



THE REGIONAL MEDICAL CENTER

2000-2012 Credit Recommendation Guide

The following courses have been evaluated by Corporate Articulation to potentially fulfill General Education or Elective credits for an Undergraduate Degree. In order to receive any of the credits recommended below, students should submit supporting documents to Prior Learning Assessment. For more information on PLA visit: ecampus.phoenix.edu/pla or contact the department toll free at 866-440-4707.

There are fees associated with your PLA submission. However, you may be eligible for PLA benefits. Please contact your Finance Advisor for more information. PLA will not award credit for certifications or coursework that duplicates the content of credits earned through PLA, transfer credit, National Testing Program credit or University of Phoenix. Clock hour to semester credit hour conversions are made by the University using current U.S. Department of Education standards.

University of Phoenix Equivalency: (general education or elective category to which credit can be applied)

Combinable: Courses may only be combined with courses of similar content and General Education/Elective areas.

Non-Academic: Lack of college level theory and/or principle necessary for credit recognition. Company specific and skill-based training.

Too Few Hours: Courses/training that cannot receive credit because they are less than 1 hour total in length. Similar content in a 1(+) hour timeframe may be eligible for credit.

Updated: 10/08/2019

Course Number	Course Title	Delivery Method	Course Year	Course Length		Applicable Hours	Credits Recommended	University of Phoenix Equivalency
	Beginning Word I	Self-Paced	01/2000 - 12/2001	4	Hour(s)	2	Combinable	Interdisciplinary/ Elective
	Beginning Word II	Self-Paced	01/2000 - 12/2001	4	Hour(s)	2	Combinable	Interdisciplinary/ Elective
	Intermediate Word I	Self-Paced	01/2000 - 12/2001	4	Hour(s)	2	Combinable	Interdisciplinary/ Elective
	Intermediate Word II	Self-Paced	01/2000 - 12/2001	4	Hour(s)	2	Combinable	Interdisciplinary/ Elective
	Beginning PowerPoint I	Self-Paced	01/2000 - 12/2001	4	Hour(s)	2	Combinable	Interdisciplinary/ Elective
	Beginning PowerPoint II	Self-Paced	01/2000 - 12/2001	4	Hour(s)	2	Combinable	Interdisciplinary/ Elective
	Intermediate PowerPoint I	Self-Paced	01/2000 - 12/2001	4	Hour(s)	2	Combinable	Interdisciplinary/ Elective
	Intermediate PowerPoint II	Self-Paced	01/2000 - 12/2001	4	Hour(s)	2	Combinable	Interdisciplinary/ Elective
	Beginning Excel I	Self-Paced	01/2000 - 12/2001	4	Hour(s)	2	Combinable	Interdisciplinary/ Elective
	Beginning Excel II	Self-Paced	01/2000 - 12/2001	4	Hour(s)	2	Combinable	Interdisciplinary/ Elective
	Intermediate Excel I	Self-Paced	01/2000 - 12/2001	4	Hour(s)	2	Combinable	Interdisciplinary/ Elective

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	Beginning Windows I	Self-Paced	01/2000 - 12/2001	4	Hour(s)	2	Combinable	Interdisciplinary/ Elective
	Beginning Windows II	Self-Paced	01/2000 - 12/2001	4	Hour(s)	2	Combinable	Interdisciplinary/ Elective
	Basic Access I	Self-Paced	01/2000 - 12/2001	4	Hour(s)	2	Combinable	Interdisciplinary/ Elective
	Introduction To The Internet	Self-Paced	01/2000 - 12/2001	4	Hour(s)	2	Combinable	Interdisciplinary/ Elective
	Introduction To Human Resources Policies	Classroom	08/2001- 07/2003	1	Hour(s)	0	0.0	Non-Academic
MGMT200	Management Developments 1st Level	Classroom	01/2000 - 12/2012	2	Hour(s)	2	Combinable	Interdisciplinary/ Elective
	Management Developments 2nd Level	Classroom	01/2000 - 12/2012	2	Hour(s)	2	Combinable	Interdisciplinary/ Elective
	Time Management	Classroom	01/2000 - 12/2001	4	Hour(s)	4	Combinable	Interdisciplinary/ Elective
	Advanced Cardiac Life Support	Classroom	01/2000 - 12/2001	16	Hour(s)	16	1.0	Physical/Biological Science
	Intermediate ECG Interpretation	Classroom	01/2000 - 12/2001	16	Hour(s)	16	1.0	Interdisciplinary/ Elective
	Airway Management	Classroom	01/2000 - 12/2001	1.5	Hour(s)	1.5	Combinable	Interdisciplinary/ Elective
	Basic Life Support Instructor Course	Classroom	01/2000 - 12/2001	14	Hour(s)	0	0.0	Non-Academic
	Basic Life Support (BLS) Instructor Renewal Course	Classroom	01/2000 - 12/2001	7	Hour(s)	0	0.0	Non-Academic
	Basic ECG Interpretation	Classroom	01/2000 - 12/2001	16	Hour(s)	16	1.0	Interdisciplinary/ Elective
	Basic Critical Care Course	Classroom	01/2000 - 12/2001	40	Hour(s)	40	2.5	Interdisciplinary/ Elective
	Basic Physical Assessment	Classroom	01/2000 - 12/2001	1	Hour(s)	1	Combinable	Interdisciplinary/ Elective
	Cardiovascular Assessment	Classroom	01/2000 - 12/2001	1.5	Hour(s)	1.5	Combinable	Interdisciplinary/ Elective
	Certified Nursing Assistant(CNA) expanded Training Program	Classroom	01/2000 - 12/2001	52	Hour(s)	0	0.0	Non-Academic
	Clinical Simulation	Classroom	01/2000 - 12/2001	1	Hour(s)	0	0.0	Non-Academic
	Code Blue	Classroom	01/2000 - 12/2001	1.5	Hour(s)	1.5	Combinable	Interdisciplinary/ Elective
	Competency Assessment For Medication Administration	Classroom	01/2000 - 12/2001	1	Hour(s)	0	0.0	Non-Academic
	Critical Approach To Patient Care	Classroom	01/2000 - 12/2001	7	Hour(s)	7	Combinable	Interdisciplinary/ Elective
	CXR Interpretation	Classroom	01/2000 - 12/2001	1	Hour(s)	1	Combinable	Interdisciplinary/ Elective
	Defensible Documentation	Classroom	01/2000 - 12/2001	1.5	Hour(s)	1.5	Combinable	Interdisciplinary/ Elective

Course Number	Course Title	Delivery Method	Course Year	Course Length		Applicable Hours	Credits Recommended	University of Phoenix Equivalency
	Fetal Monitoring Basics Made Easy	Classroom	01/2000 - 12/2001	1.5	Hour(s)	1.5	Combinable	Interdisciplinary/ Elective
	Fluid And Electrolytes	Classroom	01/2000 - 12/2001	1	Hour(s)	1	Combinable	Interdisciplinary/ Elective
	Heartsaver Plus Course (CPR)	Classroom	01/2000 - 12/2001	6	Hour(s)	0	0.0	Non-Academic
	Hemodynamic Monitoring	Classroom	01/2000 - 12/2001	4	Hour(s)	4	Combinable	Interdisciplinary/ Elective
	How To Avoid Medication Errors	Self-Paced	01/2000 - 12/2012	1.5	Hour(s)	0.25	Combinable	Interdisciplinary/ Elective
	Infection Control Fair "Prevention Is Primary"	Classroom	01/2000 - 12/2001	4	Hour(s)	4	Combinable	Interdisciplinary/ Elective
	Infection Control Awareness	Classroom	01/2000 - 12/2001	1.5	Hour(s)	1.5	Combinable	Interdisciplinary/ Elective
	Infection Control: "What's Bugging You"	Classroom	01/2000 - 12/2001	1.5	Hour(s)	0	0.0	Non-Academic
	Intravenous Therapy- Managing The Kinks	Classroom	01/2000 - 12/2001	2	Hour(s)	2	Combinable	Interdisciplinary/ Elective
	Intravenous and Nasogastric Tube Insertion	Classroom	01/2000 - 12/2001	1	Hour(s)	1	Combinable	Interdisciplinary/ Elective
	Intravenous Medication Administration By The "Piggyback Method" Class	Classroom	01/2000 - 12/2001	1	Hour(s)	1	Combinable	Interdisciplinary/ Elective
	Neonatal Resuscitation	Classroom	01/2000 - 12/2001	2	Hour(s)	2	Combinable	Physical/Biological Science
	Oxygen Therapy	Classroom	01/2000 - 12/2001	2	Hour(s)	2	Combinable	Interdisciplinary/ Elective
	Mid-South Rehab Symposium	Classroom	01/2000 - 12/2001	8	Hour(s)	8	0.5	Interdisciplinary/ Elective
	Patient Education	Classroom	01/2000 - 12/2001	1	Hour(s)	1	Combinable	Interdisciplinary/ Elective
	Preceptor Workshop	Classroom	01/2000 - 12/2001	6	Hour(s)	6	Combinable	Interdisciplinary/ Elective
	Perinatal Medication Use Workshop	Classroom	01/2000 - 12/2001	4	Hour(s)	0	0.0	Non-Academic
	Perioperative Inservice	Classroom	01/2000 - 12/2001	1	Hour(s)	0	0.0	Non-Academic
	Pain Management	Classroom	01/2000 - 12/2001	6	Hour(s)	6	Combinable	Interdisciplinary/ Elective
	Preparing For The Nursing Assistant Certification Exam	Classroom	01/2000 - 12/2001	75	Hour(s)	75	5.0	Interdisciplinary/ Elective
	Pulmonary Function Studies	Classroom	01/2000 - 12/2001	1.5	Hour(s)	1.5	Combinable	Interdisciplinary/ Elective
	Respiratory Assessment & ABG Interpretation Synopsis	Classroom	01/2000 - 12/2001	2	Hour(s)	2	Combinable	Interdisciplinary/ Elective
	Charting by Exception	Classroom	01/2000 - 12/2001	1	Hour(s)	0	0.0	Non-Academic
	Chaplains' Assistant Program	Classroom	01/2000 - 12/2001	18	Hour(s)	0	0.0	Non-Academic

Course Number	Course Title	Delivery Method	Course Year	Course Length		Applicable Hours	Credits Recommended	University of Phoenix Equivalency
	Diversity of Spirituality	Classroom	01/2000 - 12/2001	1	Hour(s)	1	Combinable	Interdisciplinary/ Elective
	Pastoral Care Conference	Classroom	01/2000 - 12/2001	8	Hour(s)	0	0.0	Non-Academic
	Local Ministers Class on Hospital Visitation	Classroom	01/2000 - 12/2001	3	Hour(s)	0	0.0	Non-Academic
	Acute Coronary Syndrome	Self-Paced	01/2000 - 12/2001	2	Hour(s)	1	Combinable	Interdisciplinary/ Elective
	Arrhythmias	Self-Paced	01/2000 - 12/2001	4	Hour(s)	2	Combinable	Interdisciplinary/ Elective
	Basic Critical Care Course	Self-Paced	01/2000 - 12/2001	16	Hour(s)	8	0.5	Interdisciplinary/ Elective
	Code Blue	Self-Paced	01/2000 - 12/2001	2	Hour(s)	0	0.0	Non-Academic
	Chest Tube Management	Self-Paced	01/2000 - 12/2001	2	Hour(s)	1	Combinable	Interdisciplinary/ Elective
	Electrical Safety	Self-Paced	01/2000 - 12/2001	1	Hour(s)	0.5	Combinable	Interdisciplinary/ Elective
	Ethics And Abuse	Self-Paced	01/2000 - 12/2001	1	Hour(s)	0.5	Combinable	Interdisciplinary/ Elective
	Fire Safety	Self-Paced	01/2000 - 12/2001	1	Hour(s)	0.5	Combinable	Interdisciplinary/ Elective
	Patient Restraint And Seclusion	Self-Paced	01/2000 - 12/2001	2	Hour(s)	1	Combinable	Interdisciplinary/ Elective
	Preventing Slips, Trips, And Falls	Self-Paced	01/2000 - 12/2001	2	Hour(s)	1	Combinable	Interdisciplinary/ Elective
	Radiation Safety	Self-Paced	01/2000 - 12/2001	1	Hour(s)	0.5	Combinable	Interdisciplinary/ Elective
	Transmission Precautions	Self-Paced	01/2000 - 12/2001	2	Hour(s)	1	Combinable	Interdisciplinary/ Elective
	Managing The Environment of Care	Self-Paced	07/2000 - 12/2001	1.5	Hour(s)	1.5	Combinable	Interdisciplinary/ Elective
	Patient Rights And Education	Self-Paced	08/2000 - 12/2001	1.5	Hour(s)	1.5	Combinable	Interdisciplinary/ Elective
	Realizing The Vision: Effective Leadership	Self-Paced	09/2000 - 12/2001	1.5	Hour(s)	1.5	Combinable	Interdisciplinary/ Elective
	Moving Towards A Restraint-Free Environment	Self-Paced	10/2000 - 12/2001	1.5	Hour(s)	1.5	Combinable	Interdisciplinary/ Elective
	Proper Use of Anesthesia & Conscious Sedation	Self-Paced	11/2000 - 12/2001	1.5	Hour(s)	1.5	Combinable	Interdisciplinary/ Elective
	Effective Competency Assessment	Self-Paced	12/2000 - 12/2001	1.5	Hour(s)	1.5	Combinable	Interdisciplinary/ Elective
	General	Classroom	01/2000 - 12/2001	8	Hour(s)	0	0.0	Non-Academic
	Dressing For Success	Classroom	01/2000 - 12/2001	1	Hour(s)	1	Combinable	Interdisciplinary/ Elective
	Basic Writing - Simple & Fun	Classroom	01/2000 - 12/2001	1.5	Hour(s)	1.5	Combinable	Interdisciplinary/ Elective

Course Number	Course Title	Delivery Method	Course Year	Course Length		Applicable Hours	Credits Recommended	University of Phoenix Equivalency
	Teambuilding	Classroom	01/2000 - 12/2001	1.5	Hour(s)	1.5	Combinable	Interdisciplinary/ Elective
	Basic Mathematics	Classroom	01/2000 - 12/2001	1	Hour(s)	1	Combinable	Interdisciplinary/ Elective
	Clerical Component of Nursing	Classroom	01/2000 - 12/2001	1.5	Hour(s)	0	0.0	Non-Academic
	Goal Setting	Classroom	01/2000 - 12/2001	1	Hour(s)	1	Combinable	Interdisciplinary/ Elective
	Self-Esteem	Classroom	01/2000 - 12/2001	1	Hour(s)	1	Combinable	Interdisciplinary/ Elective
	Medical Terminology	Classroom	01/2000 - 12/2001	36	Hour(s)	36	2.0	Interdisciplinary/ Elective
	Let's Communicate...Telephone Etiquette	Classroom	01/2000 - 12/2001	1	Hour(s)	1	Combinable	Interdisciplinary/ Elective
	Continuous Quality Improvement	Classroom	01/2000 - 12/2001	4	Hour(s)	0	0.0	Non-Academic
	Measuring Quality Improvement in Healthcare: A Guide To Statistical Process Control Chart Applications	Classroom	01/2000 - 12/2001	24	Hour(s)	24	1.5	Interdisciplinary/ Elective
	Introduction To Managed Care	Classroom	01/2000 - 12/2001	2	Hour(s)	2	Combinable	Interdisciplinary/ Elective
	Measuring Quality Improvement in Healthcare: A Guide To Statistical Process Control Chart Applications	Classroom	01/2000 - 12/2001	12	Hour(s)	12	0.5	Interdisciplinary/ Elective
Gen 113	Embracing the Power of Diversity	Classroom	03/2003- 12/2011	2	Hour(s)	2	Combinable	Interdisciplinary/ Elective
	Developing Your Potential: It's A Pride Thing	Classroom	03/2003- 07/2003	2	Hour(s)	2	Combinable	Interdisciplinary/ Elective
	"Where Is The Nutrition?"	Classroom	03/2003- 07/2003	1	Hour(s)	1	Combinable	Interdisciplinary/ Elective
	Hepatitis: How And Who?	Classroom	03/2003- 07/2003	2	Hour(s)	2	Combinable	Interdisciplinary/ Elective
Spanish I	Spanish	Classroom	01/2007- 12/2008	1	Hour(s)	1	Combinable	Communication Arts
Gen108	Competency Assessment	Classroom	03/2003- 12/2011	1	Hour(s)	1	Combinable	Interdisciplinary/ Elective
	Introduction To Human Resource Policy	Classroom	08/2001- 07/2003	1	Hour(s)	0	0	Non-Academic
Hrmgmt	The New Supervisor	Classroom	12/2009- 12/2011	1	Hour(s)	0	0	Non-Academic
	Primary Payroll Skills	Classroom	03/2003- 07/2003	1	Hour(s)	1	Combinable	Interdisciplinary/ Elective
	Time Management	Classroom	11/2000- 07/2003	1	Hour(s)	1	Combinable	Interdisciplinary/ Elective
	"Dressing For Success" With A Personal Touch	Classroom	11/2000- 07/2003	1	Hour(s)	1	Combinable	Interdisciplinary/ Elective
Teambuilding 100	Teamwork Strategies	Classroom	12/2005- 12/2012	2	Hour(s)	2	Combinable	Interdisciplinary/ Elective
	Basic Mathematics	Classroom	12/2000- 07/2003	1	Hour(s)	0	0	Non-Academic

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	Clerical Component of Patient Care	Classroom	03/2003- 07/2003	1.5	Hour(s)	0	0	Non-Academic
	Goal Setting	Classroom	11/2000- 07/2003	1	Hour(s)	1	Combinable	Interdisciplinary/ Elective
	Reflection On Professionalism	Classroom	03/2003- 07/2003	1	Hour(s)	1	Combinable	Interdisciplinary/ Elective
	Medical Terminology	Classroom	03/2003- 07/2003	36	Hour(s)	36	2	Interdisciplinary/ Elective
	Let's Communicate...Telephone Etiquette	Classroom	03/2003- 07/2003	1	Hour(s)	1	Combinable	Interdisciplinary/ Elective
GEN107	Microsoft Word Fundamentals	Self-Paced	03/2003- 12/2011	1	Hour(s)	0.5	Combinable	Interdisciplinary/ Elective
GEN104	Microsoft Excel Fundamentals	Self-Paced	03/2003- 12/2011	1	Hour(s)	0.5	Combinable	Interdisciplinary/ Elective
	Microsoft office Introduction	Self-Paced	03/2003- 07/2003	1	Hour(s)	0.5	Combinable	Interdisciplinary/ Elective
DDP100	Working With Difficult People: The Art of Straight Talk	Classroom	03/2003- 12/2011	2	Hour(s)	2	2	Interdisciplinary/ Elective
GEN345	Introduction To Healthcare Education System	Self-Paced	12/2000- 12/2012	2	Hour(s)	1	1	Interdisciplinary/ Elective
	Religious Beliefs And Practices Related To Patient Care	Classroom	03/2003- 07/2003	1	Hour(s)	1	1	Interdisciplinary/ Elective
	Diversity of Spirituality	Classroom	10/2000- 07/2003	1	Hour(s)	1	1	Interdisciplinary/ Elective
	Pastoral Care Conference	Classroom	08/2000- 07/2003	8	Hour(s)	0	0	Non-Academic
	Local Ministers Class on Hospital Visitation	Classroom	02/2001- 07/2003	3	Hour(s)	0	0	Non-Academic
	Basic Physical Assessment	Classroom	11/2000- 07/2003	1	Hour(s)	1	Combinable	Interdisciplinary/ Elective
	Cardiovascular Assessment	Classroom	09/2000- 07/2003	1.5	Hour(s)	1.5	Combinable	Interdisciplinary/ Elective
	Certified Nursing Assistant Expanded Training Program	Classroom	09/2000- 07/2003	52	Hour(s)	0	0	Non-Academic
	Code Blue Review	Classroom	10/2000- 07/2003	1.5	Hour(s)	0	0	Non-Academic
EC 100	Basic Life Support for Healthcare Providers	Classroom	01/1998- 12/2012	4	Hour(s)	0	0	Non-Academic
	Multidisciplinary Approach to Patient Care	Classroom	03/2003- 07/2003	1	Hour(s)	0	0	Non-Academic
	CXR Interpretation	Classroom	02/2001- 07/2003	1	Hour(s)	0	0	Non-Academic
	Defensible Documentation	Classroom	07/2000- 07/2003	1.5	Hour(s)	1.5	Combinable	Interdisciplinary/ Elective
	Fetal Monitoring Basics Made Easy	Classroom	09/2000- 07/2003	1.5	Hour(s)	1.5	Combinable	Interdisciplinary/ Elective
	Fluid And Electrolytes	Classroom	09/2000- 07/2003	1	Hour(s)	1	Combinable	Interdisciplinary/ Elective

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ECC 103	Basic Life Support Heartsaver Plus Course	Classroom	01/1998- 12/2012	4	Hour(s)	0	0	Non-Academic
	Hemodynamic Monitoring	Classroom	09/2000- 07/2003	4	Hour(s)	4	Combinable	Interdisciplinary/ Elective
	Infection Control Fair "Prevention is Primary"	Classroom	08/2000- 07/2003	4	Hour(s)	0	0	Non-Academic
	Infection Control Awareness	Classroom	07/2000- 07/2003	1.5	Hour(s)	1.5	Combinable	Interdisciplinary/ Elective
	Infection Control: "What's Bugging You"	Classroom	09/2000- 07/2003	1.5	Hour(s)	1.5	Combinable	Interdisciplinary/ Elective
	Intravenous Therapy- Managing The Kinks	Classroom	09/2000- 07/2003	1.5	Hour(s)	1.5	Combinable	Interdisciplinary/ Elective
	Intravenous Medication Administration	Classroom	12/2000- 07/2003	1	Hour(s)	1	Combinable	Interdisciplinary/ Elective
	Neonatal Resuscitation	Classroom	02/2001- 07/2003	2	Hour(s)	2	Combinable	Physical/Biological Science
	Oxygen Therapy	Classroom	01/2001- 07/2003	2	Hour(s)	2	Combinable	Interdisciplinary/ Elective
	Patient Education	Classroom	08/2000- 07/2003	1	Hour(s)	1	Combinable	Interdisciplinary/ Elective
	Preceptor Workshop	Classroom	07/2000- 07/2003	6	Hour(s)	6	Combinable	Interdisciplinary/ Elective
	Perinatal Medication Use Workshop	Classroom	02/2001- 07/2003	4	Hour(s)	0	0	Non-Academic
	Preparing For The Nursing Assistant Certification Exam	Classroom	03/2003- 07/2003	75	Hour(s)	75	5	Interdisciplinary/ Elective
	Pain Management	Classroom	08/2000- 07/2003	6	Hour(s)	6	Combinable	Interdisciplinary/ Elective
NUR238	Intravenous Therapy Course for LPN's	Classroom	03/2003- 12/2011	24	Hour(s)	24	1.5	Interdisciplinary/ Elective
NUR236	Ventilator Management 101	Classroom	03/2003- 07/2003	2	Hour(s)	2	Combinable	Interdisciplinary/ Elective
	Respiratory Assessment & ABG Interpretation Synopsis	Classroom	12/2001- 07/2003	2	Hour(s)	2	Combinable	Interdisciplinary/ Elective
	Advanced Cardiac Life Support	Classroom	09/2000- 07/2003	16	Hour(s)	16	1	Physical/Biological Science
	Intermediate ECG Interpretation	Classroom	10/2000- 07/2003	16	Hour(s)	16	1	Interdisciplinary/ Elective
	Airway Management	Classroom	08/2000- 07/2003	1.5	Hour(s)	1.5	Combinable	Interdisciplinary/ Elective
	Anticoagulation Therapy	Classroom	03/2003- 07/2003	1	Hour(s)	1	Combinable	Interdisciplinary/ Elective
	Basic Life Support Instructor Course	Classroom	01/2001- 07/2003	14	Hour(s)	0	0	Non-Academic
	Basic EKG Interpretation	Classroom	03/2003- 07/2003	16	Hour(s)	16	1	Interdisciplinary/ Elective
	Basic Critical Care Course	Classroom	03/2003-07/2003	40	Hour(s)	40	2.5	Interdisciplinary/ Elective

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	Shard Visions - New Pathway: A New Approach to Joint commissions Accreditation	Classroom	03/2003- 12/2003	1.5	Hour(s)	1.5	Combinable	Interdisciplinary/ Elective
	Enhancing the relevance of JCHAO Standards: What's New for 2003	Classroom	04/2003- 12/2003	1.5	Hour(s)	1.5	Combinable	Interdisciplinary/ Elective
	Patient Safety: Standards, Goals, and Reducing Risks Through FMEA(Failure Mode and Effects Analysis)	Classroom	05/2003- 12/2003	1.5	Hour(s)	1.5	Combinable	Interdisciplinary/ Elective
	Nonviolent Crisis Intervention	Classroom	03/2003- 07/2003	2	Day(s)	13	0.5	Interdisciplinary/ Elective
	Bio-Terrorism Training	Classroom	03/2003- 07/2003	1	Hour(s)	1	Combinable	Interdisciplinary/ Elective
	Forensic Training	Classroom	03/2003- 12/2012	2	Hour(s)	0	0	Non-Academic
CE	Hazardous Waste Operations Training	Self-Paced	03/2003- 07/2003	1	Hour(s)	1	Combinable	Interdisciplinary/ Elective
	Chemical Hazard Communication	Classroom	03/2003- 07/2003	1	Hour(s)	1	Combinable	Physical/Biological Science
PV	Preventing Slip, Trips, And Falls	Classroom	03/2003- 12/2012	1	Hour(s)	1	Combinable	Interdisciplinary/ Elective
100	From Managers To Leaders	Classroom	01/2010- 12/2010	4	Hour(s)	4	Combinable	Interdisciplinary/ Elective
104	Effective Staff Meetings	Classroom	01/2010- 12/2010	2	Hour(s)	2	Combinable	Interdisciplinary/ Elective
107	Procurement	Classroom	01/2010- 12/2010	1	Hour(s)	0	0	Non-Academic
108	Cross-Functional Communication: Strategies For Workplace Effectiveness	Classroom	01/2010- 12/2010	4	Hour(s)	4	Combinable	Interdisciplinary/ Elective
203	Basic Budgeting For Non-Financial Managers	Classroom	01/2010- 12/2010	1	Hour(s)	1	Combinable	Interdisciplinary/ Elective
204	Strategic Budgeting: Forecast And Analysis	Classroom	01/2010- 12/2010	1	Hour(s)	1	Combinable	Interdisciplinary/ Elective
302	The Employment Process: Recruiting, Interviewing And Selecting Employees	Classroom	01/2010- 12/2010	1	Hour(s)	1	Combinable	Interdisciplinary/ Elective
307	Conducting Employee Performance Evaluations	Classroom	01/2010- 12/2010	2	Hour(s)	2	Combinable	Interdisciplinary/ Elective
308	The Human Side of Leadership	Classroom	01/2010- 12/2010	4	Hour(s)	4	Combinable	Interdisciplinary/ Elective
309	Managing The Transition From Staff Member To Supervisor	Classroom	01/2010- 12/2010	2	Hour(s)	0	0	Non-Academic
310	Motivating Others: Bringing Out The Best In People	Classroom	01/2010- 12/2010	2	Hour(s)	2	Combinable	Interdisciplinary/ Elective
311	Problem Solving And Decision Making: Good Decisions, Good Solutions	Classroom	01/2010- 12/2010	1	Hour(s)	1	Combinable	Interdisciplinary/ Elective
313	Managing And Working With Difficult People	Classroom	01/2010- 12/2010	2	Hour(s)	2	Combinable	Interdisciplinary/ Elective
315	Listening And Writing: Building A Foundation For Better Communication	Classroom	01/2010- 12/2010	4	Hour(s)	4	Combinable	Communication Arts
404	How To Build High-Performance Teams	Classroom	01/2010- 12/2010	4	Hour(s)	4	Combinable	Interdisciplinary/ Elective

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502	Managing Your Time To Achieve Your Goals	Classroom	01/2010- 12/2010	2	Hour(s)	2	Combinable	Interdisciplinary/ Elective
505	Building Better Work Relationships: New Techniques For Results-Oriented Communication	Classroom	01/2010- 12/2010	2	Hour(s)	2	Combinable	Communication Arts
506	Speaking Without Fear Or Nervousness: How To Be Poised Whenever You Make Presentations..Lead Meeting..Or Join Group Discussions	Classroom	01/2010- 12/2010	2	Hour(s)	2	Combinable	Communication Arts
507	Powerful Presentation Skills	Classroom	01/2010- 12/2010	4	Hour(s)	4	Combinable	Communication Arts
GEN300	Crisis Prevention Intervention	Classroom	12/2002-12/2012	4	Hour(s)	4	Combinable	Interdisciplinary/ Elective
GEN120	Effective Communication	Classroom	12/2007-12/2012	2	Hour(s)	2	Combinable	Communication Arts
gen 111	PowerPoint In-service/Putting it all together	Classroom	12/2005-12/2012	2	Hour(s)	2	Combinable	Interdisciplinary/ Elective
Teambuilding100	Teambuilding	Classroom	12/2008-12/2012	2	Hour(s)	2	Combinable	Interdisciplinary/ Elective
GEN104	Introduction to Excel or Excel	Classroom	12/2005-12/2012	2	Hour(s)	2	Combinable	Interdisciplinary/ Elective
Outlook100 or MS100	Introduction to Microsoft Outlook/Microsoft Outlook	Classroom	12/2008-12/2012	1	Hour(s)	1	Combinable	Interdisciplinary/ Elective

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