

Please select your location:

<input type="checkbox"/> Gardena Learning Center 1515 W. 190th Street Gardena, CA 90248	<input type="checkbox"/> La Palma Learning Center 6 Centerpointe Drive La Palma, CA 90623	<input type="checkbox"/> Lancaster Learning Center 1202 W. Avenue J Lancaster, CA 93534
<input type="checkbox"/> Murrieta Learning Center 25240 Hancock Avenue Murrieta, CA 92562	<input type="checkbox"/> Pasadena Learning Center 299 N. Euclid Avenue Pasadena, CA 91101	<input type="checkbox"/> Southern California Campus Main – Ontario 3110 E. Guasti Road Ontario, CA 91761
<input type="checkbox"/> Woodland Hills Learning Center 5955 DeSoto Ave. Woodland Hills, CA 91367		

SECTION A: STATE REQUIREMENT. This Enrollment Agreement is required by the State of California.

SECTION B: ACKNOWLEDGEMENTS. This is a legally binding document when signed by the student and accepted by the school. Your signature acknowledges the following:

1. You have been given reasonable time to read and understand the information in this document.
2. You have been given a written statement of the return policy (including examples of how it applies).
3. You have been given access to a University of Phoenix Academic Catalog (including a description of the course or educational service that includes all material facts concerning the school and the program or course of instruction that are likely to affect your decision to enroll).

When the University receives and accepts your signed copy of this form, a copy will be sent to you for your records.

SECTION C: PROGRAM REQUIREMENTS. You must complete 120 credit hours to satisfy the program's requirements. The number of weeks to complete the program is contained in your School Performance Fact Sheet. Your actual time to complete the program may depend on a variety of factors, including but not limited to applicable transfer credits, continual attendance/breaks, or other factors that are individual to you.

Your **anticipated start date** is _____.

Your **anticipated completion date** can be determined by adding the number of weeks for your program as shown on the School Performance Fact Sheet (for your program and location) to the anticipated start date indicated above. The program length on your School Performance Fact Sheet reflects the established “normal time” to complete a program. The term “normal time” means the length of time it would take a student to complete this program if the student is continuously enrolled, takes a full course load, successfully completes each attempted course, and does not have any transfer credits. Students may exceed or complete prior to the established “normal time” for a variety of reasons that are individual to the student.

This enrollment agreement remains in effect until the program is completed in accordance with all University policies.

SECTION D: PERFORMANCE FACT SHEET AND ACKNOWLEDGEMENTS. Prior to signing this enrollment agreement, you must be given a catalog or brochure and a School Performance Fact Sheet, which you are encouraged to review prior to signing this agreement. These documents contain important policies and performance data for this institution. This institution is required to have you sign and date the information included in the School Performance Fact Sheet relating to completion rates, placement rates, license examination passage rates, salaries or wages, and the most recent cohort default rate, if applicable, prior to signing this agreement. I certify that I have received the catalog, School Performance Fact Sheet, and information regarding completion rates, placement rates, license examination passage rates, salary or wage information, and the most recent three-year cohort default rate, if applicable, included in the School Performance Fact sheet, and have signed, initialed, and dated the information provided in the School Performance Fact Sheet.

SECTION E: FEES AND CHARGES

TOTAL CHARGES THE STUDENT IS OBLIGATED TO PAY UPON ENROLLMENT:

Admission Application Fee \$ 0.00 Nonrefundable

TOTAL ESTIMATED CHARGES FOR THE ENTIRE EDUCATIONAL PROGRAM:

You are responsible for the following fees and charges for the program's required course of study. Tuition and fee charges are listed in the ensuing pages. Tuition and fees charged can vary based on whether a student is considered “new” or “continuing” for purposes of tuition and fees.

Continued on next page

SECTION E: FEES AND CHARGES (continued)

New Students: New Students enrolled on or after 1/17/2018, who meet one of the following criteria as of 1/17/2018, will be charged the tuition rates listed in the table below, and students in this category will be given a guarantee of these tuition rates until their program completion deadline, unless they change programs or program versions: 1) individuals enrolling at University of Phoenix who do not have any positive attendance in any degree or credit-bearing certificate program course at the University, 2) University of Phoenix students who have graduated (degree/certificate conferred) from a University of Phoenix degree or credit-bearing certificate (not an en-route certificate) and are enrolling in a new program, and have not attempted any other program, with positive attendance (i.e. "Y" posted), since graduating from the previous program, 3) students returning to a University of Phoenix program after having no positive attendance ("Y" posted) in any degree or credit-bearing-certificate program course for longer than 365 days from the last positive attendance ("Y" posted), 4) University of Phoenix students who are changing from a bachelor or master degree program (from which they have not graduated) to another program at a higher degree level (e.g., bachelor to master, master to doctoral), or 5) University of Phoenix students who met any of the preceding New Student criteria on or after 1/17/2018, who subsequently change from a program (from which they have not graduated) to another program at any level, and who have at least one recorded positive attendance ("Y" posted) within 365 days of the last recorded positive attendance ("Y" posted).

Tuition**	\$ 47,760.00	Based on 120 credit hours at \$398.00 per credit hour
Textbooks/Materials**	\$ 6,800.00	Based on \$170.00 per course and a maximum of 40 courses
CA STRF***	\$ 0.00	Based on \$.00 cents per \$1,000 of institutional charges (rounded to the nearest \$1,000), nonrefundable
<u>TOTAL ESTIMATED CHARGES AND STRF**</u>	\$ 54,560.00	

Continuing Students: All Continuing Students as of 2/16/2018, (who meet one of the criteria 1-4 listed below) will be charged the same tuition rates listed in the table **ABOVE** and will be given a guarantee of these tuition rates until their program completion deadline, unless they change programs or program versions, EXCEPT those continuing students who fall into any of the following exception categories:

- Continuing Students who have chosen to opt out of the "Continuing Students Effective 2/16/2018" tuition rates[∇]
- Continuing Students who are actively receiving and part of any of the following tuition reduction agreements, that were entered into prior to 1/17/2018, and who have chosen to remain with their tuition agreement rate: the Phoenix Scholarship Rewards Program (PSRP), the Phoenix Academic Achievers Scholarship (PAAS), the PAAS for MBA, the Advancing Nurse Leadership Scholarship, the Non Degree Alumni Discount, and/or employer tuition reductions[∇]
- Continuing Students who are participating in the Near Graduation Tuition Reduction program[∇]

All Continuing Students must meet one of the following criteria:

- University of Phoenix students who have been pursuing a degree or credit-bearing-certificate program when the first positive attendance ("Y" posted) was prior to 1/17/2018, who have not been out of attendance (no positive attendance "Y" posted) within 365 days from the last recorded positive attendance ("Y" posted), 2) University of Phoenix students who are changing from a program (from which they have not graduated) to another at the same or lower level, who started the former program prior to 1/17/2018, and who have at least one recorded positive attendance ("Y" posted) within 365 days of the last recorded positive attendance ("Y" posted), 3) University of Phoenix students who are changing from an associate program (from which they have not graduated) to a bachelor program, who started the associate program prior to 1/17/2018, and who have at least one recorded positive attendance ("Y" posted) within 365 days of the last recorded positive attendance ("Y" posted), or 4) University of Phoenix students who are changing from a credit-bearing certificate program from which they have not graduated, or from an en-route credit-bearing certificate program from which they have graduated, to an associate or bachelor program, when the first positive attendance ("Y" posted) for the credit-bearing certificate program was prior to 1/17/2018 and when there is positive attendance ("Y" posted) in the credit-bearing certificate program within 365 days of enrollment in the associate or bachelor program.

[∇]**Continuing Students in these exception tuition pricing categories are charged based on tuition rates that were in effect prior to 2/16/2018. Students in these tuition pricing categories can view their base tuition rates in the Tuition and Fees section of their academic catalog, which is available on their student website at <https://ecampus.phoenix.edu>. These base rates will result in a "Total Estimated Charges for the Entire Educational Program" as follows:**

- Continuing Students Enrolled Between 11/1/2016 and 1/16/2018: **\$56,600.00****
- Continuing Students Enrolled Between 3/17/2015 and 10/31/2016: **\$65,450.00****
- Continuing Students Enrolled Prior to 3/17/2015: **\$64,640.00****

Continued on next page

SECTION E: FEES AND CHARGES (continued)
Special Tuition Rates

The University also provides special tuition rates for the following populations of students.

- **Alumni:** All alumni students who are applying to a new University of Phoenix bachelor program, undergraduate certificate program, or undergraduate non-degree single course; who have previously completed a degree program with University of Phoenix; whose account with the University is in good standing; and who didn't earn the previous degree as an en-route credential; will be charged the tuition rates listed in the 'Alumni Cost Per Credit' column of the table below. Students in this category will be given a guarantee of these tuition rates until their program completion deadline, unless they change programs or program versions.
- **Associate Transfer:** Students who are applying to a University of Phoenix bachelor's degree program for the first time and who have earned an associate's degree from another regionally accredited institution (or nationally accredited nursing program), or who are concurrent enrollment program (CEP) cohort students completing their Associate Degree in Nursing (ADN) and Bachelor of Science in Nursing (BSN) simultaneously, will be charged the tuition rates listed in the 'Associate Transfer Cost Per Credit' column of the table below, effective as of the date the associate's degree is verified on an official transcript by the Office of Admissions and Evaluation (except for CEP cohort students, who are eligible while still completing their ADN). Students in this category will be given a guarantee of these tuition rates until their program completion deadline, unless they change programs or program versions.
- **Military:** Students who are affiliated with the U.S. Armed Forces, as active-duty service members and family members of active duty and selected reserve will be charged the tuition rates listed in the 'Military Cost Per Credit' column of the table below.

The rates below are per credit hour and will result in a "**Total Estimated Charges for the Entire Educational Program**" as follows.

Program/Offering Type	Alumni Cost Per Credit	Associate Transfer Cost Per Credit	Military Cost Per Credit
Bachelor's Degree Programs	\$350.00	\$350.00	\$250.00

- **Alumni:**
 - Bachelor's Degree Programs: **\$48,800.00****
 - 120 maximum possible credits (\$42,000.00), undergraduate resource fees for 40 courses (\$6,800.00)
- **Associate Transfer:**
 - Bachelor's Degree Programs: **\$48,800.00****
 - 120 maximum possible credits (\$42,000.00), undergraduate resource fees for 40 courses (\$6,800.00)
- **Military:**
 - Bachelor's Degree Programs: **\$36,800.00****
 - 120 maximum possible credits (\$30,000.00), undergraduate resource fees for 40 courses (\$6,800.00)

****You are signing this agreement before formal evaluation or acceptance of transfer credit(s). The cost of tuition, books, and materials and your total charges may increase or decrease based on the actual number of courses and credits required to complete this program. Accepted and applied transfer credits will decrease total tuition by the cost per credit hour stated above. The tuition rates shown in this agreement are based on the date you sign the Enrollment Agreement. A full listing of all University tuition pricing is contained in the University of Phoenix Academic Catalog. The University reserves the right to adjust tuition rates. Please refer to the University of Phoenix Academic Catalog for a listing of current pricing. Additional fees may apply depending on a student's request for specific services. See University of Phoenix Academic Catalog – Tuition & Fees section.**

*****California Student Tuition Recovery Fund. This assessment is based on the amount of institutional charges charged to the student and is an estimate. The final amount will be based on the actual amount charged to the student. The amount of the STRF assessment is set by California regulation 5 CCR § 76120. STRF fees are nonrefundable.**

Continued on next page

SECTION E: FEES AND CHARGES (continued)
TOTAL CHARGES FOR THE CURRENT PERIOD OF ATTENDANCE:

The University will provide a statement for all courses and fees anticipated for a payment period which represents half of the student's academic year. A payment period typically includes four courses. There are two payment periods per academic year. Undergraduate courses are generally five (5) weeks long and are taken one at a time. Your tuition for each course must be paid in full, or arrangements must be made and approved by the University, before you start class. The charges for your next scheduled course will include the appropriate rate for the course based on the rates and fees listed above. That cost will consist of the following: the tuition rate multiplied by the number of credits for the course, plus the resource fee and (for applicable programs) the portfolio fee. The charges for each of those rates and fees are listed in the tables above.

EXAMPLE OF HOW CHARGES ARE CALCULATED FOR EACH UNIVERSITY PERIOD OF ATTENDANCE:

This is an example for illustration purposes only. The numbers below do not necessarily represent the actual charges for any particular period of attendance.

Example per-credit undergraduate tuition rate of \$398.00 x 3 credit hours	\$1,194.00
Example Resource fee of \$170.00	\$ 170.00
Total cost per course	<u>\$1,364.00</u>
Total cost per course multiplied by four courses (a typical payment period)	x4
Total Example Current Period of Attendance Charge	\$5,456.00

NON-MANDATORY FEES AND CHARGES THAT MAY BE APPLIED BASED ON THE SERVICES REQUESTED BY THE STUDENT

Directed Study Administrative Charge	\$75.00	Nonrefundable
CLEP®/DSST Examination*	\$20.00	Nonrefundable
Prior Learning Assessment Portfolio Submission Fee	\$150.00	Nonrefundable
Prior Learning Assessment Per Assessed Credit Fee	\$75.00	Nonrefundable
Diploma Rush	\$45.00	Nonrefundable
Duplicate Diploma	\$30.00	Nonrefundable
Duplicate Certificate	\$15.00	Nonrefundable
Transcript	\$15.00	Nonrefundable
Transcript Rush	\$30.00	Nonrefundable

*This fee represents the amount charged for students who choose to take a CLEP® or DSST exam administered at University of Phoenix locations. Other charges may apply as charged by CLEP® and DSST that are not collected by the University.

FEES AND CHARGES FOR RETURNED CHECKS AND LATE PAYMENTS

Check Return Fee	\$25.00	Nonrefundable
Late Payment Fee	\$25.00	Nonrefundable

SECTION F: SIGNATURE. (To be completed by the student): My signature below certifies that I have read, understood, and agreed to my rights and responsibilities as stated in this agreement and in the University of Phoenix Academic Catalog and that the institution's cancellation and refund policies have been clearly explained to me. This agreement is not valid until I attend my first course or session of instruction. I understand that this is a legally binding contract. My signature below certifies that I have read, understood, and agreed to my rights and responsibilities, and that the institution's cancellation and refund policies have been clearly explained to me.

Name (Please print clearly)

Student's Signature

Date

University of Phoenix Representative Signature

Date

Continued on next page

SECTION G: CALIFORNIA STUDENT TUITION RECOVERY FUND (STRF). California Regulations require the following disclosures:

The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program.

SECTION H: STUDENT LOANS AND FINANCIAL AID. Degree-seeking students who are U.S. citizens or eligible noncitizens enrolled in an eligible academic program can apply for federal financial aid as a means of assisting with financing their education. Certificate programs may also be eligible for federal financial aid. If you are eligible for a loan guaranteed by the federal or state government and you default on the loan, both of the following may occur:

(1) The federal or state government or a loan guarantee agency may take action against you, including applying any income tax refund to which you are entitled to reduce the balance owed on the loan.

(2) You may not be eligible for any other federal student financial aid at another institution or other government assistance until the loan is repaid.

If you obtain a loan to pay for an educational program, you will have the responsibility to repay the full amount of the loan, plus interest, less the amount of any refund. If you have received federal student financial aid funds, you are entitled to a refund of moneys not paid from federal student financial aid program funds. Students receiving federal financial aid have varying rights and responsibilities in accordance with the Borrower's Rights and Responsibilities Statement, <http://www.direct.ed.gov/pubs/dlrights.pdf>, attached to the Master Promissory Note (MPN).

SECTION I: PAYMENT SCHEDULE. The University invoices students for all courses and fees anticipated for a payment period, which represents half of the student's academic year. A payment period typically includes four courses. Your tuition and electronic materials fees invoiced are payable in full at the time of invoice or incrementally prior to the start of each applicable course. Your tuition must be paid in full, or arrangements must be made and approved by the University, before each applicable class.

SECTION J: STUDENT'S RIGHT TO CANCEL. You have the right to cancel your enrollment and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. You must exercise your right to cancel by _____ (date). To cancel your enrollment, you must submit a written request postmarked on or before the applicable time period to the campus services operations manager, University of Phoenix, 3110 E. Guasti Road, Ontario, CA 91761.

Initials: _____ Date: _____

SECTION K: REFUND INFORMATION. In addition to your Right to Cancel, you may withdraw from the course after it has started and receive a prorated refund if you have completed 60% or less of the course. For example: (a) if you completed the first 2 weeks of a 5-week course and paid \$1,000.00 in tuition, you would receive a refund of \$600.00; (b) if you completed the first 2 weeks of a 6-week course and paid \$1,200.00 in tuition, you would receive a refund of \$800.00. Refunds will be paid within thirty (30) days of the date the University receives your cancellation request. If the University cancels an educational program or course, it will offer you the opportunity to transfer to a comparable program or course. If you choose not to transfer, the University will provide an appropriate refund.

SECTION L: NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION. The transferability of credits you earn at University of Phoenix is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the (degree or certificate) you earn in your program is also at the complete discretion of the institution to which you may seek to transfer. If the credits, degree, or certificate that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending University of Phoenix to determine if your credits, degree, or certificate will transfer.

SECTION M: BUREAU FOR PRIVATE POSTSECONDARY EDUCATION CONTACT INFORMATION. Any questions a student may have regarding this enrollment agreement that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2435 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833; www.bppe.ca.gov; (916) 431-6959 (phone) or (888) 370-7589 (toll free); (916) 263-1897 (fax).

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (916) 431-6959 or (888) 370-7589 (toll free) or by completing a complaint form, which can be obtained on the bureau's Internet Web site www.bppe.ca.gov.

Initials: _____ Date: _____

<input type="checkbox"/> BSB 026A <input type="checkbox"/> BSB 026B
<u>For Office Use Only:</u>
<input type="checkbox"/> Reentry <input type="checkbox"/> Program/Version Change <input type="checkbox"/> Track Change IRN _____
Finance Manager Acknowledgement Date _____
Finance Manager Signature _____

Student Name	Individual Record Number	
Home Address		
City	State	Zip Code

Degree Completion Requirements

A minimum of 120 total credits is required to complete the bachelor's program, 42 of which must be upper division credits. Students must satisfy all required courses of study and all elective and general education requirements.

Category	Credits
General Education	45
Required Course of Study	39
Upper Division Business/Management Electives	18
Electives	18
TOTAL CREDITS REQUIRED FOR PROGRAM	120

Proficiency Requirements

Undergraduate students must satisfy math and English proficiency. The options to fulfill math and English proficiency requirements are set forth in detail in the Academic Catalog and are incorporated herein by this reference. Credits taken from proficiency and prerequisite requirements may apply to general education or elective requirements.

Phoenix Success Series

If you have completed an associate's degree or higher at a regionally accredited or approved nationally accredited institution, you will be placed in Pathway A; otherwise you will be placed in Pathway B. Students in both Pathway A or Pathway B are required to successfully complete GEN/201 as their first course. Following completion of GEN/201, students in Pathway B are required to successfully complete coursework in the remaining Phoenix Success Series categories below within their first 6 courses upon enrollment and prior to beginning the required course of study for their program. The Phoenix Success Series fulfills General Education and Elective requirements.

Phoenix Success Series Categories	Preferred Courses	Credits
Psychology	PSY/110*	3
College Level Research and Writing	ENG/100*, ENG/200*	6
Economics	FP/100*	3
Critical Thinking	HUM/115*	3

Academic Catalog Acknowledgement

I have received access to the University of Phoenix Academic Catalog during the admission application process. The catalog is also available on my student website (<https://ecampus.phoenix.edu>). I understand the requirements for my course of study are detailed in the catalog, which is considered part of this Enrollment Agreement. It contains admission and degree completion requirements; program objectives and length; tuition schedules; fees; and all policies, including those for cancellation or refund. I understand that it is my responsibility to read and understand the contents of the catalog and that I should ask questions if I do not understand something in it or need further clarification.

X _____
Student Signature **Date**

Summary of Program Requirements

General Education Requirements

General Education Component	Comments	Credits
Communication Arts	Pathway A must include: 3 credits of College Composition Pathway B must include: 6 credits in college-level research and writing	6
Mathematics	Must include 6 credits of quantitative reasoning or higher; or 6 credits of statistics or higher	6
Science and Technology	Must include at least three (3) credits in the physical or biological sciences	6
Humanities	Pathway B must include: 3 credits in critical thinking Must include: GEN/201	6
Social Science	Pathway B must include: 3 credits in economics Pathway B must include: 3 credits in psychology	6
Additional Liberal Arts		6
Interdisciplinary Requirement	Any credit that is not being applied to the primary major as a waiver may be applied to the elective or interdisciplinary requirements.	9
GENERAL EDUCATION CREDIT TOTAL		45

Required Course of Study

Program Category Requirements	Course Selection	Credits
Communications	COM/295*	3
Business Information Systems	BIS/220*	3
Management	PHL/320*, MGT/312*	6
Accounting	ACC/290*, ACC/291*	6
Ethics & Legal Topics in Business	ETH/321*	3
Economics	ECO/365*, ECO/372*	6
Finance	FIN/370*	3
Marketing	MKT/421*	3
Business Statistics	QNT/275*	3
Business Capstone	BUS/475*	3
REQUIRED COURSE OF STUDY CREDIT TOTAL		39

Elective Requirements

Elective Component	Credits
UPPER DIVISION BUSINESS/MANAGEMENT ELECTIVES	18
ELECTIVES	18

*-designated courses require you take prerequisites before enrolling in that course. Please refer to the University of Phoenix Academic Catalog.

Initials: _____ **Date:** _____

Additional Program Information

Modality of Instruction

By signing this enrollment agreement, you acknowledge that the modality of instruction for your program consists of the following: completing general education and core program coursework through local classroom instruction. All tuition and fees will be charged at the local classroom rate. Program concentrations and en-route credentials will be completed through online instruction. Students enrolled in the local campus modality may take a limited number of courses in the online modality depending on course availability. Tuition and fees for any online coursework will be charged at the then applicable online tuition rate.

Expiration of Enrollment Agreement

You must begin coursework within one year from the signature date or the enrollment agreement will expire.

Transferability of Credit

Transferability of credit is at the discretion of the accepting institution. It is the student's responsibility to confirm whether another institution will accept credits earned at University of Phoenix.

Course Availability - Equivalencies

Equivalent courses may be used to satisfy the course requirements for your program—these are courses that are approved by the University as acceptable alternatives to the required courses in your program. Please contact a University representative for more information about course availability.

Course Availability - Additional Courses

Additional courses may become available that satisfy program requirements. Please check with a University representative for details.

Program Name on Diploma

The diploma awarded for this program will read "Bachelor of Science in Business."

Risk Free Period

If you indicate less than 24 previous college credits (as recognized by the University) on the admission application, the first three weeks in your first course constitute the trial period for this program. First time attendees who meet that criterion, who have not previously been admitted as a regular student to the University, and who are intending to pursue the course of study outlined in this enrollment agreement will participate in the trial period and will be conditionally admitted. This trial period will apply to all repeated attempts to complete the first course in the program while students are in Admitted with Condition status. Students will be eligible for unconditional admission to the University after meeting class attendance requirements in the fourth week of their first course (or after the fourth week) and after having transfer credits evaluated. Students will not be eligible for Title IV, HEA funds until they are admitted as a regular student after the trial period has completed. Once admitted as a regular student, students become eligible for Title IV, HEA program funds back to the beginning of the payment or loan period, as applicable, including the trial period. Students who decide not to continue in the trial period may opt out with no financial obligation prior to meeting class attendance requirements for their fourth week in their first course with the University. Students who withdraw after the trial period and do not continue enrollment will not be eligible for Title IV, HEA program funds for the trial period. Students will indicate their intent to continue with their program by meeting class attendance requirements in the fourth week of their first course (or after the fourth week) at which point the trial period will end. Students completing the trial period that meet class attendance requirements for their fourth week or after will be financially responsible for all associated course charges. Students that record positive class attendance in at least one class that do not meet the class attendance requirements for the course due to exceeding maximum allowable absences will receive a "W" grade for the course which will be documented on the University of Phoenix transcript.

Initials: _____ **Date:** _____

Additional Program Information

Nondiscrimination Policy

University of Phoenix is guided by the principle of equal opportunity and respect for others. The University is firmly committed to providing equal opportunity in its educational programs and activities, including admission and employment practices. The University will not tolerate any discrimination or harassment of any kind including, but not limited to, race, color, religion, sex (including pregnancy or childbirth), sexual orientation, gender identity, gender expression, gender transition, transgender status, gender variance, age, national origin, disability, veteran status, or any other category protected by federal, state, or local law. More specifically, the University complies with Title IX of the Education Amendments of 1972, Titles VI and VII of the Civil Rights Act of 1964 and regulations, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, the Age Discrimination in Employment Act of 1974, and any other applicable federal, state, or local law. If you have any questions about this policy, contact Camie Pratt, Vice President and Title IX Coordinator, 4025 S. Riverpoint Parkway, Mailstop CF-K304, Phoenix, AZ 85040, 602.557.3391, TitleIX@phoenix.edu.

Initials: _____ **Date:** _____

STUDENT'S RIGHT TO CANCEL

You have the right to cancel your enrollment and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. You must exercise your right to cancel by _____ (date). To cancel your enrollment, you must submit a written request postmarked on or before the applicable time period to the campus services operations manager, University of Phoenix, 3110 E. Guasti Road, Ontario, CA 91761.

Student Name (Please print)

Individual Record Number

X

Student Signature

Date