------	---	---	--------------

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
CM100	BUSINESS SPELLING	CLASSROOM	01/2002-12/2003	30	*	0	NON-ACADEMIC
DP101	OPERATING SYSTEMS	CLASSROOM / LAB	01/2002-12/2003	20 / 10	*	1	INTERDISCIPLINARY/ ELECTIVE
TW101B	KEYBOARDING B	LAB	01/2002-12/2003	30	*	0	NON-ACADEMIC
WP101	WORD PROCESSING	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	2	INTERDISCIPLINARY/ ELECTIVE
OM102	CALCULATORS	LAB	01/2002-12/2003	30	*	0	NON-ACADEMIC
CM101A	PARTS OF SPEECH	CLASSROOM	01/2002-12/2003	30	*	0	NON-ACADEMIC
TW101C	KEYBOARDING C	LAB	01/2002-12/2003	30	*	0	NON-ACADEMIC
CM101B	PUNCTUATION	CLASSROOM	01/2002-12/2003	30	*	0	NON-ACADEMIC
FL102	FILING AND RECORDS CONTROL	CLASSROOM	01/2002-12/2003	30	*	0	NON-ACADEMIC
CM102	BUSINESS CORRESPONDENCE	CLASSROOM	01/2002-12/2003	30	*	2	INTERDISCIPLINARY/ ELECTIVE
WP102	ADV. WORD PROCESSING	CLASSROOM / LAB	01/2002-12/2003	10.00 / 20.00	*	1	INTERDISCIPLINARY/ ELECTIVE

MICRO-COMPUTER OPERATOR SPECIALIST - LUBBOCK, MIDLAND, SHERMAN & DENTON CAMPUSES

TW101A	KEYBOARDING A	CLASSROOM / LAB	01/2002-12/2003	10.00 / 20.00	*	0	NON-ACADEMIC
DP101	OPERATING SYSTEMS	CLASSROOM / LAB	01/2002-12/2003	20 / 10	*	1	INTERDISCIPLINARY/ ELECTIVE
WP101	WORD PROCESSING	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	2	INTERDISCIPLINARY/ ELECTIVE
AC101A	ACCOUNTING 1A	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	INTERDISCIPLINARY/ ELECTIVE
OM102	CALCULATORS	LAB	01/2002-12/2003	30	*	0	NON-ACADEMIC
DP102	SPREADSHEETS	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	INTERDISCIPLINARY/ ELECTIVE
CM102	BUSINESS CORRESPONDENCE	CLASSROOM	01/2002-12/2003	30	*	2	INTERDISCIPLINARY/ ELECTIVE
DP103	COMPUTER APPLICATIONS	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	SCIENCE/TECHNOLOGY
AC104	PAYROLL ACCOUNTING	CLASSROOM	01/2002-12/2003	30	*	2	INTERDISCIPLINARY/ ELECTIVE

NURSE AID - LUBBOCK & MIDLAND CAMPUSES

NA101A	LONG-TERM CARE	CLASSROOM	01/2002-12/2003	11	*	0.5	INTERDISCIPLINARY/ ELECTIVE
NA101B	RESIDENTS RIGHTS	CLASSROOM	01/2002-12/2003	11	*	0.5	INTERDISCIPLINARY/ ELECTIVE

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
NA102	RESIDENTS NEEDS	CLASSROOM	01/2002-12/2003	6	*	0	Too Few Hours
NA103	INTRODUCTION TO RESTORATIVE CARE	CLASSROOM	01/2002-12/2003	14	*	0.5	INTERDISCIPLINARY/ ELECTIVE
NA103CL	RESTORATIVE CLINICAL TIME	n/a	01/2002-12/2003	6	*	0	NON-ACADEMIC / ON THE JOB TRAINING
NA104	PERSONAL CARE	CLASSROOM	01/2002-12/2003	14	*	0.5	INTERDISCIPLINARY/ ELECTIVE
NA104CL	PERSONAL CARE CLINIC TIME	n/a	01/2002-12/2003	10	*	0	NON-ACADEMIC / ON THE JOB TRAINING
NA105	BASIC NURSING	CLASSROOM	01/2002-12/2003	14	*	0.5	INTERDISCIPLINARY/ ELECTIVE
NA105CL	BASIC NURSING CLINICAL TIME	n/a	01/2002-12/2003	14	*	0	NON-ACADEMIC / ON THE JOB TRAINING

MEDICAL OFFICE SPECIALIST/TRANSCRIPTIONIST - LUBBOCK

TW101A	KEYBOARDING A	CLASSROOM / LAB	01/2002-12/2003	10.00 / 20.00	*	0	NON-ACADEMIC
CM100	BUSINESS SPELLING	CLASSROOM	01/2002-12/2003	30	*	0	NON-ACADEMIC
PD100	PERSONAL DEVELOPMENT	CLASSROOM	01/2002-12/2003	30	*	0	NON-ACADEMIC
MT101	MEDICAL TERMINOLOGY	CLASSROOM	01/2002-12/2003	30	*	2	INTERDISCIPLINARY/ ELECTIVE
TW101B	KEYBOARDING B	LAB	01/2002-12/2003	30	*	0	NON-ACADEMIC
OM101M	MEDICAL TRANSCRIPTION, BEGINNING	LAB	01/2002-12/2003	30	*	0	NON-ACADEMIC
WP101	WORD PROCESSING	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	2	INTERDISCIPLINARY/ ELECTIVE
OM102	CALCULATORS	LAB	01/2002-12/2003	30	*	0	NON-ACADEMIC
CM101A	PARTS OF SPEECH	CLASSROOM	01/2002-12/2003	30	*	0	NON-ACADEMIC
COM101	COMPUTERIZED OFFICE MANAGEMENT	CLASSROOM / LAB	01/2002-12/2003	15 / 15	*	1.5	INTERDISCIPLINARY/ ELECTIVE
MT102	MEDICAL TERMINOLOGY II	CLASSROOM	01/2002-12/2003	30	*	2	INTERDISCIPLINARY/ ELECTIVE
AC101A	ACCOUNTING 1A	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	INTERDISCIPLINARY/ ELECTIVE
TW101C	KEYBOARDING C	LAB	01/2002-12/2003	30	*	0	NON-ACADEMIC
MFA101	MEDICAL INSURANCE CLAIMS/MEDICAL CODING	LAB	01/2002-12/2003	30	*	0	NON-ACADEMIC
CM101B	PUNCTUATION	CLASSROOM	01/2002-12/2003	30	*	0	NON-ACADEMIC
DP203	GRAPHICS PRESENTATION	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	SCIENCE/TECHNOLOGY

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
FL102	FILING AND RECORDS CONTROL	CLASSROOM	01/2002-12/2003	30	*	0	NON-ACADEMIC
OM101MA	MEDICAL TRANSCRIPTION, INTERMEDIATE	LAB	01/2002-12/2003	30	*	0	NON-ACADEMIC
MT103	MEDICAL TERMINOLOGY III	CLASSROOM	01/2002-12/2003	30	*	2	INTERDISCIPLINARY/ ELECTIVE
DP102	SPREADSHEETS	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	INTERDISCIPLINARY/ ELECTIVE
BA101	BUSINESS COMMUNICATIONS	CLASSROOM	01/2002-12/2003	30	*	2	COMMUNICATION ARTS
TW101D	KEYBOARDING D	LAB	01/2002-12/2003	30	*	0	NON-ACADEMIC
AC104	PAYROLL ACCOUNTING	CLASSROOM	01/2002-12/2003	30	*	2	INTERDISCIPLINARY/ ELECTIVE
TW103MB	KEYBOARDING (ADVANCED MEDICAL)	LAB	01/2002-12/2003	30	*	0	NON-ACADEMIC
DP204	INTERNET/ELECTRONIC MAIL	CLASSROOM / LAB	01/2002-12/2003	10.00 / 20.00	*	1	INTERDISCIPLINARY/ ELECTIVE
WP102	ADV. WORD PROCESSING	CLASSROOM / LAB	01/2002-12/2003	10.00 / 20.00	*	1	INTERDISCIPLINARY/ ELECTIVE
MT104	MEDICAL TERMINOLOGY IV	CLASSROOM	01/2002-12/2003	30	*	2	INTERDISCIPLINARY/ ELECTIVE
CM102	BUSINESS CORRESPONDENCE	CLASSROOM	01/2002-12/2003	30	*	2	INTERDISCIPLINARY/ ELECTIVE
OM102M	MEDICAL TRANSCRIPTION, ADVANCED	LAB	01/2002-12/2003	30	*	0	NON-ACADEMIC
OP104	GENERAL OFFICE PROCEDURES	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	INTERDISCIPLINARY/ ELECTIVE

COURT REPORTING - LUBBOCK

TW101 A KEYBOARDING A	CLASSROOM / LAB	01/2002-12/2003	10.00 / 20.00	*	0	NON-ACADEMIC
TW101 B KEYBOARDING B	LAB	01/2002-12/2003	30	*	0	NON-ACADEMIC
TW101 C KEYBOARDING C	LAB	01/2002-12/2003	30	*	0	NON-ACADEMIC
DP101 OPERATING SYSTEMS	CLASSROOM / LAB	01/2002-12/2003	20 / 10	*	1	INTERDISCIPLINARY/ ELECTIVE
CM100R ADVANCED VOCABULARY	CLASSROOM	01/2002-12/2003	30	*	0	NON-ACADEMIC
CM101 B PUNCTUATION	CLASSROOM	01/2002-12/2003	30	*	0	NON-ACADEMIC
CM201A ENGLISH I	CLASSROOM	01/2002-12/2003	30	*	2	COMMUNICATION ARTS
CM201B ENGLISH II	CLASSROOM	01/2002-12/2003	30	*	2	COMMUNICATION ARTS
BA102 BUSINESS LAW	CLASSROOM	01/2002-12/2003	30	*	2	INTERDISCIPLINARY/ ELECTIVE

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
	LT101 LEGAL TERMINOLOGY	CLASSROOM	01/2002-12/2003	30	*	2	INTERDISCIPLINARY/ ELECTIVE
	LT102 LEGAL TERMINOLOGY II	CLASSROOM	01/2002-12/2003	30	*	2	INTERDISCIPLINARY/ ELECTIVE
	MT101 MEDICAL TERMINOLOGY	CLASSROOM	01/2002-12/2003	30	*	2	INTERDISCIPLINARY/ ELECTIVE
	MT102 MEDICAL TERMINOLOGY II	CLASSROOM	01/2002-12/2003	30	*	2	INTERDISCIPLINARY/ ELECTIVE
	MT103 MEDICAL TERMINOLOGY III	CLASSROOM	01/2002-12/2003	30	*	2	INTERDISCIPLINARY/ ELECTIVE
	RT101A COURT REPORTING PROCEDURES I	CLASSROOM	01/2002-12/2003	30	*	0	NON-ACADEMIC
	RT101B COURT REPORTING PROCEDURES II	CLASSROOM	01/2002-12/2003	30	*	0	NON-ACADEMIC
	RT102 COURT REPORTING TECHNOLOGY	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	0	NON-ACADEMIC
	SH201A MACHINE SHORTHAND THEORY I	CLASSROOM / LAB	01/2002-12/2003	45 / 45	*	0	NON-ACADEMIC
	SH201B MACHINE SHORTHAND THEORY II	CLASSROOM / LAB	01/2002-12/2003	46 / 45	*	0	NON-ACADEMIC
	SH201C MACHINE SHORTHAND THEORY III	CLASSROOM / LAB	01/2002-12/2003	47 / 45	*	0	NON-ACADEMIC
	SH201D MACHINE SHORTHAND THEORY IV	CLASSROOM / LAB	01/2002-12/2003	75 / 75	*	0	NON-ACADEMIC
	SH202A MACHINE SHORTHAND/TRANSCRIPTION (80 WPM)	CLASSROOM / LAB	01/2002-12/2003	90 / 30	*	0	NON-ACADEMIC
	SH202B MACHINE SHORTHAND/TRANSCRIPTION (100 WPM)	CLASSROOM / LAB	01/2002-12/2003	150 / 30	*	0	NON-ACADEMIC
	SH202C MACHINE SHORTHAND/TRANSCRIPTION (120 WPM)	LAB	01/2002-12/2003	24	*	0	NON-ACADEMIC
	SH202D MACHINE SHORTHAND/TRANSCRIPTION (140 WPM)	LAB	01/2002-12/2003	210	*	0	NON-ACADEMIC
	SH203A MACHINE SHORTHAND/TRANSCRIPTION (160 WPM)	LAB	01/2002-12/2003	330	*	0	NON-ACADEMIC
	SH203B MACHINE SHORTHAND/TRANSCRIPTION (180 WPM)	LAB	01/2002-12/2003	330	*	0	NON-ACADEMIC
	SH203C MACHINE SHORTHAND/TRANSCRIPTION (200 WPM)	LAB	01/2002-12/2003	330	*	0	NON-ACADEMIC
	SH203D MACHINE SHORTHAND/TRANSCRIPTION (225 WPM)	LAB	01/2002-12/2003	330	*	0	NON-ACADEMIC
	CR101 COURT REPORTING EXTERNSHIP	n/a	01/2002-12/2003	60	*	0	NON-ACADEMIC

COMPUTERIZED ACCOUNTING SPECIALIST - LUBBOCK

TW101A	KEYBOARDING A	CLASSROOM / LAB	01/2002-12/2003	10.00 / 20.00	*	0	NON-ACADEMIC
PD100	PERSONAL DEVELOPMENT	CLASSROOM	01/2002-12/2003	30	*	0	NON-ACADEMIC

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
DP101	OPERATING SYSTEMS	CLASSROOM / LAB	01/2002-12/2003	20 / 10	*	1	INTERDISCIPLINARY/ ELECTIVE
MA101A	BUSINESS MATH A	CLASSROOM	01/2002-12/2003	30	*	0	NON-ACADEMIC
TW101B	KEYBOARDING B	LAB	01/2002-12/2003	30	*	0	NON-ACADEMIC
AC101A	ACCOUNTING 1A	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	INTERDISCIPLINARY/ ELECTIVE
WP101	WORD PROCESSING	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	2	INTERDISCIPLINARY/ ELECTIVE
OM102	CALCULATORS	LAB	01/2002-12/2003	30	*	0	NON-ACADEMIC
MA101B	BUSINESS MATH B	CLASSROOM	01/2002-12/2003	30	*	2	NON-ACADEMIC
DP203	GRAPHICS PRESENTATION	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	SCIENCE/TECHNOLOGY
AC101 B	ACCOUNTING 1B	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	INTERDISCIPLINARY/ ELECTIVE
TW101C	KEYBOARDING C	LAB	01/2002-12/2003	30	*	0	NON-ACADEMIC
AC102	ACCOUNTING II	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	INTERDISCIPLINARY/ ELECTIVE
DP102	SPREADSHEETS	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	INTERDISCIPLINARY/ ELECTIVE
DP204	INTERNET/ELECTRONIC MAIL	CLASSROOM / LAB	01/2002-12/2003	10.00 / 20.00	*	1	INTERDISCIPLINARY/ ELECTIVE
AC103	ACCOUNTING III	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	INTERDISCIPLINARY/ ELECTIVE
DP103	COMPUTER APPLICATIONS	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	SCIENCE/TECHNOLOGY
AC103B	COMPUTERIZED ACCOUNTING	CLASSROOM / LAB	01/2002-12/2003	10.00 / 20.00	*	1	NON-ACADEMIC
OP104	GENERAL OFFICE PROCEDURES	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	INTERDISCIPLINARY/ ELECTIVE
AC104	PAYROLL ACCOUNTING	CLASSROOM	01/2002-12/2003	30	*	2	INTERDISCIPLINARY/ ELECTIVE

COMPUTERIZED OFFICE SPECIALIST - LUBBOCK

TW101A	KEYBOARDING A	CLASSROOM / LAB	01/2002-12/2003	10.00 / 20.00	*	0	NON-ACADEMIC
CM100	BUSINESS SPELLING	CLASSROOM	01/2002-12/2003	30	*	0	NON-ACADEMIC
PD100	PERSONAL DEVELOPMENT	CLASSROOM	01/2002-12/2003	30	*	0	NON-ACADEMIC
DP101	OPERATING SYSTEMS	CLASSROOM / LAB	01/2002-12/2003	20 / 10	*	1	INTERDISCIPLINARY/ ELECTIVE
TW101B	KEYBOARDING B	LAB	01/2002-12/2003	30	*	0	NON-ACADEMIC

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
WP101	WORD PROCESSING	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	2	INTERDISCIPLINARY/ ELECTIVE
OM102	CALCULATORS	LAB	01/2002-12/2003	30	*	0	NON-ACADEMIC
CM101A	PARTS OF SPEECH	CLASSROOM	01/2002-12/2003	30	*	0	NON-ACADEMIC
TW101C	KEYBOARDING C	LAB	01/2002-12/2003	30	*	0	NON-ACADEMIC
CM101B	PUNCTUATION	CLASSROOM	01/2002-12/2003	30	*	0	NON-ACADEMIC
DP203	GRAPHICS PRESENTATION	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	SCIENCE/TECHNOLOGY
FL102	FILING AND RECORDS CONTROL	CLASSROOM	01/2002-12/2003	30	*	0	NON-ACADEMIC
AC101A	ACCOUNTING 1A	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	INTERDISCIPLINARY/ ELECTIVE
DP102	SPREADSHEETS	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	INTERDISCIPLINARY/ ELECTIVE
TW101D	KEYBOARDING D	LAB	01/2002-12/2003	30	*	0	NON-ACADEMIC
BA101	BUSINESS COMMUNICATIONS	CLASSROOM	01/2002-12/2003	30	*	2	COMMUNICATION ARTS
DP204	INTERNET/ELECTRONIC MAIL	CLASSROOM / LAB	01/2002-12/2003	20-Oct	*	1	INTERDISCIPLINARY/ ELECTIVE
OM101A	DICTATING MACHINES	LAB	01/2002-12/2003	30	*	0	NON-ACADEMIC
DP103	COMPUTER APPLICATIONS	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	SCIENCE/TECHNOLOGY
OP104	GENERAL OFFICE PROCEDURES	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	INTERDISCIPLINARY/ ELECTIVE
WP102	ADV. WORD PROCESSING	CLASSROOM / LAB	01/2002-12/2003	10.00 / 20.00	*	1	INTERDISCIPLINARY/ ELECTIVE

COSMETOLOGY - LUBBOCK

COS191	COSMETOLOGY I	CLASSROOM / LAB	01/2002-12/2003	150 / 210	*	0	NON-ACADEMIC
COS192	COSMETOLOGY II	CLASSROOM / LAB	01/2002-12/2003	60 / 320	*	0	NON-ACADEMIC
COS193	COSMETOLOGY III	CLASSROOM / LAB	01/2002-12/2003	61 / 320	*	0	NON-ACADEMIC
COS194	COSMETOLOGY IV	CLASSROOM / LAB	01/2002-12/2003	62 / 320	*	0	NON-ACADEMIC
COS091	NAIL TECHNICIAN	CLASSROOM / LAB	01/2002-12/2003	245 / 355	*	0	NON-ACADEMIC
COS094	ESTHETICIAN	CLASSROOM / LAB	01/2002-12/2003	245 / 355	*	0	NON-ACADEMIC
COS291	COSMETOLOGY INSTRUCTOR I	CLASSROOM / LAB	01/2002-12/2003	150 / 255	*	0	NON-ACADEMIC

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
COS292	COSMETOLOGY INSTRUCTOR II	CLASSROOM / LAB	01/2002-12/2003	151 / 255	*	0	NON-ACADEMIC

LEGAL SECRETARY - SHERMAN & DENTON CAMPUSES

TW101A	KEYBOARDING A	CLASSROOM / LAB	01/2002-12/2003	10.00 / 20.00	*	0	NON-ACADEMIC
CM100	BUSINESS SPELLING	CLASSROOM	01/2002-12/2003	30	*	0	NON-ACADEMIC
PD100	PERSONAL DEVELOPMENT	CLASSROOM	01/2002-12/2003	30	*	0	NON-ACADEMIC
DP101	OPERATING SYSTEMS	CLASSROOM / LAB	01/2002-12/2003	20 / 10	*	1	INTERDISCIPLINARY/ ELECTIVE
LT101	LEGAL TERMINOLOGY	CLASSROOM	01/2002-12/2003	30	*	2	INTERDISCIPLINARY/ ELECTIVE
TW101B	KEYBOARDING B	LAB	01/2002-12/2003	30	*	0	NON-ACADEMIC
WP101	WORD PROCESSING	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	INTERDISCIPLINARY/ ELECTIVE
OM102	CALCULATORS	LAB	01/2002-12/2003	30	*	0	NON-ACADEMIC
CM101A	PARTS OF SPEECH	CLASSROOM	01/2002-12/2003	30	*	0	NON-ACADEMIC
LT102	LEGAL TERMINOLOGY II	CLASSROOM	01/2002-12/2003	30	*	2	INTERDISCIPLINARY/ ELECTIVE
AC101A	ACCOUNTING 1A	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	INTERDISCIPLINARY/ ELECTIVE
TW101C	KEYBOARDING C	LAB	01/2002-12/2003	30	*	0	NON-ACADEMIC
CM101B	PUNCTUATION	CLASSROOM	01/2002-12/2003	30	*	0	NON-ACADEMIC
FL102	FILING AND RECORDS CONTROL	CLASSROOM	01/2002-12/2003	30	*	0	NON-ACADEMIC
LT103	LEGAL RESEARCH	CLASSROOM	01/2002-12/2003	30	*	2	INTERDISCIPLINARY/ ELECTIVE
DP102	SPREADSHEETS	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	INTERDISCIPLINARY/ ELECTIVE
BA101	BUSINESS COMMUNICATIONS	CLASSROOM	01/2002-12/2003	30	*	2	COMMUNICATION ARTS
TW101 D	KEYBOARDING D	LAB	01/2002-12/2003	30	*	0	NON-ACADEMIC
OM101L	DICTATING MACHINE (LEGAL)	LAB	01/2002-12/2003	30	*	0	NON-ACADEMIC
TW102 LA	KEYBOARDING (ADVANCED LEGAL)	LAB	01/2002-12/2003	30	*	0	NON-ACADEMIC
BA102	BUSINESS LAW	CLASSROOM	01/2002-12/2003	30	*	2	INTERDISCIPLINARY/ ELECTIVE
BA102R	BUSINESS ETHICS	CLASSROOM	01/2002-12/2003	30	*	2	HUMANITIES

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
WP102	ADV. WORD PROCESSING	CLASSROOM / LAB	01/2002-12/2003	10.00 / 20.00	*	1	INTERDISCIPLINARY/ ELECTIVE
DP103	COMPUTER APPLICATIONS	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	SCIENCE/TECHNOLOGY
CM102	BUSINESS CORRESPONDENCE	CLASSROOM	01/2002-12/2003	30	*	2	INTERDISCIPLINARY/ ELECTIVE
DP203	GRAPHICS PRESENTATION	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	SCIENCE/TECHNOLOGY
OP104	GENERAL OFFICE PROCEDURES	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	INTERDISCIPLINARY/ ELECTIVE
TW102 LB	KEYBOARDING (LEGAL)	CLASSROOM / LAB	01/2002-12/2003	10.00 / 20.00	*	0	NON-ACADEMIC
DP204	INTERNET/ELECTRONIC MAIL	CLASSROOM / LAB	01/2002-12/2003	10.00 / 20.00	*	1	INTERDISCIPLINARY/ ELECTIVE

NETWORK OPERATIONS TECHNICIAN - MICROSOFT - DENTON CAMPUS

AG101	COLLEGE ALGEBRA	CLASSROOM	01/2002-12/2003	30	*	2	MATHEMATICS
BA101 N	BUSINESS COMMUNICATIONS FOR NETWORK OPERATIONS	CLASSROOM	01/2002-12/2003	30	*	2	COMMUNICATION ARTS
DP103 N	DATABASE APPLICATIONS	CLASSROOM / LAB	01/2002-12/2003	20 / 30	*	2	SCIENCE/TECHNOLOGY
DP104	INTRODUCTION TO MICROCOMPUTERS	CLASSROOM / LAB	01/2002-12/2003	20 / 10	*	1	SCIENCE/TECHNOLOGY
DP105	OPERATING SYSTEMS	CLASSROOM / LAB	01/2002-12/2003	20 / 10	*	1	SCIENCE/TECHNOLOGY
DP201	INTERNET OPERATIONS	CLASSROOM / LAB	01/2002-12/2003	20 / 10	*	1	SCIENCE/TECHNOLOGY
NET102	NETWORK HARDWARE	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	0	NEED COURSE SYLLABUS
NET111	WINDOWS NT WORKSTATION	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	SCIENCE/TECHNOLOGY
NET121	WINDOWS NT SERVER	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	SCIENCE/TECHNOLOGY
NET131	NETWORK PROTOCOLS	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	SCIENCE/TECHNOLOGY
NET141	ADVANCED NT WORKSTATION	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	SCIENCE/TECHNOLOGY
NET151	ADVANCED NT SERVER	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	SCIENCE/TECHNOLOGY
NET171	MICROSOFT EXCHANGE SERVER	CLASSROOM / LAB	01/2002-12/2003	20 / 10	*	1	SCIENCE/TECHNOLOGY
NET201	NETWORK PRACTICUM	CLASSROOM / LAB / EXTERNSHIP	01/2002-12/2003	15 / 60 / 45	*	0	ON-THE-JOB TRAINING
OP104 N	GENERAL OFFICE PROCEDURES FOR NETWORK OPERATIONS	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	0	NON-ACADEMIC
TW101A	KEYBOARDING A	CLASSROOM / LAB	01/2002-12/2003	10.00 / 20.00	*	0	NON-ACADEMIC

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
---------------	--------------	-----------------	-------------	---------------	------------------	---------------------	-----------------------------------

NETWORK OPERATIONS TECHNICIAN - NOVELL - DENTON CAMPUS

AG101	COLLEGE ALGEBRA	CLASSROOM	01/2002-12/2003	30	*	2	MATHEMATICS
BA101 N	BUSINESS COMMUNICATIONS FOR NETWORK OPERATIONS	CLASSROOM	01/2002-12/2003	30	*	2	COMMUNICATION ARTS
DP103 N	DATABASE APPLICATIONS	CLASSROOM / LAB	01/2002-12/2003	20 / 30	*	2	SCIENCE/TECHNOLOGY
DP104	INTRODUCTION TO MICROCOMPUTERS	CLASSROOM / LAB	01/2002-12/2003	20 / 10	*	1	SCIENCE/TECHNOLOGY
DP105	OPERATING SYSTEMS	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	SCIENCE/TECHNOLOGY
DP201	INTERNET OPERATIONS	CLASSROOM / LAB	01/2002-12/2003	20 / 10	*	1	SCIENCE/TECHNOLOGY
NET100	INTRODUCTION TO NETWORKING	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	SCIENCE/TECHNOLOGY
NET101	NETWORK MANAGEMENT	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	SCIENCE/TECHNOLOGY
NET102	NETWORK HARDWARE	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	0	NEED COURSE SYLLABUS
NET103	NETWORK UTILITIES	CLASSROOM / LAB	01/2002-12/2003	20 / 10	*	1	SCIENCE/TECHNOLOGY
NET131	NETWORK PROTOCOLS	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	3	SCIENCE/TECHNOLOGY
NET161	NOVELL UPGRADE 4-5	CLASSROOM / LAB	01/2002-12/2003	20 / 10	*	1	SCIENCE/TECHNOLOGY
NET181	GROUPWISE ADMINISTRATION	CLASSROOM / LAB	01/2002-12/2003	20 / 10	*	1	SCIENCE/TECHNOLOGY
NET201	NETWORK PRACTICUM	CLASSROOM / LAB / EXTERNSHIP	01/2002-12/2003	10 / 60 / 50	*	0	On-the-Job training
OP104 N	GENERAL OFFICE PROCEDURES FOR NETWORK OPERATIONS	CLASSROOM / LAB	01/2002-12/2003	30 / 30	*	0	NON-ACADEMIC
TW101A	KEYBOARDING A	CLASSROOM / LAB	01/2002-12/2003	10.00 / 20.00	*	0	NON-ACADEMIC

COMPUTER REPAIR TEST PREPARATION SEMINAR - DENTON CAMPUS

CST100	OPERATING SYSTEMS	CLASSROOM	01/2002-12/2003	32	*	2	SCIENCE/TECHNOLOGY
CST101	BASIC ELECTRONICS	CLASSROOM / LAB	01/2002-12/2003	14 / 10	*	0.5	SCIENCE/TECHNOLOGY
CST102	PC UPGRADE & REPAIR	CLASSROOM	01/2002-12/2003	24	*	1.5	SCIENCE/TECHNOLOGY
CST103	HARDWARE TROUBLESHOOTING	CLASSROOM	01/2002-12/2003	24	*	1.5	SCIENCE/TECHNOLOGY
CST104	SOFTWARE TROUBLESHOOTING	CLASSROOM	01/2002-12/2003	16	*	1	SCIENCE/TECHNOLOGY
CST105	MULTIMEDIA PC REPAIR & UPGRADE	CLASSROOM	01/2002-12/2003	24	*	1.5	SCIENCE/TECHNOLOGY

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
CST201	PRINTER REPAIR	CLASSROOM	01/2002-12/2003	16	*	0	NON-ACADEMIC
CST202	MONITOR REPAIR	CLASSROOM	01/2002-12/2003	16	*	0	NON-ACADEMIC
CST203	NETWORK & CABLING	CLASSROOM / LAB	01/2002-12/2003	16 / 16	*	1.5	SCIENCE/TECHNOLOGY
CST204	A+ EXAMINATION & REVIEW	LAB	01/2002-12/2003	32	*	0	EXAM/REVIEW

MCSE EXAM TEST PREPARATION COURSES - DENTON CAMPUS

	MICROSOFT WINDOWS NT 4.0 WORKSTATION	CLASSROOM	01/2002-12/2003	32	*	2	SCIENCE/TECHNOLOGY
	IMPLEMENTING & SUPPORTING MS WINDOWS NT SERVER 4.0	CLASSROOM	01/2002-12/2003	40	*	2.5	SCIENCE/TECHNOLOGY
	SYSTEM ADMINISTRATION FOR SQL SERVER 7.0 (OR 6.5)	CLASSROOM	01/2002-12/2003	16	*	1	SCIENCE/TECHNOLOGY
	MICROSOFT NETWORKING ESSENTIALS	CLASSROOM	01/2002-12/2003	16	*	1	SCIENCE/TECHNOLOGY
	MICROSOFT TCP/IP INTERNETWORKING	CLASSROOM	01/2002-12/2003	40	*	2.5	SCIENCE/TECHNOLOGY
	IMPLEMENTING & SUPPORTING MS WIN NT SERVER 4.0 IN THE ENTERPRISE	CLASSROOM	01/2002-12/2003	40	*	2.5	SCIENCE/TECHNOLOGY
	IMPLEMENTING & SUPPORTING THE MS PROXY SERVER 2.0	CLASSROOM	01/2002-12/2003	16	*	1	SCIENCE/TECHNOLOGY
	IMPLEMENTING AND SUPPORTING MICROSOFT WINDOWS 98	CLASSROOM	01/2002-12/2003	40	*	2.5	SCIENCE/TECHNOLOGY
	IMPLEMENTING AND SUPPORTING THE MS INTERNET INFORMATION SERVER 4.0	CLASSROOM	01/2002-12/2003	24	*	1.5	SCIENCE/TECHNOLOGY
	ADMINISTERING WINDOWS NT SERVER 4.0	CLASSROOM	01/2002-12/2003	24	*	1.5	SCIENCE/TECHNOLOGY
	CONCEPTS AND ADMINISTRATION OF MICROSOFT'S EXCHANGE SERVER 5.5	CLASSROOM	01/2002-12/2003	32	*	2	SCIENCE/TECHNOLOGY
	MICROSOFT EXCHANGE SERVER 5.5 DESIGN AND IMPLEMENTATION	CLASSROOM	01/2002-12/2003	40	*	2.5	SCIENCE/TECHNOLOGY

INTERNET/WEB DESIGN SEMINARS - DENTON CAMPUS

	INTERNET FOUNDATIONS	CLASSROOM	01/2002-12/2003	40	*	2.5	SCIENCE/TECHNOLOGY
	GRAPHICS FOR THE WEB	CLASSROOM	01/2002-12/2003	40	*	2.5	SCIENCE/TECHNOLOGY
	ELECTRONIC COMMERCE	CLASSROOM	01/2002-12/2003	32	*	2	INTERDISCIPLINARY/ ELECTIVE
	WEB SITE DESIGN	CLASSROOM	01/2002-12/2003	40	*	2.5	SCIENCE/TECHNOLOGY
	INTERNET APPLICATIONS I: JAVASCRIPT	CLASSROOM	01/2002-12/2003	16	*	1	SCIENCE/TECHNOLOGY
	INTERNET APPLICATIONS II: JAVA PROGRAMMING	CLASSROOM	01/2002-12/2003	24	*	1.4	SCIENCE/TECHNOLOGY

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
	INTERNET APPLICATIONS III: CLIENT AND SERVER SCRIPTING	CLASSROOM	01/2002-12/2003	40	*	2.5	SCIENCE/TECHNOLOGY
	UNIX PROGRAMMING	CLASSROOM	01/2002-12/2003	40	*	2.5	SCIENCE/TECHNOLOGY
	APACHE SERVER ADMINISTRATION	CLASSROOM	01/2002-12/2003	64	*	4	SCIENCE/TECHNOLOGY

2004

	TW101A KEYBOARDING A	CLASSROOM	01/2004-12/2004	10/20/00/30	*	0	NON-ACADEMIC
	CM100 BUSINESS SPELLING	CLASSROOM	01/2004-12/2004	30/00/00/30	*	0	NON-ACADEMIC
	PD100 PERSONAL DEVELOPMENT	CLASSROOM	01/2004-12/2004	30/00/00/30	*	0	NON-ACADEMIC
	DP101 OPERATING SYSTEMS	CLASSROOM	01/2004-12/2004	20/10/00/30	*	1	INTERDISCIPLINARY/ ELECTIVE
	LT101 LEGAL TERMINOLOGY	CLASSROOM	01/2004-12/2004	30/00/00/30	*	1.5	INTERDISCIPLINARY/ ELECTIVE
	OM102 CALCULATORS	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC
	TW101B KEYBOARDING B	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC
	WP101 WORD PROCESSING	CLASSROOM	01/2004-12/2004	30/30/00/60	*	1.5	INTERDISCIPLINARY/ ELECTIVE
	CM101A PARTS OF SPEECH	CLASSROOM	01/2004-12/2004	30/00/00/30	*	0	NON-ACADEMIC
	LT102 LEGAL TERMINOLOGY II	CLASSROOM	01/2004-12/2004	30/00/00/30	*	1.5	INTERDISCIPLINARY/ ELECTIVE
	AC101A ACCOUNTING 1A	CLASSROOM	01/2004-12/2004	30/30/00/60	*	2.5	INTERDISCIPLINARY/ ELECTIVE
	TW101C KEYBOARDING C	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC
	CM101B PUNCTUATION	CLASSROOM	01/2004-12/2004	30/00/00/30	*	0	NON-ACADEMIC
	FL102 FILING AND RECORDS CONTROL	CLASSROOM	01/2004-12/2004	30/00/00/30	*	0	NON-ACADEMIC
	BA101 BUSINESS COMMUNICATIONS	CLASSROOM	01/2004-12/2004	30/00/00/30	*	1.5	COMMUNICATION ARTS
	LT103 LEGAL RESEARCH	CLASSROOM	01/2004-12/2004	30/00/00/30	*	1.5	INTERDISCIPLINARY/ ELECTIVE
	DP203 GRAPHICS PRESENTATION	CLASSROOM	01/2004-12/2004	30/30/00/60	*	2.5	INTERDISCIPLINARY/ ELECTIVE
	BA102 BUSINESS LAW	CLASSROOM	01/2004-12/2004	30/00/00/30	*	1.5	INTERDISCIPLINARY/ ELECTIVE
	DP102 SPREADSHEETS	CLASSROOM	01/2004-12/2004	30/30/00/60	*	1.5	INTERDISCIPLINARY/ ELECTIVE
	TW101D KEYBOARDING D	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
	OM101L DICTATING MACHINE (LEGAL)	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC
	BA102R BUSINESS ETHICS	CLASSROOM	01/2004-12/2004	30/00/00/30	*	1.5	HUMANTIES
	TW102LA KEYBOARDING (ADVANCED LEGAL)	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC
	BA103 CRIMINAL LAW	CLASSROOM	01/2004-12/2004	30/00/00/30	*	1.5	INTERDISCIPLINARY/ ELECTIVE
	DP204 INTERNET/ELECTRONIC MAIL	CLASSROOM	01/2004-12/2004	10/20/00/30	*	0.5	INTERDISCIPLINARY/ ELECTIVE
	BA103R CIVIL LITIGATION	CLASSROOM	01/2004-12/2004	30/00/00/30	*	1.5	INTERDISCIPLINARY/ ELECTIVE
	WP102 ADV. WORD PROCESSING	CLASSROOM	01/2004-12/2004	10/20/00/30	*	0.5	INTERDISCIPLINARY/ ELECTIVE
	BA104R REAL ESTATE LAW	CLASSROOM	01/2004-12/2004	30/00/00/30	*	1.5	INTERDISCIPLINARY/ ELECTIVE
	DP103 COMPUTER APPLICATIONS	CLASSROOM	01/2004-12/2004	30/30/00/60	*	1.5	SCIENCE/TECHNOLOGY
	CM102 BUSINESS CORRESPONDENCE	CLASSROOM	01/2004-12/2004	30/00/00/30	*	1.5	INTERDISCIPLINARY/ ELECTIVE
	BA105R ESTATES AND TRUST	CLASSROOM	01/2004-12/2004	30/00/00/30	*	1.5	INTERDISCIPLINARY/ ELECTIVE
	OP104 GENERAL OFFICE PROCEDURES	CLASSROOM	01/2004-12/2004	30/30/00/60	*	0.5	INTERDISCIPLINARY/ ELECTIVE
	LT105 LEGAL DOCUMENT PREPARATION	CLASSROOM	01/2004-12/2004	30/30/00/60	*	0	NON-ACADEMIC
	BA106R FAMILY LAW	CLASSROOM	01/2004-12/2004	30/00/00/30	*	1.5	INTERDISCIPLINARY/ ELECTIVE

Administrative

	TW101 A KEYBOARDING A	CLASSROOM	01/2004-12/2004	10/20/00/30	*	0	NON-ACADEMIC
	CM100 BUSINESS SPELLING	CLASSROOM	01/2004-12/2004	30/00/00/30	*	0	NON-ACADEMIC
	PD100 PERSONAL DEVELOPMENT	CLASSROOM	01/2004-12/2004	30/00/00/30	*	0	NON-ACADEMIC
	DP101 OPERATING SYSTEMS	CLASSROOM	01/2004-12/2004	20/10/00/30	*	1	INTERDISCIPLINARY/ ELECTIVE
	MA101A BUSINESS MATH A	CLASSROOM	01/2004-12/2004	30/00/00/30	*	0	NON-ACADEMIC
	TW101 B KEYBOARDING B	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC
	WP101 WORD PROCESSING	CLASSROOM	01/2004-12/2004	30/30/00/60	*	1.5	INTERDISCIPLINARY/ ELECTIVE
	OM102 CALCULATORS	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC
	CM101 A PARTS OF SPEECH	CLASSROOM	01/2004-12/2004	30/00/00/30	*	0	NON-ACADEMIC

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
	AC101 A ACCOUNTING 1A	CLASSROOM	01/2004-12/2004	30/30/00/60	*	2.5	INTERDISCIPLINARY/ ELECTIVE
	TW101 C KEYBOARDING C	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC
	CM101 B PUNCTUATION	CLASSROOM	01/2004-12/2004	30/00/00/30	*	0	NON-ACADEMIC
	FL102 FILING AND RECORDS CONTROL	CLASSROOM	01/2004-12/2004	30/00/0/30	*	0	NON-ACADEMIC
	AC101 B ACCOUNTING 1B	CLASSROOM	01/2004-12/2004	30/30/00/60	*	2.5	INTERDISCIPLINARY/ ELECTIVE
	DP102 SPREADSHEETS	CLASSROOM	01/2004-12/2004	30/30/00/60	*	1.5	INTERDISCIPLINARY/ ELECTIVE
	BA101 BUSINESS COMMUNICATIONS	CLASSROOM	01/2004-12/2004	30/00/00/30	*	1.5	COMMUNICATION ARTS
	TW101 D KEYBOARDING D	CLASSROOM	01/2004-12/2004	00/30/0/30	*	0	NON-ACADEMIC
	OM101 A DICTATING MACHINES	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC
	TW102 A KEYBOARDING 2A	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC
	BA102 BUSINESS LAW	CLASSROOM	01/2004-12/2004	30/00/00/30	*	1.5	INTERDISCIPLINARY/ ELECTIVE
	WP102 ADV. WORD PROCESSING	CLASSROOM	01/2004-12/2004	10/20/00/30	*	0.5	INTERDISCIPLINARY/ ELECTIVE
	DP103 COMPUTER APPLICATIONS	CLASSROOM	01/2004-12/2004	30/30/00/60	*	1.5	SCIENCE/TECHNOLOGY
	CM102 BUSINESS CORRESPONDENCE	CLASSROOM	01/2004-12/2004	30/00/00/30	*	1.5	INTERDISCIPLINARY/ ELECTIVE
	DP203 GRAPHICS PRESENTATION	CLASSROOM	01/2004-12/2004	30/30/00/60	*	2.5	SCIENCE/TECHNOLOGY
	OP104 GENERAL OFFICE PROCEDURES	CLASSROOM	01/2004-12/2004	30/30/00/60	*	0.5	INTERDISCIPLINARY/ ELECTIVE
	TW102 B KEYBOARDING 2B	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC
	DP204 INTERNET/ELECTRONIC MAIL	CLASSROOM	01/2004-12/2004	10/20/00/30	*	0.5	INTERDISCIPLINARY/ ELECTIVE

Medical Office

	TW101A KEYBOARDING A	CLASSROOM	01/2004-12/2004	10/20/00/30	*	0	NON-ACADEMIC
	CM100 BUSINESS SPELLING	CLASSROOM	01/2004-12/2004	30/00/00/30	*	0	NON-ACADEMIC
	PD100 PERSONAL DEVELOPMENT	CLASSROOM	01/2004-12/2004	30/00/00/30	*	0	NON-ACADEMIC
	MT101 MEDICAL TERMINOLOGY	CLASSROOM	01/2004-12/2004	30/00/00/30	*	1	INTERDISCIPLINARY/ ELECTIVE
	TW101B KEYBOARDING B	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
	OM101M MEDICAL TRANSCRIPTION, BEGINNING	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC
	WP101 WORD PROCESSING	CLASSROOM	01/2004-12/2004	30/30/00/60	*	1.5	INTERDISCIPLINARY/ ELECTIVE
	OM102 CALCULATORS	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC
	CM101A PARTS OF SPEECH	CLASSROOM	01/2004-12/2004	30/00/00/30	*	0	NON-ACADEMIC
	COM101 COMPUTERIZED OFFICE MANAGEMENT	CLASSROOM	01/2004-12/2004	15/15/00/30	*	0.5	INTERDISCIPLINARY/ ELECTIVE
	MT102 MEDICAL TERMINOLOGY II	CLASSROOM	01/2004-12/2004	30/00/00/30	*	1	INTERDISCIPLINARY/ ELECTIVE
	AC101A ACCOUNTING 1A	CLASSROOM	01/2004-12/2004	30/30/00/60	*	2.5	INTERDISCIPLINARY/ ELECTIVE
	TW101C KEYBOARDING C	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC
	MFA101 MEDICAL INSURANCE CALIMS/MEDICAL CODING	CLASSROOM	01/2004-12/2004	00/30/00/30	*	1	INTERDISCIPLINARY/ ELECTIVE
	CM101B PUNCTUATION	CLASSROOM	01/2004-12/2004	30/00/00/30	*	0	NON-ACADEMIC
	FL102 FILING AND RECORDS CONTROL	CLASSROOM	01/2004-12/2004	30/00/0/30	*	0	NON-ACADEMIC
	OM101MA MEDICAL TRANSCRIPTION, INTERMEDIATE	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC
	MT103 MEDICAL TERMINOLGY III	CLASSROOM	01/2004-12/2004	30/00/00/30	*	1.5	INTERDISCIPLINARY/ ELECTIVE
	DP102 SPREADSHEETS	CLASSROOM	01/2004-12/2004	30/30/00/60	*	1.5	INTERDISCIPLINARY/ ELECTIVE
	BA101 BUSINESS COMMUNICATIONS	CLASSROOM	01/2004-12/2004	30/00/00/30	*	1.5	COMMUNICATION ARTS
	TW101D KEYBOARDING D	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC
	AC104 PAYROLL ACCOUNTING	CLASSROOM	01/2004-12/2004	30/00/00/30	*	1.5	INTERDISCIPLINARY/ ELECTIVE
	TW103MB KEYBOARDING (ADVANCED MEDICAL)	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC
	WP102 ADV. WORD PROCESSING	CLASSROOM	01/2004-12/2004	10/20/00/30	*	0.5	INTERDISCIPLINARY/ ELECTIVE
	MT104 MEDICAL TERMINOLOGY IV	CLASSROOM	01/2004-12/2004	30/00/00/30	*	1	INTERDISCIPLINARY/ ELECTIVE
	CM102 BUSINESS CORRESPONDENCE	CLASSROOM	01/2004-12/2004	30/00/00/30	*	1.5	INTERDISCIPLINARY/ ELECTIVE
	OM102M MEDICAL TRANSCRIPTION, ADVANCED	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC
	OP104 MEDICAL OFFICE PROCEDURES	CLASSROOM	01/2004-12/2004	30/30/00/60	*	0	NON-ACADEMIC

Computerized Accounting Specialist

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
	TW101A KEYBOARDING A	CLASSROOM	01/2004-12/2004	10/20/00/30	*	0	NON-ACADEMIC
	PD100 PERSONAL DEVELOPMENT	CLASSROOM	01/2004-12/2004	30/00/00/30	*	0	NON-ACADEMIC
	DP101 OPERATING SYSTEMS	CLASSROOM	01/2004-12/2004	20/10/00/30	*	1	SCIENCE/TECHNOLOGY
	MA101A BUSINESS MATH A	CLASSROOM	01/2004-12/2004	30/00/00/30	*	0	NON-ACADEMIC
	TW101B KEYBOARDING B	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC
	AC101A ACCOUNTING 1A	CLASSROOM	01/2004-12/2004	30/30/00/60	*	2.5	INTERDISCIPLINARY/ ELECTIVE
	WP101 WORD PROCESSING	CLASSROOM	01/2004-12/2004	30/30/00/60	*	1.5	INTERDISCIPLINARY/ ELECTIVE
	OM102 CALCULATORS	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC
	MA101B BUSINESS MATH B	CLASSROOM	01/2004-12/2004	30/00/00/30	*	0	NON-ACADEMIC
	AC101 B ACCOUNTING 1B	CLASSROOM	01/2004-12/2004	30/30/00/60	*	2.5	INTERDISCIPLINARY/ ELECTIVE
	TW101C KEYBOARDING C	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC
	AC102 ACCOUNTING II	CLASSROOM	01/2004-12/2004	30/30/00/60	*	2.5	INTERDISCIPLINARY/ ELECTIVE
	DP102 SPREADSHEETS	CLASSROOM	01/2004-12/2004	30/30/00/60	*	1.5	INTERDISCIPLINARY/ ELECTIVE
	AC103 ACCOUNTING III	CLASSROOM	01/2004-12/2004	30/30/00/60	*	2.5	INTERDISCIPLINARY/ ELECTIVE
	DP103 COMPUTER APPLICATIONS	CLASSROOM	01/2004-12/2004	30/30/00/60	*	1.5	SCIENCE/TECHNOLOGY
	AC103B COMPUTERIZED ACCOUNTING	CLASSROOM	01/2004-12/2004	10/20/00/30	*	0	NON-ACADEMIC
	OP104 GENERAL OFFICE PROCEDURES	CLASSROOM	01/2004-12/2004	30/30/00/60	*	0.5	INTERDISCIPLINARY/ ELECTIVE
	AC104 PAYROLL ACCOUNTING	CLASSROOM	01/2004-12/2004	30/00/00/30	*	1.5	INTERDISCIPLINARY/ ELECTIVE
	Computerized Office Specialist						
	TW101A KEYBOARDING A	CLASSROOM	01/2004-12/2004	10/20/00/30	*	0	NON-ACADEMIC
	CM100 BUSINESS SPELLING	CLASSROOM	01/2004-12/2004	30/00/00/30	*	0	NON-ACADEMIC
	PD100 PERSONAL DEVELOPMENT	CLASSROOM	01/2004-12/2004	30/00/00/30	*	0	NON-ACADEMIC
	DP101 OPERATING SYSTEMS	CLASSROOM	01/2004-12/2004	20/10/00/30	*	1	INTERDISCIPLINARY/ ELECTIVE
	TW101B KEYBOARDING B	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
	WP101 WORD PROCESSING	CLASSROOM	01/2004-12/2004	30/30/00/60	*	1.5	INTERDISCIPLINARY/ ELECTIVE
	OM102 CALCULATORS	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC
	CM101A PARTS OF SPEECH	CLASSROOM	01/2004-12/2004	30/00/00/30	*	0	NON-ACADEMIC
	TW101C KEYBOARDING C	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC
	CM101B PUNCTUATION	CLASSROOM	01/2004-12/2004	30/00/00/30	*	0	NON-ACADEMIC
	FL102 FILING AND RECORDS CONTROL	CLASSROOM	01/2004-12/2004	30/00/0/30	*	0	NON-ACADEMIC
	AC101A ACCOUNTING 1A	CLASSROOM	01/2004-12/2004	30/30/00/60	*	2.5	INTERDISCIPLINARY/ ELECTIVE
	DP102 SPREADSHEETS	CLASSROOM	01/2004-12/2004	30/30/00/60	*	1.5	INTERDISCIPLINARY/ ELECTIVE
	TW101D KEYBOARDING D	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC
	BA101 BUSINESS COMMUNICATIONS	CLASSROOM	01/2004-12/2004	30/00/00/30	*	1.5	COMMUNICATION ARTS
	OM101A DICTATING MACHINES	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC
	DP103 COMPUTER APPLICATIONS	CLASSROOM	01/2004-12/2004	30/30/00/60	*	1.5	SCIENCE/TECHNOLOGY
	OP104 GENERAL OFFICE PROCEDURES	CLASSROOM	01/2004-12/2004	30/30/00/60	*	0.5	INTERDISCIPLINARY/ ELECTIVE
	WP102 ADV. WORD PROCESSING	CLASSROOM	01/2004-12/2004	10/20/00/30	*	0.5	INTERDISCIPLINARY/ ELECTIVE

Network Operations Technician

	TW101A KEYBOARDING A	CLASSROOM	01/2004-12/2004	10/20/00/30	*	0	NON-ACADEMIC
	PD100 PERSONAL DEVELOPMENT	CLASSROOM	01/2004-12/2004	30/00/00/30	*	0	NON-ACADEMIC
	NET100 INTRODUCTION TO NETWORKING	CLASSROOM	01/2004-12/2004	20/10/00/30	*	1	SCIENCE/TECHNOLOGY
	DP101 OPERATING SYSTEMS	CLASSROOM	01/2004-12/2004	20/10/00/30	*	1	INTERDISCIPLINARY/ ELECTIVE
	AG101 COLLEGE ALGEBRA	CLASSROOM	01/2004-12/2004	30/00/00/30	*	1.5	MATHEMATICS
	TW101B KEYBOARDING B	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC
	NET101 NETWORK MANAGEMENT	CLASSROOM	01/2004-12/2004	30/30/00/60	*	1.5	SCIENCE/TECHNOLOGY
	WP101 WORD PROCESSING	CLASSROOM	01/2004-12/2004	30/30/00/60	*	1.5	INTERDISCIPLINARY/ ELECTIVE
	BA101 BUSINESS COMMUNICATIONS	CLASSROOM	01/2004-12/2004	30/00/00/30	*	1.5	COMMUNICATION ARTS

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
	DP102 SPREADSHEETS	CLASSROOM	01/2004-12/2004	30/30/00/60	*	1.5	INTERDISCIPLINARY/ ELECTIVE
	TEC101 PHYSICAL AND ELECTRICAL TOPOLOGY	CLASSROOM	01/2004-12/2004	30/30/00/60	*	1.5	SCIENCE/TECHNOLOGY
	NET102 NETWORK HARDWARE	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC
	DP103 COMPUTER APPLICATIONS	CLASSROOM	01/2004-12/2004	30/30/00/60	*	1.5	SCIENCE/TECHNOLOGY
	OP104 GENERAL OFFICE PROCEDURES	CLASSROOM	01/2004-12/2004	30/30/00/60	*	0.5	INTERDISCIPLINARY/ ELECTIVE
	NET103 NETWORK UTILITIES	CLASSROOM	01/2004-12/2004	30/30/00/60	*	1.5	SCIENCE/TECHNOLOGY
	DP104 INTRODUCTION TO MICROCOMPUTERS	CLASSROOM	01/2004-12/2004	20/10/00/30	*	1	SCIENCE/TECHNOLOGY
	DP105 OPERATING SYSTEMS II	CLASSROOM	01/2004-12/2004	20/10/00/30	*	1	SCIENCE/TECHNOLOGY
	DP201 INTERNET OPERATIONS	CLASSROOM	01/2004-12/2004	20/10/00/30	*	1	SCIENCE/TECHNOLOGY
	NET201 NETWORK PRACTICUM	CLASSROOM	01/2004-12/2004	15/60/45/12 0	*	0	NON-ACADEMIC
	DP202 DATA COMMUNICATIONS/TELECOMMUNICATIONS	CLASSROOM	01/2004-12/2004	30/30/00/60	*	1.5	SCIENCE/TECHNOLOGY

Word Processing Specialist

	TW101A KEYBOARDING A	CLASSROOM	01/2004-12/2004	10/20/00/30	*	0	NON-ACADEMIC
	CM100 BUSINESS SPELLING	CLASSROOM	01/2004-12/2004	30/00/00/30	*	0	NON-ACADEMIC
	DP101 OPERATING SYSTEMS	CLASSROOM	01/2004-12/2004	20/10/00/30	*	1	INTERDISCIPLINARY/ ELECTIVE
	TW101B KEYBOARDING B	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC
	WP101 WORD PROCESSING	CLASSROOM	01/2004-12/2004	30/30/00/60	*	1.5	INTERDISCIPLINARY/ ELECTIVE
	OM102 CALCULATORS	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC
	CM101A PARTS OF SPEECH	CLASSROOM	01/2004-12/2004	30/00/00/30	*	0	NON-ACADEMIC
	TW101C KEYBOARDING C	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC
	CM101B PUNCTUATION	CLASSROOM	01/2004-12/2004	30/00/00/30	*	0	NON-ACADEMIC
	FL102 FILING AND RECORDS CONTROL	CLASSROOM	01/2004-12/2004	30/00/0/30	*	0	NON-ACADEMIC
	CM102 BUSINESS CORRESPONDENCE	CLASSROOM	01/2004-12/2004	30/00/00/30	*	1.5	INTERDISCIPLINARY/ ELECTIVE
	WP102 ADV. WORD PROCESSING	CLASSROOM	01/2004-12/2004	10/20/00/30	*	0.5	INTERDISCIPLINARY/ ELECTIVE

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
---------------	--------------	-----------------	-------------	---------------	------------------	---------------------	-----------------------------------

Micro-Computer Operator Specialist

	TW101A KEYBOARDING A	CLASSROOM	01/2004-12/2004	10/20/00/30	*	0	NON-ACADEMIC
	DP101 OPERATING SYSTEMS	CLASSROOM	01/2004-12/2004	20/10/00/30	*	1	INTERDISCIPLINARY/ ELECTIVE
	WP101 WORD PROCESSING	CLASSROOM	01/2004-12/2004	30/30/00/60	*	1.5	INTERDISCIPLINARY/ ELECTIVE
	AC101A ACCOUNTING 1A	CLASSROOM	01/2004-12/2004	30/30/00/60	*	2.5	INTERDISCIPLINARY/ ELECTIVE
	OM102 CALCULATORS	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC
	DP102 SPREADSHEETS	CLASSROOM	01/2004-12/2004	30/30/00/60	*	1.5	INTERDISCIPLINARY/ ELECTIVE
	CM102 BUSINESS CORRESPONDENCE	CLASSROOM	01/2004-12/2004	30/00/00/30	*	1.5	INTERDISCIPLINARY/ ELECTIVE
	DP103 COMPUTER APPLICATIONS	CLASSROOM	01/2004-12/2004	30/30/00/60	*	1.5	SCIENCE/TECHNOLOGY
	AC104 PAYROLL ACCOUNTING	CLASSROOM	01/2004-12/2004	30/00/00/30	*	1.5	INTERDISCIPLINARY/ ELECTIVE

Nurse Aid

	NA101A LONG-TERM CARE	CLASSROOM	01/2004-12/2004	11/00/00/11	*	COMBINABLE	INTERDISCIPLINARY/ ELECTIVE
	NA101B RESIDENTS RIGHTS	CLASSROOM	01/2004-12/2004	11/00/00/11	*	COMBINABLE	INTERDISCIPLINARY/ ELECTIVE
	NA102 RESIDENTS NEEDS	CLASSROOM	01/2004-12/2004	06/00/00/06	*	COMBINABLE	INTERDISCIPLINARY/ ELECTIVE
	NA103 INTRODUCTION TO RESTORATIVE CARE	CLASSROOM	01/2004-12/2004	14/00/00/14	*	COMBINABLE	INTERDISCIPLINARY/ ELECTIVE
	NA103CL RESTORATIVE CLINICAL TIME	CLASSROOM	01/2004-12/2004	00/00/06/06	*	COMBINABLE	INTERDISCIPLINARY/ ELECTIVE
	NA104 PERSONAL CARE	CLASSROOM	01/2004-12/2004	14/00/00/14	*	COMBINABLE	INTERDISCIPLINARY/ ELECTIVE
	NA104CL PERSONAL CARE CLINIC TIME	CLASSROOM	01/2004-12/2004	00/00/10/10	*	COMBINABLE	INTERDISCIPLINARY/ ELECTIVE
	NA105 BASIC NURSING	CLASSROOM	01/2004-12/2004	14/00/00/14	*	COMBINABLE	INTERDISCIPLINARY/ ELECTIVE
	NA105CL BASIC NURSING CLINICAL TIME	CLASSROOM	01/2004-12/2004	00/00/14/14	*	COMBINABLE	INTERDISCIPLINARY/ ELECTIVE

Medical Office Specialist/Transcriptionist

	TW101A KEYBOARDING A	CLASSROOM	01/2004-12/2004	10/20/00/30	*	0	NON-ACADEMIC
	CM100 BUSINESS SPELLING	CLASSROOM	01/2004-12/2004	30/00/00/30	*	0	NON-ACADEMIC
	PD100 PERSONAL DEVELOPMENT	CLASSROOM	01/2004-12/2004	30/00/00/30	*	0	NON-ACADEMIC

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
	MT101 MEDICAL TERMINOLOGY	CLASSROOM	01/2004-12/2004	30/00/00/30	*	1	INTERDISCIPLINARY/ ELECTIVE
	TW101B KEYBOARDING B	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC
	OM101M MEDICAL TRANSCRIPTION, BEGINNING	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC
	WP101 WORD PROCESSING	CLASSROOM	01/2004-12/2004	30/30/00/60	*	1.5	INTERDISCIPLINARY/ ELECTIVE
	OM102 CALCULATORS	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC
	CM101A PARTS OF SPEECH	CLASSROOM	01/2004-12/2004	30/00/00/30	*	0	NON-ACADEMIC
	COM101 COMPUTERIZED OFFICE MANAGEMENT	CLASSROOM	01/2004-12/2004	15/15/00/30	*	0.5	INTERDISCIPLINARY/ ELECTIVE
	MT102 MEDICAL TERMINOLOGY II	CLASSROOM	01/2004-12/2004	30/00/00/30	*	1	INTERDISCIPLINARY/ ELECTIVE
	AC101A ACCOUNTING 1A	CLASSROOM	01/2004-12/2004	30/30/00/60	*	2.5	INTERDISCIPLINARY/ ELECTIVE
	TW101C KEYBOARDING C	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC
	MFA101 MEDICAL INSURANCE CALIMS/MEDICAL CODING	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0.5	INTERDISCIPLINARY/ ELECTIVE
	CM101B PUNCTUATION	CLASSROOM	01/2004-12/2004	30/00/00/30	*	0	NON-ACADEMIC
	DP203 GRAPHICS PRESENTATION	CLASSROOM	01/2004-12/2004	30/30/00/60	*	2.5	SCIENCE/TECHNOLOGY
	FL102 FILING AND RECORDS CONTROL	CLASSROOM	01/2004-12/2004	30/00/0/30	*	0	NON-ACADEMIC
	OM101MA MEDICAL TRANSCRIPTION, INTERMEDIATE	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC
	MT103 MEDICAL TERMINOLGY III	CLASSROOM	01/2004-12/2004	30/00/00/30	*	1	INTERDISCIPLINARY/ ELECTIVE
	DP102 SPREADSHEETS	CLASSROOM	01/2004-12/2004	30/30/00/60	*	1.5	INTERDISCIPLINARY/ ELECTIVE
	BA101 BUSINESS COMMUNICATIONS	CLASSROOM	01/2004-12/2004	30/00/00/30	*	1.5	COMMUNICATION ARTS
	TW101D KEYBOARDING D	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC
	AC104 PAYROLL ACCOUNTING	CLASSROOM	01/2004-12/2004	30/00/00/30	*	1.5	INTERDISCIPLINARY/ ELECTIVE
	TW103MB KEYBOARDING (ADVANCED MEDICAL)	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC
	DP204 INTERNET/ELECTRONIC MAIL	CLASSROOM	01/2004-12/2004	10/20/00/30	*	0.5	INTERDISCIPLINARY/ ELECTIVE
	WP102 ADV. WORD PROCESSING	CLASSROOM	01/2004-12/2004	10/20/00/30	*	0.5	INTERDISCIPLINARY/ ELECTIVE
	MT104 MEDICAL TERMINOLOGY IV	CLASSROOM	01/2004-12/2004	30/00/00/30	*	1	INTERDISCIPLINARY/ ELECTIVE

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
	CM102 BUSINESS CORRESPONDENCE	CLASSROOM	01/2004-12/2004	30/00/00/30	*	1.5	INTERDISCIPLINARY/ ELECTIVE
	OM102M MEDICAL TRANSCRIPTION, ADVANCED	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC
	OP104 GENERAL OFFICE PROCEDURES	CLASSROOM	01/2004-12/2004	30/30/00/60	*	0.5	INTERDISCIPLINARY/ ELECTIVE

COURT REPORTING - Lubbock

	TW101 A KEYBOARDING A	CLASSROOM	01/2004-12/2004	10/20/00/30	*	0	NON-ACADEMIC
	TW101 B KEYBOARDING B	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC
	TW101 C KEYBOARDING C	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC
	DP101 OPERATING SYSTEMS	CLASSROOM	01/2004-12/2004	20/10/00/03	*	1	INTERDISCIPLINARY/ ELECTIVE
	CM100R ADVANCED VOCABULARY	CLASSROOM	01/2004-12/2004	30/00/00/30	*	0	NON-ACADEMIC
	CM101 B PUNCTUATION	CLASSROOM	01/2004-12/2004	30/00/00/30	*	0	NON-ACADEMIC
	CM201A ENGLISH I	CLASSROOM	01/2004-12/2004	30/00/00/30	*	1.5	COMMUNICATION ARTS
	CM201B ENGLISH II	CLASSROOM	01/2004-12/2004	30/00/00/30	*	1.5	COMMUNICATION ARTS
	BA102 BUSINESS LAW	CLASSROOM	01/2004-12/2004	30/00/00/30	*	1.5	INTERDISCIPLINARY/ ELECTIVE
	LT101 LEGAL TERMINOLOGY	CLASSROOM	01/2004-12/2004	30/00/00/30	*	1.5	INTERDISCIPLINARY/ ELECTIVE
	LT102 LEGAL TERMINOLOGY II	CLASSROOM	01/2004-12/2004	30/00/00/30	*	1.5	INTERDISCIPLINARY/ ELECTIVE
	MT101 MEDICAL TERMINOLOGY	CLASSROOM	01/2004-12/2004	30/00/00/30	*	1	INTERDISCIPLINARY/ ELECTIVE
	MT102 MEDICAL TERMINOLOGY II	CLASSROOM	01/2004-12/2004	30/00/00/30	*	1	INTERDISCIPLINARY/ ELECTIVE
	MT103 MEDICAL TERMINOLGY III	CLASSROOM	01/2004-12/2004	30/00/00/30	*	1	INTERDISCIPLINARY/ ELECTIVE
	RT101A COURT REPORTING PRODCEDURES I	CLASSROOM	01/2004-12/2004	30/00/00/30	*	0	NON-ACADEMIC
	RT101B COURT REPORTING PROCEDURES II	CLASSROOM	01/2004-12/2004	30/00/00/30	*	0	NON-ACADEMIC
	RT102 COURT REPORTING TECHNOLOGY	CLASSROOM	01/2004-12/2004	30/30/00/60	*	0	NON-ACADEMIC
	SH201A MACHINE SHORTHAND THEORY I	CLASSROOM	01/2004-12/2004	45/45/00/90	*	0	NON-ACADEMIC
	SH201B MACHINE SHORTHAND THEORY II	CLASSROOM	01/2004-12/2004	45/45/00/90	*	0	NON-ACADEMIC
	SH201C MACHINE SHORTHAND THEORY III	CLASSROOM	01/2004-12/2004	45/45/00/90	*	0	NON-ACADEMIC

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
	CR101 COURT REPORTING EXTERNSHIP	CLASSROOM	01/2004-12/2004	00/00/60/60	*	0	NON-ACADEMIC

Computerized Accounting Specialist - Lubbock

	TW101A KEYBOARDING A	CLASSROOM	01/2004-12/2004	10/20/00/30	*	0	NON-ACADEMIC
	PD100 PERSONAL DEVELOPMENT	CLASSROOM	01/2004-12/2004	30/00/00/30	*	0	NON-ACADEMIC
	DP101 OPERATING SYSTEMS	CLASSROOM	01/2004-12/2004	20/10/00/30	*	1	INTERDISCIPLINARY/ ELECTIVE
	MA101A BUSINESS MATH A	CLASSROOM	01/2004-12/2004	30/00/00/30	*	0	NON-ACADEMIC
	TW101B KEYBOARDING B	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC
	AC101A ACCOUNTING 1A	CLASSROOM	01/2004-12/2004	30/30/00/60	*	2.5	INTERDISCIPLINARY/ ELECTIVE
	WP101 WORD PROCESSING	CLASSROOM	01/2004-12/2004	30/30/00/60	*	1.5	INTERDISCIPLINARY/ ELECTIVE
	OM102 CALCULATORS	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC
	MA101B BUSINESS MATH B	CLASSROOM	01/2004-12/2004	30/00/00/30	*	0	NON-ACADEMIC
	DP203 GRAPHICS PRESENTATION	CLASSROOM	01/2004-12/2004	30/30/00/60	*	2.5	SCIENCE/TECHNOLOGY
	AC101 B ACCOUNTING 1B	CLASSROOM	01/2004-12/2004	30/30/00/60	*	2.5	INTERDISCIPLINARY/ ELECTIVE
	TW101C KEYBOARDING C	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC
	AC102 ACCOUNTING II	CLASSROOM	01/2004-12/2004	30/30/00/60	*	2.5	INTERDISCIPLINARY/ ELECTIVE
	DP102 SPREADSHEETS	CLASSROOM	01/2004-12/2004	30/30/00/60	*	1.5	INTERDISCIPLINARY/ ELECTIVE
	DP204 INTERNET/ELECTRONIC MAIL	CLASSROOM	01/2004-12/2004	10/20/00/30	*	0.5	INTERDISCIPLINARY/ ELECTIVE
	AC103 ACCOUNTING III	CLASSROOM	01/2004-12/2004	30/30/00/60	*	2.5	INTERDISCIPLINARY/ ELECTIVE
	DP103 COMPUTER APPLICATIONS	CLASSROOM	01/2004-12/2004	30/30/00/60	*	1.5	SCIENCE/TECHNOLOGY
	AC103B COMPUTERIZED ACCOUNTING	CLASSROOM	01/2004-12/2004	10/20/00/30	*	0	NON-ACADEMIC
	OP104 GENERAL OFFICE PROCEDURES	CLASSROOM	01/2004-12/2004	30/30/00/60	*	0.5	INTERDISCIPLINARY/ ELECTIVE
	AC104 PAYROLL ACCOUNTING	CLASSROOM	01/2004-12/2004	30/00/00/30	*	1.5	INTERDISCIPLINARY/ ELECTIVE

Computerized Office Specialist - Lubbock

	TW101A KEYBOARDING A	CLASSROOM	01/2004-12/2004	10/20/00/30	*	0	NON-ACADEMIC
--	----------------------	-----------	-----------------	-------------	---	---	--------------

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
	CM100 BUSINESS SPELLING	CLASSROOM	01/2004-12/2004	30/00/00/30	*	0	NON-ACADEMIC
	PD100 PERSONAL DEVELOPMENT	CLASSROOM	01/2004-12/2004	30/00/00/30	*	0	NON-ACADEMIC
	DP101 OPERATING SYSTEMS	CLASSROOM	01/2004-12/2004	20/10/00/30	*	1	INTERDISCIPLINARY/ ELECTIVE
	TW101B KEYBOARDING B	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC
	WP101 WORD PROCESSING	CLASSROOM	01/2004-12/2004	30/30/00/60	*	1.5	INTERDISCIPLINARY/ ELECTIVE
	OM102 CALCULATORS	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC
	CM101A PARTS OF SPEECH	CLASSROOM	01/2004-12/2004	30/00/00/30	*	0	NON-ACADEMIC
	TW101C KEYBOARDING C	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC
	CM101B PUNCTUATION	CLASSROOM	01/2004-12/2004	30/00/00/30	*	0	NON-ACADEMIC
	DP203 GRAPHICS PRESENTATION	CLASSROOM	01/2004-12/2004	30/30/00/60	*	2.5	SCIENCE/TECHNOLOGY
	FL102 FILING AND RECORDS CONTROL	CLASSROOM	01/2004-12/2004	30/00/0/30	*	0	NON-ACADEMIC
	AC101A ACCOUNTING 1A	CLASSROOM	01/2004-12/2004	30/30/00/60	*	2.5	INTERDISCIPLINARY/ ELECTIVE
	DP102 SPREADSHEETS	CLASSROOM	01/2004-12/2004	30/30/00/60	*	1.5	INTERDISCIPLINARY/ ELECTIVE
	TW101D KEYBOARDING D	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC
	BA101 BUSINESS COMMUNICATIONS	CLASSROOM	01/2004-12/2004	30/00/00/30	*	1.5	COMMUNICATION ARTS
	DP204 INTERNET/ELECTRONIC MAIL	CLASSROOM	01/2004-12/2004	10/20/00/30	*	0.5	INTERDISCIPLINARY/ ELECTIVE
	OM101A DICTATING MACHINES	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC
	DP103 COMPUTER APPLICATIONS	CLASSROOM	01/2004-12/2004	30/30/00/60	*	1.5	SCIENCE/TECHNOLOGY
	OP104 GENERAL OFFICE PROCEDURES	CLASSROOM	01/2004-12/2004	30/30/00/60	*	0.5	INTERDISCIPLINARY/ ELECTIVE
	WP102 ADV. WORD PROCESSING	CLASSROOM	01/2004-12/2004	10/20/00/30	*	0.5	INTERDISCIPLINARY/ ELECTIVE
LEGAL SECRETARY - Sherman & Denton Campuses							
	TW101A KEYBOARDING A	CLASSROOM	01/2004-12/2004	10/20/00/30	*	0	NON-ACADEMIC
	CM100 BUSINESS SPELLING	CLASSROOM	01/2004-12/2004	30/00/00/30	*	0	NON-ACADEMIC
	PD100 PERSONAL DEVELOPMENT	CLASSROOM	01/2004-12/2004	30/00/00/30	*	0	NON-ACADEMIC

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
	DP101 OPERATING SYSTEMS	CLASSROOM	01/2004-12/2004	20/10/00/30	*	1	INTERDISCIPLINARY/ ELECTIVE
	LT101 LEGAL TERMINOLOGY	CLASSROOM	01/2004-12/2004	30/00/00/30	*	1.5	INTERDISCIPLINARY/ ELECTIVE
	TW101B KEYBOARDING B	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC
	WP101 WORD PROCESSING	CLASSROOM	01/2004-12/2004	30/30/00/60	*	1.5	INTERDISCIPLINARY/ ELECTIVE
	OM102 CALCULATORS	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC
	CM101A PARTS OF SPEECH	CLASSROOM	01/2004-12/2004	30/00/00/30	*	0	NON-ACADEMIC
	LT102 LEGAL TERMINOLOGY II	CLASSROOM	01/2004-12/2004	30/00/00/30	*	1.5	INTERDISCIPLINARY/ ELECTIVE
	AC101A ACCOUNTING 1A	CLASSROOM	01/2004-12/2004	30/30/00/60	*	2.5	INTERDISCIPLINARY/ ELECTIVE
	TW101C KEYBOARDING C	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC
	CM101B PUNCTUATION	CLASSROOM	01/2004-12/2004	30/00/00/30	*	0	NON-ACADEMIC
	FL102 FILING AND RECORDS CONTROL	CLASSROOM	01/2004-12/2004	30/00/0/30	*	0	NON-ACADEMIC
	LT103 LEGAL RESEARCH	CLASSROOM	01/2004-12/2004	30/00/00/30	*	1.5	INTERDISCIPLINARY/ ELECTIVE
	DP102 SPREADSHEETS	CLASSROOM	01/2004-12/2004	30/30/00/60	*	1.5	INTERDISCIPLINARY/ ELECTIVE
	BA101 BUSINESS COMMUNICATIONS	CLASSROOM	01/2004-12/2004	30/00/00/30	*	1.5	COMMUNICATIONS ARTS
	TW101 D KEYBOARDING D	CLASSROOM	01/2004-12/2004	00/30/0/30	*	0	NON-ACADEMIC
	OM101L DICTATING MACHINE (LEGAL)	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC
	TW102 LA KEYBOARDING (ADVANCED LEGAL)	CLASSROOM	01/2004-12/2004	00/30/00/30	*	0	NON-ACADEMIC
	BA102 BUSINESS LAW	CLASSROOM	01/2004-12/2004	30/00/00/30	*	1.5	INTERDISCIPLINARY/ ELECTIVE
	BA102R BUSINESS ETHICS	CLASSROOM	01/2004-12/2004	30/00/00/30	*	1.5	HUMANITIES
	WP102 ADV. WORD PROCESSING	CLASSROOM	01/2004-12/2004	10/20/00/30	*	0.5	INTERDISCIPLINARY/ ELECTIVE
	DP103 COMPUTER APPLICATIONS	CLASSROOM	01/2004-12/2004	30/30/00/60	*	1.5	SCIENCE/TECHNOLOGY
	CM102 BUSINESS CORRESPONDENCE	CLASSROOM	01/2004-12/2004	30/00/00/30	*	1.5	INTERDISCIPLINARY/ ELECTIVE
	DP203 GRAPHICS PRESENTATION	CLASSROOM	01/2004-12/2004	30/30/00/60	*	2.5	SCIENCE/TECHNOLOGY
	OP104 GENERAL OFFICE PROCEDURES	CLASSROOM	01/2004-12/2004	30/30/00/60	*	0.5	INTERDISCIPLINARY/ ELECTIVE

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
	TW102 LB KEYBOARDING (LEGAL)	CLASSROOM	01/2004-12/2004	10/20/00/30	*	0	NON-ACADEMIC
	DP204 INTERNET/ELECTRONIC MAIL	CLASSROOM	01/2004-12/2004	10/20/00/30	*	0.5	INTERDISCIPLINARY/ ELECTIVE
NETWORK OPERATIONS TECHNICIAN - MICROSOFT - Denton Campus							
	AG101 COLLEGE ALGEBRA	CLASSROOM	01/2004-12/2004	30/00/00/30	*	1.5	MATHEMATICS
	BA101 N BUSINESS COMMUNICATIONS FOR NETWORK OPERATIONS	CLASSROOM	01/2004-12/2004	30/0/0/30	*	1.5	COMMUNICATION ARTS
	DP103 N DATABASE APPLICATIONS	CLASSROOM	01/2004-12/2004	20/30/0/50	*	2	SCIENCE/TECHNOLOGY
	DP104 INTRODUCTION TO MICROCOMPUTERS	CLASSROOM	01/2004-12/2004	20/10/00/30	*	1	SCIENCE/TECHNOLOGY
	DP105 OPERATING SYSTEMS	CLASSROOM	01/2004-12/2004	20/10/00/30	*	1	SCIENCE/TECHNOLOGY
	DP201 INTERNET OPERATIONS	CLASSROOM	01/2004-12/2004	20/10/00/30	*	1	SCIENCE/TECHNOLOGY
	NET102 NETWORK HARDWARE	CLASSROOM	01/2004-12/2004	30/30/0/60	*	0	NON-ACADEMIC
	NET111 WINDOWS NT WORKSTATION	CLASSROOM	01/2004-12/2004	30/30/0/60	*	2.5	SCIENCE/TECHNOLOGY
	NET121 WINDOWS NT SERVER	CLASSROOM	01/2004-12/2004	30/30/0/60	*	2.5	SCIENCE/TECHNOLOGY
	NET131 NETWORK PROTOCOLS	CLASSROOM	01/2004-12/2004	30/30/0/60	*	2.5	SCIENCE/TECHNOLOGY
	NET141 ADVANCED NT WORKSTATION	CLASSROOM	01/2004-12/2004	30/30/0/60	*	2.5	SCIENCE/TECHNOLOGY
	NET151 ADVANCED NT SERVER	CLASSROOM	01/2004-12/2004	30/30/0/60	*	2.5	SCIENCE/TECHNOLOGY
	NET171 MICROSOFT EXCHANGE SERVER	CLASSROOM	01/2004-12/2004	20/10/0/30	*	1	SCIENCE/TECHNOLOGY
	NET201 NETWORK PRACTICUM	CLASSROOM	01/2004-12/2004	15/60/45/120	*	0	NON-ACADEMIC
	OP104 N GENERAL OFFICE PROCEDURES FOR NETWORK OPERATIONS	CLASSROOM	01/2004-12/2004	30/30/0/60	*	0	NON-ACADEMIC
	TW101A KEYBOARDING A	CLASSROOM	01/2004-12/2004	10/20/0/30	*	0	NON-ACADEMIC
Network Operations Technician - Novell - Denton Campus							
	AG101 COLLEGE ALGEBRA	CLASSROOM	01/2004-12/2004	30/0/0/30	*	1.5	MATHEMATICS
	BA101 N BUSINESS COMMUNICATIONS FOR NETWORK OPERATIONS	CLASSROOM	01/2004-12/2004	30/0/0/30	*	1.5	COMMUNICATION ARTS
	DP103 N DATABASE APPLICATIONS	CLASSROOM	01/2004-12/2004	20/30/0/50	*	2	SCIENCE/TECHNOLOGY
	DP104 INTRODUCTION TO MICROCOMPUTERS	CLASSROOM	01/2004-12/2004	20/10/0/30	*	1	SCIENCE/TECHNOLOGY

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
	DP105 OPERATING SYSTEMS	CLASSROOM	01/2004-12/2004	30/30/0/60	*	2.5	SCIENCE/TECHNOLOGY
	DP201 INTERNET OPERATIONS	CLASSROOM	01/2004-12/2004	20/10/0/30	*	1	SCIENCE/TECHNOLOGY
	NET100 INTRODUCTION TO NETWORKING	CLASSROOM	01/2004-12/2004	30/30/0/60	*	2.5	SCIENCE/TECHNOLOGY
	NET101 NETWORK MANAGEMENT	CLASSROOM	01/2004-12/2004	30/30/0/60	*	2.5	SCIENCE/TECHNOLOGY
	NET102 NETWORK HARDWARE	CLASSROOM	01/2004-12/2004	30/30/0/60	*	0	NON-ACADEMIC
	NET103 NETWORK UTILITIES	CLASSROOM	01/2004-12/2004	20/10/0/30	*	1.5	SCIENCE/TECHNOLOGY
	NET131 NETWORK PROTOCOLS	CLASSROOM	01/2004-12/2004	30/30/0/60	*	2.5	SCIENCE/TECHNOLOGY
	NET161 NOVELL UPGRADE 4-5	CLASSROOM	01/2004-12/2004	20/10/0/30	*	1	SCIENCE/TECHNOLOGY
	NET181 GROUPWISE ADMINISTRATION	CLASSROOM	01/2004-12/2004	20/10/0/30	*	1	SCIENCE/TECHNOLOGY
	NET201 NETWORK PRACTICUM	CLASSROOM	01/2004-12/2004	10/60/50/120	*	0	NON-ACADEMIC
	OP104 N GENERAL OFFICE PROCEDURES FOR NETWORK OPERATIONS	CLASSROOM	01/2004-12/2004	30/30/0/60	*	0	NON-ACADEMIC
	TW101A KEYBOARDING A	CLASSROOM	01/2004-12/2004	10/20/0/30	*	0	NON-ACADEMIC

Computer Repair Test Preparation Seminar - Denton Campus

	CST100 OPERATING SYSTEMS	CLASSROOM	01/2004-12/2004	32/0	*	1.5	SCIENCE/TECHNOLOGY
	CST101 BASIC ELECTRONICS	CLASSROOM	01/2004-12/2004	14/10	*	0.5	SCIENCE/TECHNOLOGY
	CST102 PC UPGRADE & REPAIR	CLASSROOM	01/2004-12/2004	24	*	1	SCIENCE/TECHNOLOGY
	CST103 HARDWARE TROUBLESHOOTING	CLASSROOM	01/2004-12/2004	24	*	1	SCIENCE/TECHNOLOGY
	CST104 SOFTWARE TROUBLESHOOTING	CLASSROOM	01/2004-12/2004	16	*	0.5	SCIENCE/TECHNOLOGY
	CST105 MULTIMEDIA PC REPAIR & UPGRADE	CLASSROOM	01/2004-12/2004	24	*	1	SCIENCE/TECHNOLOGY
	CST201 PRINTER REPAIR	CLASSROOM	01/2004-12/2004	16	*	0	NON-ACADEMIC
	CST202 MONITOR REPAIR	CLASSROOM	01/2004-12/2004	16	*	0	NON-ACADEMIC
	CST203 NETWORK & CABLING	CLASSROOM	01/2004-12/2004	16/16	*	0.5	SCIENCE/TECHNOLOGY
	CST204 A+ EXAMINATION & REVIEW	CLASSROOM	01/2004-12/2004	00/32	*	0	NON-ACADEMIC

MCSE Exam Test Preparation Courses - Denton Campus

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
	MICROSOFT WINDOWS NT 4.0 WORKSTATION	CLASSROOM	01/2004-12/2004	32	*	1.5	SCIENCE/TECHNOLOGY
	IMPLEMENTING & SUPPORTING MS WINDOWS NT SERVER 4.0	CLASSROOM	01/2004-12/2004	40	*	2	SCIENCE/TECHNOLOGY
	SYSTEM ADMINISTRATION FOR SQL SERVER 7.0 (OR 6.5)	CLASSROOM	01/2004-12/2004	16	*	0.5	SCIENCE/TECHNOLOGY
	MICROSOFT NETWORKING ESSENTIALS	CLASSROOM	01/2004-12/2004	16	*	0.5	SCIENCE/TECHNOLOGY
	MICROSOFT TCP/IP INTERNETWORKING	CLASSROOM	01/2004-12/2004	40	*	2	SCIENCE/TECHNOLOGY
	IMPLEMENTING & SUPPORTING MS WIN NT SERVER 4.0 IN THE ENTERPRISE	CLASSROOM	01/2004-12/2004	40	*	2	SCIENCE/TECHNOLOGY
	IMPLEMENTING & SUPPORTING THE MS PROXY SERVER 2.0	CLASSROOM	01/2004-12/2004	16	*	0.5	SCIENCE/TECHNOLOGY
	IMPLEMENTING AND SUPPORTING MICROSOFT WINDOWS 98	CLASSROOM	01/2004-12/2004	40	*	2	SCIENCE/TECHNOLOGY
	IMPLEMENTING AND SUPPORTING THE MS INTERNET INFORMATION SERVER 4.0	CLASSROOM	01/2004-12/2004	24	*	1	SCIENCE/TECHNOLOGY
	ADMINISTERING WINDOWS NT SERVER 4.0	CLASSROOM	01/2004-12/2004	24	*	1	SCIENCE/TECHNOLOGY
	CONCEPTS AND ADMINISTRATION OF MICROSOFT'S EXCHANGE SERVER 5.5	CLASSROOM	01/2004-12/2004	32	*	1.5	SCIENCE/TECHNOLOGY
	MICROSOFT EXCHANGE SERVER 5.5 DESIGN AND IMPLEMENTATION	CLASSROOM	01/2004-12/2004	40	*	2	SCIENCE/TECHNOLOGY
Internet/Web Design Seminars - Denton Campus							
	INTERNET FOUNDATIONS	CLASSROOM	01/2004-12/2004	40	*	2	SCIENCE/TECHNOLOGY
	GRAPHICS FOR THE WEB	CLASSROOM	01/2004-12/2004	40	*	2	SCIENCE/TECHNOLOGY
	ELECTRONIC COMMERCE	CLASSROOM	01/2004-12/2004	32	*	1.5	INTERDISCIPLINARY/ ELECTIVE
	WEB SITE DESIGN	CLASSROOM	01/2004-12/2004	40	*	2	SCIENCE/TECHNOLOGY
	INTERNET APPLICATIONS I: JAVASCRIPT	CLASSROOM	01/2004-12/2004	16	*	0.5	SCIENCE/TECHNOLOGY
	INTERNET APPLICATIONS II: JAVA PROGRAMMING	CLASSROOM	01/2004-12/2004	24	*	1	SCIENCE/TECHNOLOGY
	INTERNET APPLICATIONS III: CLIENT AND SERVER SCRIPTING	CLASSROOM	01/2004-12/2004	40	*	2	SCIENCE/TECHNOLOGY
	UNIX PROGRAMMING	CLASSROOM	01/2004-12/2004	40	*	2	SCIENCE/TECHNOLOGY
	APACHE SERVER ADMINISTRATION	CLASSROOM	01/2004-12/2004	64	*	3	SCIENCE/TECHNOLOGY