



University of Phoenix®

# SWOPE COMMUNITY ENTERPRISES

## 2007-2008 Credit Recommendation Guide

The following courses have been evaluated by University of Phoenix Prior Learning Assessment to potentially fulfill General Education or Elective credits for an Undergraduate Degree. In order to potentially receive any of the credits recommended below, students should submit supporting documents to Prior Learning Assessment. For more information on PLA visit: [ecampus.phoenix.edu/pla](http://ecampus.phoenix.edu/pla) or contact the department toll free at 866-440-4707.

There are fees associated with your PLA submission. However, you may be eligible for PLA benefits. Please contact your Finance Advisor for more information. PLA will not award credit for certifications or coursework that duplicates the content of credits earned through PLA, transfer credit, National Testing Program credit or University of Phoenix. Clock hour to semester credit hour conversions are made by the University using current U.S. Department of Education standards.

**University of Phoenix Equivalency:** General Education or Elective category to which credit can be applied.

**Combinable:** Courses may only be combined with courses of similar content and General Education/Elective areas.

**Non-Academic:** Lack of college level theory and/or principle necessary for credit recognition. Company specific and skill-based training.

**Too Few Hours:** Courses/training that cannot receive credit because they are less than 1 hour total in length. Similar content in a 1(+) hour timeframe may be eligible for credit.

**Applicable Hours:** Indicates the total amount of actual learning time. Any breaks or lunch time included in the initial clock hours have been removed.

Updated: 10/14/2019

The credit awards shown are for informative purposes, state and program limits on Prior Learning Assessment credit may apply.

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
<b>*NOTE - THE ASTERISKS IN THE APPLICABLE HOURS COLUMN INDICATES PREVIOUSLY EVALUATED COURSES.</b>							
	BASIC MEDICAL TERMINOLOGY	CLASSROOM	01/2007-12/2008	3	*	COMBINABLE	INTERDISCIPLINARY/ ELECTIVE
	EFFECTIVE BUSINESS COMMUNICATION SKILLS	CLASSROOM	01/2007-12/2008	3	*	COMBINABLE	COMMUNICATION ARTS
	BUSINESS ETHICS/VALUES	CLASSROOM	01/2007-12/2008	3	*	COMBINABLE	INTERDISCIPLINARY/ ELECTIVE
	CHANGE MANAGEMENT	CLASSROOM	01/2007-12/2008	3	*	COMBINABLE	INTERDISCIPLINARY/ ELECTIVE
	COACHING FOR PERFORMANCE	CLASSROOM	01/2007-12/2008	3	*	COMBINABLE	INTERDISCIPLINARY/ ELECTIVE
	CPR	CLASSROOM	01/2007-12/2008	3	*	0	NON-ACADEMIC
	DIVERSITY	CLASSROOM	01/2007-12/2008	3.5	*	COMBINABLE	INTERDISCIPLINARY/ ELECTIVE
	EFFECTIVE PRESENTATION	CLASSROOM	01/2007-12/2008	3	*	COMBINABLE	COMMUNICATION ARTS

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
	FINANCE MANAGEMENT/BUDGET	CLASSROOM	01/2007-12/2008	6	*	COMBINABLE	INTERDISCIPLINARY/ ELECTIVE
	GOOD TO GREAT: SHARPENING LEADERSHIP SKILLS	CLASSROOM	01/2007-12/2008	3	*	COMBINABLE	INTERDISCIPLINARY/ ELECTIVE
	GRANTS MANAGEMENT	CLASSROOM	01/2007-12/2008	3	*	COMBINABLE	INTERDISCIPLINARY/ ELECTIVE
	HR MANAGEMENT/STAFFING AND SELECTION	CLASSROOM	01/2007-12/2008	3	*	COMBINABLE	INTERDISCIPLINARY/ ELECTIVE
	IDENTIFYING AND REPORTING ABUSE AND NEGLECT	CLASSROOM	01/2007-12/2008	2	*	COMBINABLE	INTERDISCIPLINARY/ ELECTIVE
	MICROSOFT EXCEL LEVEL I	CLASSROOM	01/2007-12/2008	3	*	COMBINABLE	INTERDISCIPLINARY/ ELECTIVE
	MICROSOFT EXCEL 2003 - LEVEL II	CLASSROOM	01/2007-12/2008	3	*	COMBINABLE	INTERDISCIPLINARY/ ELECTIVE
	MICROSOFT POWERPOINT 2003 - LEVEL I	CLASSROOM	01/2007-12/2008	3	*	COMBINABLE	INTERDISCIPLINARY/ ELECTIVE
	MICROSOFT POWERPOINT 2003 - LEVEL II	CLASSROOM	01/2007-12/2008	3	*	COMBINABLE	INTERDISCIPLINARY/ ELECTIVE
	MICROSOFT PUBLISHER 2003 - LEVEL I	CLASSROOM	01/2007-12/2008	3	*	COMBINABLE	INTERDISCIPLINARY/ ELECTIVE
	MICROSOFT VISIO 2003	CLASSROOM	01/2007-12/2008	3	*	COMBINABLE	INTERDISCIPLINARY/ ELECTIVE
	MICROSOFT WORD 2003 - LEVEL I	CLASSROOM	01/2007-12/2008	3	*	COMBINABLE	INTERDISCIPLINARY/ ELECTIVE
	MICROSOFT WORD 2003 - LEVEL II	CLASSROOM	01/2007-12/2008	3	*	COMBINABLE	INTERDISCIPLINARY/ ELECTIVE
	PERFORMANCE MANAGEMENT	CLASSROOM	01/2007-12/2008	3	*	COMBINABLE	INTERDISCIPLINARY/ ELECTIVE
	PROBLEM SOLVING/DECISION MAKING	CLASSROOM	01/2007-12/2008	3	*	COMBINABLE	INTERDISCIPLINARY/ ELECTIVE
	RESOLVING CONFLICT	CLASSROOM	01/2007-12/2008	3	*	COMBINABLE	INTERDISCIPLINARY/ ELECTIVE
	SPANISH FOR HEALTHCARE	CLASSROOM	01/2007-12/2008	3	*	COMBINABLE	INTERDISCIPLINARY/ ELECTIVE
	STRESS MANAGEMENT	CLASSROOM	01/2007-12/2008	3	*	COMBINABLE	INTERDISCIPLINARY/ ELECTIVE
	SUPERVISORY FUNDAMENTALS	CLASSROOM	01/2007-12/2008	3	*	COMBINABLE	INTERDISCIPLINARY/ ELECTIVE
	"THE CUSTOMER"	CLASSROOM	01/2007-12/2008	13	*	0.5	INTERDISCIPLINARY/ ELECTIVE
	"THE CUSTOMER" REFRESHER	CLASSROOM	01/2007-12/2008	1.5	*	0	NON-ACADEMIC
	TIME MANAGEMENT	CLASSROOM	01/2007-12/2008	3	*	COMBINABLE	INTERDISCIPLINARY/ ELECTIVE