



University of Phoenix®

# 2022 Annual Security Report

## Hawaii Main Campus

October 2022

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## Table of Contents

|   |           |
|---|-----------|
| <b>General Safety and Security .....</b>  | <b>4</b>  |
| Safety at the Hawaii Main Campus .....  | 4         |
| Policy for Preparing the Annual Security Report.....  | 4         |
| Campus Security Personnel & Relationship with Local Law Enforcement .....   | 5         |
| Campus Security Authorities .....   | 5         |
| Reporting a Crime or Emergency.....   | 5         |
| Confidential Reporting.....   | 6         |
| Security of and Access to Campus Facilities .....   | 7         |
| Safety and Access to the Hawaii Main Campus.....  | 7         |
| Security Considerations in the Maintenance of Facilities.....   | 8         |
| Educational Programs Related to Security Awareness and Prevention of Criminal Activity.....                                 | 8         |
| Safety Awareness and Crime Prevention.....  | 9         |
| Monitoring Off Campus Locations of Recognized Student Organizations.....  | 9         |
| Disclosure of the Outcome of a Crime of Violence or Non-Forcible Sex Offense.....   | 10        |
| <b>Timely Warnings, Emergency Response, and Campus Alerts .....</b>   | <b>11</b> |
| Timely Warnings .....   | 11        |
| Emergency Response.....   | 11        |
| Reporting Emergencies .....   | 13        |
| Campus Alerts .....   | 14        |
| Methods for Issuing a Timely Warning and Emergency Notification.....  | 15        |
| Testing & Documentation .....   | 15        |
| <b>Drug and Alcohol Policy .....</b>  | <b>16</b> |
| Drug and Alcohol Abuse Prevention Program .....   | 16        |
| Drug and Alcohol Abuse Prevention and Counseling.....   | 17        |
| Health Risks of Alcohol and Other Drugs.....  | 18        |
| Physical and Psychological Dependence and Effects of Specific Drugs.....  | 18        |
| Standards of Conduct .....  | 18        |
| Sanctions UOPX will Impose for Alcohol or Other Drugs Violations.....   | 19        |
| Federal Drug Laws.....  | 19        |
| Drug and Alcohol State Laws.....  | 20        |
| <b>Policies, Procedures, and Programs Related to Dating Violence, Domestic Violence, Sexual Assault, and Stalking .....</b> | <b>22</b> |
| Primary Prevention and Awareness Program.....   | 22        |
| Crime Definitions – Hawaii Revised Statutes .....   | 22        |
| University Definition of Consent.....   | 25        |

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|  |           |
|--|-----------|
| Risk Reduction .....   | 26        |
| Bystander Intervention .....   | 28        |
| Ongoing Prevention and Awareness Campaign .....  | 28        |
| PPAP and OPAC Programming Methods.....   | 29        |
| Other Information Covered by the PPAP and OPAC.....  | 30        |
| Procedures to Follow if You are a Victim of Dating Violence, Domestic Violence, Sexual Assault, or Stalking ...                                  | 31        |
| Preservation of Evidence & Forensic Examinations.....  | 31        |
| Campus Security/Law Enforcement & How to Make a Police Report.....   | 31        |
| Information about Legal Protection Orders .....  | 32        |
| Available Victim Services .....  | 32        |
| Accommodations and Supportive/Protective Measures.....   | 33        |
| Disciplinary Proceedings.....  | 34        |
| Rights of the Parties in an Institutional Proceeding .....   | 36        |
| Possible Sanctions or Supportive/Protective Measures UOPX may Impose for Dating Violence, Domestic<br>Violence, Sexual Assault, or Stalking..... | 37        |
| Publicly Available Recordkeeping.....  | 38        |
| Victims to Receive Written Notification of Rights .....  | 38        |
| Sex Offender Registration Program .....  | 38        |
| <b>Crime Statistics.....</b>   | <b>39</b> |
| Hate Crimes .....  | 40        |
| Unfounded Crimes Provided by Law Enforcement Agencies .....  | 40        |
| Data from Law Enforcement Agencies .....   | 40        |
| <b>Definitions.....</b>  | <b>41</b> |
| Clery Act Crimes .....   | 41        |
| Criminal Offenses.....   | 41        |
| Hate Crimes .....  | 41        |
| VAWA Offenses .....  | 42        |
| Arrests and Referrals for Disciplinary Action.....   | 43        |
| Clery Act Geography.....   | 43        |
| On-Campus .....  | 43        |
| Noncampus.....   | 44        |
| Public Property .....  | 44        |
| Hawaii Main Campus – Clery Act Geography.....  | 44        |

## General Safety and Security

### Safety at the Hawaii Main Campus

This report is provided in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act (“Clery Act”), as amended. It provides students and employees of University of Phoenix (“University” or “UOPX”) with information on the University’s security arrangements; safety and security policies and procedures; programs that provide education on such things as drug and alcohol abuse, awareness of various kinds of sex offenses, and the prevention of crime generally; and procedures the University will take to notify the campus community in the event of an emergency. Its purpose is to provide students and employees with information that will help them make informed decisions relating to their own safety and the safety of others. A well-informed campus community helps create a safety-conscious public.

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Education requires a safe environment for success. University of Phoenix is strongly committed to crime prevention and the safety of our members. Your cooperation is essential to minimize criminal activity and create a safer community for all.

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For a complete compilation of UOPX campus safety related policies, review the [Campus Safety Policies \(https://www.phoenix.edu/content/dam/altcloud/doc/about\\_uopx/Campus-Safety-Policies.pdf\)](https://www.phoenix.edu/content/dam/altcloud/doc/about_uopx/Campus-Safety-Policies.pdf).

**Note:** The Hawaii Main Campus does not have on-campus student housing facilities; therefore, this report does not include information regarding missing student notification policies or fire safety reports and statistics.

### Policy for Preparing the Annual Security Report

This report is prepared by the University’s Clery Compliance Officer in conjunction with Resolution Services and Corporate Security and in cooperation with local law enforcement authorities and includes information provided by them as well as by the University’s Campus Security Authorities, Campus Safety Coordinators, and various other elements of the University. The Clery Compliance Officer collects applicable policies between January and July each year from various areas within the University to combine into the policy statements required under the Clery Act. The crime statistics included herein are reported via telephone, email, in-person conversation, the Ethics Helpline, or by submission an internal incident report form, and gathered by UOPX Corporate Security, contracted security professionals, local law enforcement, identified Campus Security Authorities and Campus Safety Coordinators, Resolution Services (to include student conduct), the Title IX Coordinator, Human Resources, and through the office of Ethics, Compliance, and Data Privacy. Each year an e-mail notification is made to all employees and enrolled students that provides the website link to access this report. Prospective students and employees are also notified of the report’s availability. Hard copies of the report may also be obtained at no cost by contacting any UOPX official or Jade Shiroma, Manager Campus Operations, 949 Kamokila Blvd., Kapolei, HI 96707, (808) 674-5683 or [Jade.Shiroma@phoenix.edu](mailto:Jade.Shiroma@phoenix.edu).

The University is committed to taking the actions necessary to provide a safe and secure working/learning environment for all students and employees. As a member of the campus community,

you can feel safe and comfortable knowing that security procedures are in place that represent best practices in the field and are constantly tested and re-evaluated for their effectiveness.

## Campus Security Personnel & Relationship with Local Law Enforcement

UOPX has a centralized campus security department located at the Phoenix Main Campus that establishes policy, protection strategies, and response strategies. There is no extended jurisdiction beyond the on-campus and public property boundaries of the Hawaii Main Campus (refer to the [University's Clery Act geography](#)). UOPX does not have an on-site police department. UOPX security personnel do not have the authority to make law enforcement arrests.

UOPX currently does not have any formal Memoranda of Understanding (MOU) between its local campuses and any law enforcement agencies (local or state). The Hawaii Main Campus does not have a working relationship with any state law enforcement agencies; however, works to maintain a close working relationship with the Honolulu Police Department by reporting all incidents that occur on or around campus, assisting with investigations unrelated to UOPX, including evidence collection and sharing intelligence when disruptive and unlawful activities occur in the general vicinity of the Hawaii Main Campus.

## Campus Security Authorities

The University has designated certain officials to serve as Campus Security Authorities (CSAs) and/or Campus Safety Coordinators. All Campus Safety Coordinators are CSAs and located at every teaching location. Reports of criminal activity can be made to any of these officials. They, in turn, will ensure that the crimes are reported for collection as part of the University's annual report of crime statistics. The CSAs to whom UOPX prefers that crimes be reported are listed below.

- Security Operations Center (SOC) at (602) 557-7000 or [SOC@phoenix.edu](mailto:SOC@phoenix.edu)
- Jade Shiroma, Manager Campus Operations, (808) 674-5683 or [Jade.Shiroma@phoenix.edu](mailto:Jade.Shiroma@phoenix.edu)

For a complete list of designated [Campus Safety Coordinators](#) visit [https://www.phoenix.edu/about\\_us/campus-safety/campus-safety-contact-list.html](https://www.phoenix.edu/about_us/campus-safety/campus-safety-contact-list.html). For a complete list of CSAs refer to the Safety and Security Policies section in the University's master [Campus Safety Policies](#) at [https://www.phoenix.edu/content/dam/altcloud/doc/about\\_uopx/Campus-Safety-Policies.pdf](https://www.phoenix.edu/content/dam/altcloud/doc/about_uopx/Campus-Safety-Policies.pdf).

## Reporting a Crime or Emergency

UOPX encourages accurate and prompt reporting of all criminal actions, emergencies, or other incidents occurring on-campus, on other property owned by the University, or on nearby public property to the campus security department and the appropriate police agencies, when the victim of a crime elects to, or is unable to, make such a report.

- If a crime is in progress or there is some other situation posing imminent danger, local law enforcement can be reached by dialing 9-1-1.

- All crimes occurring on or near UOPX property should be reported immediately to the Security Operations Center (SOC) or one of the CSAs listed above. The number to contact the SOC is (602) 557-7000 or (866) 992-3301. The SOC is available 24/7/365.
  - Staff are also encouraged to complete an [Online Incident Report Form](#)
  - Students, faculty, and staff are all encouraged to utilize the Phoenix Safe app
    - Phoenix Safe is a free mobile safety application, available for download in the Google Play and Apple Store marketplaces, which offers interactive life safety resources such as live chat with the SOC and push notifications of campus alerts
- Students, faculty, staff, and visitors should also report situations to one of the CSAs identified above. Once reported, the individual may also be encouraged to report the situation to the appropriate police agency. If requested, a UOPX staff member will assist in making the report to police.
  - You may request confidentiality or anonymity when making crime reports to law enforcement. The anonymous tip line for Kapolei, HI is (808) 955-8300.
- Anonymous incident reports can also be made by contacting the [Ethics Helpline](#) at (888) 310-9569 or by visiting <http://www.UOPXhelpline.com>.

### *Confidential Reporting*

UOPX will protect the confidentiality of victims. Only those with a need to know the identity for purposes of investigating the crime, assisting the victim, or disciplining the perpetrator will know the victim's identity.

Pursuant to the University's Equal Opportunity, Harassment, and Nondiscrimination Policy, when an employee becomes aware of alleged misconduct under that policy (including, but not limited to, dating violence, domestic violence, sexual assault, and stalking), the employee is responsible for reporting that information, including the identities of the parties, if known, to the Title IX Coordinator. Victims or witnesses can report crimes of dating violence, domestic violence, sexual assault, and stalking on a voluntary and confidential basis by contacting the [Ethics Helpline](#) at (888) 310-9569 or <http://www.UOPXhelpline.com>.

A victim of other types of crimes (e.g., aggravated assault, burglary, etc.) who does not want to pursue action within the University's disciplinary system, or the criminal justice system, is encouraged to make a confidential report through the [Ethics Helpline](#) at (888) 310-9569 or <http://www.UOPXhelpline.com>. Upon the victim's request, a report of the details of the incident can be filed with the University without revealing the victim's identity. Such a confidential report complies with the victim's wishes, but still helps the University take appropriate steps to ensure the future safety of the victim and others. With such information, the University can keep an accurate record of the number of incidents involving members of the campus community, determine where a pattern of crime may be developing, and alert the community to any potential danger. These confidential reports are counted and disclosed in the annual crime statistics for the University.

UOPX operates educational training facilities known as Counseling Skills Centers at the Phoenix Main Campus and Southern California Campus Main - Ontario. Services are not available virtually. The Counseling Skills Centers model mental health clinics and offer complimentary services to members of the University and local community. Centers are staffed by counseling graduate students who work under the direct supervision of licensed, experienced professionals. For more information, please visit

the [Counseling Skills Center](http://www.phoenix.edu/students/counseling-skills-centers.html) page at <http://www.phoenix.edu/students/counseling-skills-centers.html>. To make an appointment at the Counseling Skills Center at the Phoenix Main Campus in Phoenix, AZ please call (602) 557-2217. To make an appointment at the Counseling Skills Center at the Southern California Campus Main in Ontario, CA please call (909) 472-3798.

Crime victims seeking professional counseling through the Counseling Skills Centers will have their information kept in confidence. Even if a victim gives the professional counselor permission to release their identity, the counselor may only report the occurrence of the event itself to be included in the annual crime statistics, unless otherwise required by law.

UOPX does not have pastoral counselors, and it does not have policies or procedures that encourage its professional counselors, if and when they deem it appropriate, to inform the person they are counseling to report crimes on a voluntary, confidential basis for inclusion in the annual report of crime statistics.

### Security of and Access to Campus Facilities

The Hawaii Main Campus, like all UOPX locations, does not have any on-campus student housing facilities (e.g., residence halls) and is usually accessible to the public during normal business hours; however, classrooms and office buildings are generally locked when not in use. Only faculty and staff members have access to private areas and secured administrative and institutional facilities. This restricted access is obtained using an electronic access control badging system or security locks. Students must sign in at the Student Resource Center (SRC), and non-employees must be escorted by an employee throughout their visit to any restricted access area. Certain areas (i.e., Faculty Resource Center and IT Support rooms) have secured access for all non-authorized personnel.

Students, faculty, and staff are asked to be alert and to not circumvent practices and procedures that are meant to preserve their safety and that of others:

- Do not prop doors open or allow strangers into campus buildings that have been secured.
- Do not lend keys or access cards to anyone, and do not leave them unattended.
- Do not give access codes to anyone who does not belong to the campus community.

Keys to the offices, resource centers, laboratories, and classrooms at the Hawaii Main Campus will be issued to employees only as needed and after receiving the proper authorization. Each department supervisor is responsible for assuring their area is secured and locked.

Employee and student identification cards may be used to verify the identity of persons suspected to be in campus facilities without permission.

### *Safety and Access to the Hawaii Main Campus*

The security and access features for the Hawaii Main Campus include:

- Access control to/within facilities
- Security cameras

- Intrusion alarm
- Duress button
- On-site duress notification
- Window blinds
- "No Weapons" signage
- On-site safety escort services, upon request

### *Security Considerations in the Maintenance of Facilities*

A CSA and/or Campus Safety Coordinator ensures campus maintenance issues that may affect safety or enhance criminal activity are resolved. A CSA and/or Campus Safety Coordinator must notify the appropriate facilities manager and request prompt attention to the problem.

University facilities management personnel maintain and repair campus facilities. This includes repairs to defective doors and locking mechanisms. Exterior lighting is another important part of our commitment to campus safety. CSAs and/or Campus Safety Coordinators regularly check to ensure landscaping is not overgrown, pathways are well lit, and egress lighting is working in hallways and stairwells. Safety and security equipment such as alarms, video surveillance, and emergency call buttons are audited regularly by the SOC to ensure that the equipment is functioning. We ask that you promptly report any problems or hazards you notice to a CSA and/or Campus Safety Coordinator.

### *Educational Programs Related to Security Awareness and Prevention of Criminal Activity*

UOPX seeks to enhance the security of its campus and the members of the campus community by periodically presenting educational programs to inform students and employees about campus security procedures and practices, to encourage students and employees to be responsible for their own security and the security of others, and to inform them about the prevention of crimes. These programs are discussed below.

Annually, the Hawaii Main Campus sponsors two safety events regarding the University's security procedures and practices and one sexual assault awareness and prevention training. These events are conducted during a time and at a location to maximize participation from all students, faculty, and staff. A common theme of the University's safety events is developing members' awareness of their responsibility for their own safety and the safety of others. We also focus on increasing security alertness to prevent crimes. Please contact a Campus Safety Coordinator for information on where and when these educational events will occur.

The two safety events include:

- Training to describe the differences between a timely warning, emergency notification, and campus alert
- Training on recognizing mental health issues and how to respond appropriately



In addition to coordinating these safety events, the Campus Safety Coordinator makes a good-faith effort to inform new and existing personnel of security reporting procedures. Staff members who have regular interaction with the campus community are informed that students may approach them with crime-related incidents that need to be reported quickly to a CSA and/or Campus Safety Coordinator.

New employees are also required to complete the “Campus Safety: Awareness, Prevention, and Action” online course within 30 days of employment. In this online course, employees learn about the role of CSAs and the necessity to report crimes.

### *Safety Awareness and Crime Prevention*

Part of crime prevention is being alert to and aware of your immediate environment. Here are some important ways you can help keep yourself – and the Hawaii Main Campus – more safe and secure:

- Roll up windows and lock your car.
- Always take and keep your car keys with you.
- At night, travel in well-lighted areas and in pairs, if possible; avoid short cuts and deserted areas.
- Walk with a sense of purpose – show you are calm, aware, confident, and know where you are going.
- Scan the area, around and inside your car, before entering.
- Do not leave valuable items visible inside your car, including personal items and school related materials such as textbooks.
- Do not park in isolated or poorly lit areas.
- Leave valuable items at home.
- Do not leave your personal property unattended.
- Do not carry more cash than necessary.
- Keep your purse, backpack, or briefcase close to your body.
- Mark personal items that you bring on campus, including textbooks, laptops, and calculators with your name or some other traceable identification.
- Never bring any kind of weapon onto UOPX property.

UOPX routinely provides safety tips (like the ones listed above) to the campus community (students, faculty, and staff) annually via email and/or postings to the University’s website but does not offer any other specific crime prevention training programs.

### *Monitoring Off Campus Locations of Recognized Student Organizations*

UOPX does not have any officially recognized student organizations with off campus (i.e., noncampus) locations and therefore does not monitor or record criminal conduct occurring at such locations.

### Disclosure of the Outcome of a Crime of Violence or Non-Forcible Sex Offense

Upon written request, the University will disclose to the alleged victim of a crime of violence (as that term is defined in section 16 of title 18, United States Code), or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by the University against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of the paragraph.

The previous paragraph does not apply to victims of dating violence, domestic violence, sexual assault, or stalking because under the Violence Against Women Act both the accused and accuser in these cases are given the results without the need to make a written request.

## Timely Warnings, Emergency Response, and Campus Alerts

### Timely Warnings

In the event of a [Clery Act crime](#) occurring within [Clery Act geography](#) that in the judgment of Corporate Security, the Clery Compliance Officer, Campus Safety Coordinators, and the Security Operations Center (SOC) constitutes a serious or continuing threat to members of the campus community, a campus-wide “timely warning” will be issued. Examples of such situations may include a sexual assault or a series of motor vehicle thefts in the area that merit a warning because they present a continuing threat to the campus community. Warnings will be communicated to students and employees via one or more of the methods discussed later in this section. Updates to the warnings will be provided as appropriate.

Anyone with information warranting a timely warning should immediately report the circumstances to:

- Security Operations Center (SOC), (602) 557-7000 or (866) 992-3301
- Jade Shiroma, Manager Campus Operations, (808) 674-5683
- Jessica Flores, Clery Compliance Officer, (602) 412-9253

In the event of an emergency, call 9-1-1 first.

UOPX has communicated with local law enforcement asking them to notify the University if it receives reports or information warranting a timely warning.

### Emergency Response

The University’s emergency response is designed to ensure there is a timely and effective response in the event of a significant emergency or dangerous situation occurring on campus involving an immediate threat to the health or safety of members of the campus community. Such situations include, but are not limited to fire/smoke/explosion, severe weather, hazardous material, earthquake/power outage, active shooter, disease outbreaks, bomb threats, etc. UOPX has communicated with local police requesting their cooperation in informing the University about situations reported to them that may warrant an emergency response to our campus community.

Students, employees, and visitors are encouraged to notify the Security Operations Center (SOC) at (602) 557-7000 or [SOC@phoenix.edu](mailto:SOC@phoenix.edu) of any emergency or potentially dangerous situation. The Emergency Mass Notification (EMN) process includes emergency escalation procedures, mass notifications, and supporting systems. In an emergency, dangerous, or otherwise high-risk situation, the SOC will use this process to, **without delay** and taking into account the safety of the community, determine the content of the notification and initiate the notification to students, faculty, and staff unless issuing the notification system will, in the professional judgment of the responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

The University has the flexibility to alert only a segment of the campus community that may be at risk. When there is at least the potential that a very large segment of the campus community would be affected by a situation, or when a situation threatens the operation of the campus as a whole, the entire campus community will be notified. If, however, the risk is limited to a small area of the campus

community, only those students, faculty, and staff associated with such an area will be notified (the SOC will continue assessment of the situation and additional segments of the campus community may be notified if the situation warrants such action). Further, depending on the segments of the campus the notification will target, the content of the notification may differ. When appropriate, the content of the notification will be determined in consultation with local authorities. As appropriate, the notification may give guidance as to whether its recipients should shelter in place or evacuate their location.

UOPX Corporate Security will direct the issuance of emergency notifications, which will be accomplished using one or more of the methods discussed later in this section, depending on the nature of the threat and the segment of the campus community being threatened.

Emergency notifications are issued when the SOC confirms with the UOPX Corporate Security department, local campus director, the designated Campus Safety Coordinator, local authorities, or verified media sources that there is a significant emergency or a dangerous situation involving an immediate threat to the health or safety of members of the campus community. The process used to confirm the existence of a significant emergency or dangerous situation involves multiple layers of information gathering and multiple people and departments. While confirmation does not necessarily mean all pertinent details are known or available, confirmation does include when internal individuals (i.e., local campus director and/or Campus Safety Coordinator), internal departments (i.e., UOPX Corporate Security and SOC), and external sources (i.e., local authorities and/or verified media sources) have verified a legitimate emergency or dangerous situation exists. The processes for confirming such situations are coordinated by UOPX Corporate Security and the SOC in-office, over the phone, and via email. Once confirmed, the SOC is responsible for initiating the University's response and for marshaling the appropriate local emergency response authorities for assistance.

**Note:** The Hawaii Main Campus' Campus & Academic Director is Summer Van Pelt, and she can be reached at (808) 524-9871 or [Summer.VanPelt@phoenix.edu](mailto:Summer.VanPelt@phoenix.edu).

The University has assigned responsibility of managing the EMN policy and procedures to UOPX Corporate Security. The review of emergency events and the related issuance of EMNs is the responsibility of the SOC in partnership with the University's Crisis Management Team. UOPX uses the emergency notification system, AppArmor, to provide alerts via email, text message, phone call, or push notification through the Phoenix Safe app.

Phoenix Safe is an emergency notification service and comprehensive safety application available to students, faculty, and staff and can be downloaded for free from the Google Play and Apple Store marketplaces. Users can view a scrolling news feed, review resources such as the Emergency Response Guide, easily report a tip to the SOC, access campus maps, and live chat with the SOC among other safety options. Use of the Phoenix Safe app is optional. Students, faculty, and staff will receive emergency notifications regardless of whether they chose to use the app as an additional tool.

The UOPX Crisis Management Team may consist of members from various University departments as defined in the University's Crisis Management Plan to include University Legal Services, UOPX Corporate Security, Human Resources, Marketing, Real Estate & Facilities, Campus Operations, and Student Services.

Current UOPX Crisis Management Team members include the Senior Vice President & General Counsel, the Sr. Director of Corporate Security, the Director of Internal Communications, the Vice President of Public Affairs, the Vice President of Litigation Risk, the Vice President of Facilities, and the Chief Operating Officer. Additional backup members from each participating organization are also assigned to take the place of the primary member(s) if unavailable. The UOPX Crisis Management Team will assign backup individuals when appropriate.

The process to initiate the EMN system (AppArmor) is triggered as soon as the SOC receives notice of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students, faculty, and/or staff. Upon notification, the SOC will immediately perform the following functions:

- Use pre-templated messaging and EMN standard operating procedures to develop messaging content that can be used if an EMN is to be issued
- Recommend which campus community segments should receive notifications
- Initiate a notice to be sent out to the impacted campus community by the University's EMN system (provided by an outside vendor) based on the direction of the UOPX Crisis Management Team or SOC protocols
- Depending on the severity of the situation, notify the UOPX Crisis Management Team to convene and review the issue considering factors described in the next paragraph below

The SOC, in conjunction with the UOPX Crisis Management Team, is responsible for reviewing issues on a case-by-case basis, considering factors such as:

- The nature of the situation
- The continuing danger to the campus community
- The content of the notification
- The possible risk of compromising law enforcement efforts
- Those incidents that, in the judgment of the SOC or UOPX Crisis Management Team, warrant an EMN

UOPX Corporate Security will direct the issuance of emergency notifications, which will be accomplished using one or more of methods discussed later in this section, depending on the nature of the threat and the segment of the campus community being threatened.

If deemed necessary, at the direction of UOPX Crisis Management Team, the SOC will notify local law enforcement of the emergency if they are not already aware of it and, when appropriate, the UOPX Communications & Public Relations Department may relay further status information to local media outlets to ensure the larger community outside the campus will be aware of the emergency.

### *Reporting Emergencies*

Individuals should immediately call emergency 9-1-1 for police assistance if they believe the situation warrants it. In addition to 9-1-1 involvement, incidents that may warrant contacting a CSA, Campus Safety Coordinator, or SOC are those posing a serious or continuous health or safety threat to the

campus community such as dangerous or otherwise high-risk situations at the Hawaii Main Campus. Students, faculty, staff, and visitors are encouraged to report such situations in the following ways:

- Contact the SOC directly at (602) 557-7000 or (866) 992-3301 or by initiating emergency/panic alarms available throughout the Hawaii Main Campus
- Students should contact a CSA and/or Campus Safety Coordinator
  - A list of [Campus Safety Coordinators](http://www.phoenix.edu/about_us/campus_safety/campus_safety_contact_list.html) is available online at: [http://www.phoenix.edu/about\\_us/campus\\_safety/campus\\_safety\\_contact\\_list.html](http://www.phoenix.edu/about_us/campus_safety/campus_safety_contact_list.html)
  - Hawaii Main Campus contact is:
    - Jade Shiroma, Manager Campus Operations, (808) 674-5683 or [Jade.Shiroma@phoenix.edu](mailto:Jade.Shiroma@phoenix.edu)
- Other contacts include the University's contracted security guards, who are available at the Hawaii Main Campus' front desk

The SOC is responsible for maintaining copies and tracking all emergency notifications. CSAs and Campus Safety Coordinators must promptly report any emergencies they receive to the SOC, which escalates to the University's Crisis Management Team for immediate review. The CSA and Campus Safety Coordinator also maintains a record of all EMNs for their location, including EMN tests, in the private CSA Notebook.

### Campus Alerts

There are circumstances for issuance of a notice that is broader than the minimum Clery Act requirements of a Timely Warning Notification or Emergency Mass Notification (EMN), and the University will issue a Campus Alert when deemed appropriate. For example, the EMN system will also be used to notify members of the University or campus community of location closings or delayed openings, significant systems/network outages, recurring non-Clery Act crimes, or other important information that must be disseminated quickly. The decision to close or modify the operating hours of a location is at the discretion of the campus director, senior management, or their designee.

All closings or delayed opening decisions must be reported to the SOC as soon as possible. The SOC will then send an EMN to the appropriate recipients according to the impacted location. The content of these notifications will follow templates developed by the SOC. Alerts regarding location closings or delayed openings will only be sent during the hours of 7:00 am to 9:00 pm local time (campus directors may contact the SOC at any time to schedule these alerts).

## Methods for Issuing a Timely Warning and Emergency Notification

The method(s) listed below may be utilized when the University issues a timely warning or emergency notification to the campus community.

| Method  | Sign Up Instructions  |
|---|---|
| Text messaging, recorded messages to phones, and email notifications  | No formal sign-up or opt-in required. Students, faculty, and staff are responsible, though, for ensuring current and accurate contact information is on file with the University. |
| Push notifications via the Phoenix Safe app   | Free to download in the Google Play and Apple Store marketplaces and uses Single Sign On (SSO) (students/faculty use MyPhoenix credentials and staff use network credentials)     |
| News releases, electronic alerts via intranet and internet, posters on entry doors and other accessible areas on campus | No formal sign-up or opt-in required. Visit the UOPX website (phoenix.edu), message boards, or student website (MyPhoenix).   |
| Person-to-person notifications, direct phone calls, phone trees, and other media releases                               | No formal sign-up or opt-in required. Students, faculty, and staff are responsible, though, for ensuring current and accurate contact information is on file with the University. |

## Testing & Documentation

UOPX tests its emergency response and evacuation procedures at least once a year. Tests are scheduled, contain drills (e.g., testing our emergency mass notification system or conducting a fire drill), contain exercises (e.g., testing our coordination efforts with first responders), contain follow-through activities (e.g., the collection of feedback from participants), are designed for assessment of emergency plans and capabilities (e.g., a checklist of measurable goals), and are designed for evaluation of emergency plans and capabilities (e.g., uses the assessment to determine whether or not the test met the University’s goals). The tests may be announced or unannounced. Also, at various times, UOPX Corporate Security will meet to train, test, and evaluate the University’s emergency response plan.

UOPX Corporate Security maintains a record of these tests and training exercises, including a description of them, the dates and times they were held, and an indication of whether they were announced or unannounced. In connection with at least one such test, UOPX will distribute information reminding students and employees of the University’s emergency response and evacuation procedures.

## Drug and Alcohol Policy

UOPX has a “Zero-Tolerance” policy regarding the unlawful use, sale, possession, or distribution of illegal drugs and alcohol on all buildings and properties controlled by UOPX, or as part of any University activity. “Zero-Tolerance” means under no circumstances is the use, sale, or possession of drugs or alcohol permitted on campus, and this policy applies to all students, faculty, and staff.

Misconduct violations relating to the Student Code of Conduct, Faculty Code of Conduct, the Alcohol and Drug Abuse Prevention Policy, and/or the Code of Ethics are subject to disciplinary sanctions. Consequences for inappropriate behavior can be severe, up to and including dismissal from the University. If any individual is found violating any alcohol or other drug related law while at a UOPX location or activity, the University will fully cooperate with federal, state, and local law enforcement agencies. The University will enforce federal and state drug laws in cooperation with local law enforcement agencies for any individual violating a drug related law while at any building or property controlled by UOPX or at a UOPX activity. The University will also enforce state underage drinking laws on University Controlled Property. (Note: the legal drinking age in the United States is 21 and over.) UOPX abides by federal Drug-Free Workplace and Drug-Free Schools and Communities Act regulations regardless of individual state legalization.

## Drug and Alcohol Abuse Prevention Program

The University has established specific courses of action regarding alcohol and other drug abuse and has steps in place to prevent abuse and generate awareness:

- All new students must acknowledge the [Academic Catalog](#), which includes Prohibited Conduct and the Student Code of Conduct
- Each year, all students, faculty, and staff receive notification, to include the location, of Campus Safety Policies and the University’s [Consumer Information Guide](#)
- [Campus Safety Policies](#), specifically the Drug & Alcohol Abuse and Sexual Violence Prevention policies, are available to all students, faculty, and staff on the public University website or upon request
- Students, faculty, and staff are encouraged to report instances of alcohol and other drug abuse:
  - Students can report concerns to faculty members, the local Campus Safety Coordinator, any Campus Security Authority (CSA), or on their end of course surveys
  - Faculty can report concerns to Academic Affairs, their immediate supervisor, Human Resources, the local Campus Safety Coordinator, any CSA, or on their end of course surveys
  - Staff, can report concerns to their immediate supervisors or Human Resources
- Students, faculty, staff, visitors, or business partners can report concerns the [Ethics Helpline](#) at (888) 310-9569 or online at <http://www.UOPXhelpline.com>
- Alcohol-related advertising or promotions are not permitted on-campus
- The local Campus Safety Coordinator maintains a list of local treatment facilities as well as alcohol and other drug abuse counseling resources for individuals and their family members
  - The [Campus Safety Coordinator’s contact information](#) is available at [http://www.phoenix.edu/about\\_us/campus-safety/campus-safety-contact-list.html](http://www.phoenix.edu/about_us/campus-safety/campus-safety-contact-list.html)



- Employee benefits and student assistance programs offer resources to assist with alcohol and drug addiction related issues
- UOPX conducts a biennial review of its program to:
  - Determine its effectiveness and implement changes to the program if they are needed
  - Ensure that its disciplinary sanctions are consistent and enforced

### *Drug and Alcohol Abuse Prevention and Counseling*

Every local campus offers sexual assault awareness and prevention training annually to students, faculty, and staff. This program discusses how alcohol and other drugs can be a contributing factor in sexual assault. Please contact the Campus Safety Coordinator for information on where and when this education event will occur.

**Student Resources:** UOPX offers substance abuse and various counseling services to all currently enrolled students via the Life Resource Center, directly accessible from the student MyPhoenix website. The Life Resource Center offers services that are confidential, available 24/7/365, accessible by calling (844) 492-0546, and free to students.

**Employee Resources:** UOPX provides an Employee Assistance Program (EAP) as an employee benefit. All employees have access to EAP whether or not they obtain other benefits through the University. Information about the [EAP program](#) is available at all times through the *Benefit Central* site at <https://uopx.uprisehealth.com/>. This benefit provides referral services and treatment sessions as needed. Calls and online inquiries are tracked by category. Employees enrolled in health care plans can obtain additional substance abuse benefits, including outpatient and inpatient services, through providers contracted with their health care plan.

UOPX also provides a mental wellness benefit, Ginger, for employees and their dependents age 18 and older. Ginger is an emotional support app that provides emotional support at the right time, including confidential coaching via text-based chats, self-guided activities, and video-based therapy and psychiatry—all from the privacy of a smartphone. Ginger coaches are available 24/7 and work as a team to ensure personalized care when it's needed.

**National Resources:** We encourage *anyone* dealing with substance abuse issues (not just our employees and students) to also contact national agencies for guidance and assistance in identifying a counseling, treatment, or rehabilitation program. Support is always available with confidentiality and discretion! One need only ask.

- Al-Anon Family Groups (888) 4AL-ANON (425-2666) <https://al-anon.org/>
- Alcoholics Anonymous <http://www.aa.org/>
- Cocaine Anonymous <https://ca.org/>
- Narcotics Anonymous <https://www.na.org/>
- National Council on Alcoholism and Drug Dependence, Inc. (800) 622-2255 <https://www.ncadd.org/>
- National Institute on Alcohol Abuse and Alcoholism <https://www.niaaa.nih.gov/>
- National Institute on Drug Abuse (800) 662-HELP (662-4357) <https://www.drugabuse.gov/>

- The Substance Abuse and Mental Health Services Administration’s (SAMHSA) Behavioral Health Treatment Services Locator <https://findtreatment.samhsa.gov/>

Even if you do not want to speak with a counselor or referral service, you may also access the following free informational and educational videos to further educate yourself on alcohol and other drug abuse:

- <https://www.getsmartaboutdrugs.gov/>
- <https://www.justthinktwice.gov/>
- [https://www.aa.org/pages/en\\_US/videos-and-audios](https://www.aa.org/pages/en_US/videos-and-audios)
- <https://drugfree.org/>
- <https://www.operationprevention.com/>
- <https://dare.org/>

## Health Risks of Alcohol and Other Drugs

The health consequences of drugs and alcohol depend on the frequency, duration, and the intensity of use and can include both physical and psychological effects. Overdose is a risk for all drugs. It can result in coma, convulsions, psychosis, or death. Combinations of certain drugs, such as alcohol and barbiturates, can be lethal. The purity and strength of doses of illegal drugs are uncertain. Continued use of substances can lead to tolerance (requiring more and more of a drug to get the same effect), dependence (physical or psychological need), or withdrawal (painful, difficult, and dangerous symptoms when stopping the use of drugs). Long-term use of drugs can lead to malnutrition, organ damage, and psychological problems. The risk of AIDS and other diseases increases if drugs are injected. The consumption of alcohol or drugs when pregnant may cause abnormalities in babies.

### *Physical and Psychological Dependence and Effects of Specific Drugs*

There is a vast array of health risks associated with chronic drug and alcohol use, including but not limited to: depression; liver and kidney disease; psychosis and impaired thinking; heart attack; seizures; strokes; high blood pressure; violent outbursts; paranoia; anxiety; increased risk of birth defects and developmental issues during and after pregnancy. For more information about the health risks associated with alcohol and particular types of drugs, please visit <https://www.drugabuse.gov/drugs-abuse/commonly-abused-drugs-charts>.

## Standards of Conduct

The University’s Codes of Conduct clearly state that the unlawful manufacture, sale, delivery, unauthorized possession, or use (e.g., using, dealing in, or being under the influence) of any illicit drug is prohibited on property owned or otherwise controlled by the University. The University enforces a “Zero Tolerance” policy regarding underage drinking and will enforce state underage drinking laws on its campus premises (Note: the legal drinking age in the United States is 21 and over).

Additional standards of conduct for employees are addressed in the Alcohol and Drug Abuse Prevention policy in the internal Policy Library. If any individual is found violating any alcohol or other drug related law while at a UOPX location or activity, the University will fully cooperate with federal and state law enforcement agencies.

### *Sanctions UOPX will Impose for Alcohol or Other Drugs Violations*

The University will fully cooperate with federal, state, and local law enforcement agencies regarding unlawful possession of drugs and the unlawful consumption of alcohol. Any member of the campus community found consuming or selling alcohol and other drugs on UOPX property is subject to disciplinary action up to and including dismissal from the University.

### Federal Drug Laws

**Denial of Federal Benefits (21 U.S.C. § 862)** A federal drug conviction may result in the loss of federal benefits, including school loans, grants, scholarships, contracts, and licenses. Federal drug trafficking convictions may result in denial of federal benefits for up to five years for a first conviction. Federal drug convictions for possession may result in denial of federal benefits for up to one year for a first conviction and up to five years for subsequent convictions, successful completion of a drug treatment program, including periodic testing, and appropriate community service, or any combination of the three.

**Forfeiture of Personal Property and Real Estate (21 U.S.C. § 853)** Any person convicted of a federal drug offense punishable by more than one year in prison shall forfeit to the United States any personal or real property related to the violation. A warrant of seizure may be issued and property seized at the time an individual is arrested on charges that may result in forfeiture.

**Federal Drug Trafficking Penalties (21 U.S.C. § 841)** Penalties for federal drug trafficking convictions vary according to the type and quantity of the controlled substance involved in the transaction. Penalties for subsequent convictions are more severe.

In the case of a controlled substance in schedule I or schedule II, GHB, or flunitrazepam, a person shall be sentenced to a term of imprisonment of not more than 20 years. If death or serious bodily injury results from the use of a controlled substance which has been illegally distributed, the person convicted on federal charges of distributing the substance faces the possibility of a life sentence and fines ranging up to \$10 million.

In the case of a controlled substance in schedule III, a person shall be sentenced to a term of imprisonment of not more than 10 years, and if death or serious bodily injury results, shall be sentenced to a term of imprisonment of not more than 15 years or a fine not to exceed \$500,000, or both, for a first offense.

For less than 50 kilograms of marijuana, the term of imprisonment shall not be more than five years, and the fine shall not be more than \$250,000, or both, for a first offense.

In the case of a schedule IV substance, the term of imprisonment shall not be more than five years, and the fine shall not be more than \$250,000, or both, for a first offense.

Persons convicted on federal charges of drug trafficking within 1,000 feet of an elementary school, secondary school, college, or university (**21 U.S.C. § 860**) face penalties of prison terms and fines which are twice as high as the regular penalties for the offense, with a mandatory prison sentence of at least one year, unless the offense involves five grams or less of marijuana.

**Federal Drug Possession Penalties (21 U.S.C. § 844)** Persons convicted on federal charges of possessing any controlled substance face penalties of up to one year in prison, a mandatory fine of no less than \$1,000, or both. Second convictions are punishable by not less than 15 days but not more than two years in prison and a minimum fine of \$2,500. Subsequent convictions are punishable by not less than 90 days but not more than three years in prison and a minimum fine of \$5,000.

## Drug and Alcohol State Laws

| Category                | Summary (Hawaii Revised Statutes)   |
|-------------------------|---|
| Possession of Marijuana | <p>A person commits the offense of promoting a detrimental drug in the third degree if the person knowingly possesses any marijuana or any Schedule V substance in any amount. Haw. Rev. Stat. § 712-1249(1). Promoting a detrimental drug in the third degree is a petty misdemeanor. § 712-1249(2). If the person is in possession of three grams or less of marijuana, it is punishable by a fine of \$130. <i>Id.</i> The court may sentence a person who has been convicted of a misdemeanor or a petty misdemeanor to imprisonment for a definite term to be fixed by the court and not to exceed 1 year in the case of a misdemeanor or 30 days in the case of a petty misdemeanor. § 706-663. As the amount of the marijuana increases, the crime classification becomes more severe and related penalties increase.</p>  |
| Controlled Substances   | <p>Hawaii statutes cover offenses related to the “promotion” (meaning knowingly possessing, distributing, or manufacturing) of dangerous, harmful, or detrimental drugs in the first through third degrees. §§ 712-1241 – 712-1249.7. A “dangerous drug” is “any substance or immediate precursor defined or specified as a “Schedule I substance” or a “Schedule II substance” by chapter 329, or a substance specified in section 329-18(c)(14).” § 712-1240; see § 329-14 (defining Schedule I drugs to include certain opiates, hallucinogenic drugs, depressants, stimulants, and cannabinoids); § 329-16 (defining Schedule II drugs to include certain opiates, hallucinogenic drugs, depressants, stimulants, and immediate precursors to amphetamine, methamphetamine, phencyclidine, and fentanyl); § 329-18(c)(14) (“Gamma hydroxybutyric acid and its salts, isomers, and salts of isomers that are contained in a drug product for which an application has been approved under section 505 of the federal Food, Drug, and Cosmetic Act”).</p> <p>A person commits the offense of promoting dangerous drugs in the first degree when s/he possesses at least one ounce of methamphetamine, heroin, morphine, or cocaine or any of their respective salts, isomers, and salts of isomers, or at least 1.5 ounces of any of the other dangerous drugs. § 712-1241(1)(a). Distribution in the first degree is defined as distributing (1) twenty-five or more “capsules, tablets, ampules, dosage units, or syrettes containing one or more dangerous drugs”; (2) one-eighth ounce or more of a substance containing methamphetamine, heroin, morphine, or cocaine or any of their respective salts, isomers, and salts of isomer; and/or (3) three-eighths ounce or more, containing any other dangerous drug. § 712-1241(1)(b). Promoting a dangerous drug in the first degree is a class A felony. § 712-1241(2). Penalties for promotion of controlled substances include imprisonment and monetary fines. §§ 706-659–706-664 (terms of imprisonment); §§ 706-640, 706-650 (applicable fines).</p> <p>Penalties vary widely by the type and amount of substance confiscated. Possession of one ounce or more of methamphetamine, heroin, morphine, or cocaine constitutes a class A felony and is punishable by a fine of up to \$53,000 and an indeterminate term of imprisonment of up to 20 years. §§ 712-1241, 706-659. Methamphetamine trafficking is a class A felony which carries an indeterminate term of imprisonment of twenty years with a mandatory minimum term of imprisonment of not less than two years and not greater than eight years and a fine not to exceed \$20,000,000, with enhanced penalties for repeat offenders. § 712-1240(3). Trafficking methamphetamine to a minor or manufacturing a</p> |

| Category                          | Summary (Hawaii Revised Statutes)  |
|-----------------------------------|--|
|                                   | controlled substance in the presence of a child under the age of 16 will result in more severe penalties. §§ 712-1240.7(1)(a), 712-1240.5. The use of firearms in certain felony offenses and repeat offenses also heighten the applicable penalties. §§ 706-659, 706.660.1, 706-606.5.  |
| Alcohol and Minors                | Promoting intoxicating liquor to a person under the age of 21 (which includes providing or purchasing liquor for consumption or use by any person under 21) is a misdemeanor. §§ 712-1250.5(4), 281-101.5. No minor shall falsify any identification or use any false identification or the identification of another person (real or fictitious) for the purpose of buying or attempting to buy liquor or obtaining employment to sell or serve liquor on licensed premises. § 281-101.5(c). Any minor who violates state laws prohibiting alcohol possession and use shall be subject to the jurisdiction of state family court. § 281-101.5(d). Any person between the ages of 18 and 21 who is in violation is guilty of a petty misdemeanor, and the person shall have his/her driver's license suspended for for not less than one hundred and eighty days, in addition to other penalties permitted by law, at the court's discretion. § 281-101.5(d)(1). |
| Driving Under the Influence (DUI) | A blood alcohol content of greater than 0.08 percent while operating a vehicle is a violation. § 291E-61(a). For the first offense, a person will be sentenced to a 14-hour substance rehabilitation program, 1 year revocation of his or her driver's license and privilege to operate a vehicle, and one or more of the following: 72 hours of community service, 48 hours to 120 hours of imprisonment, and a \$250 to \$1,000 fine. § 291E-61(b)(1).   |

## Policies, Procedures, and Programs Related to Dating Violence, Domestic Violence, Sexual Assault, and Stalking

Consistent with applicable laws, UOPX prohibits dating violence, domestic violence, sexual assault, and stalking. Sexual harassment, including dating violence, domestic violence, sexual assault, and stalking, are forms of sex discrimination, which are prohibited under Title IX and by UOPX policy. The University's policies and procedures for filing, investigating, and resolving these types of complaints, may be found in the [Equal Opportunity, Harassment, and Nondiscrimination Policy](https://www.phoenix.edu/content/dam/altcloud/doc/Equal-Opportunity-Harrasment-and-Nondiscrimination-Policy.pdf) at <https://www.phoenix.edu/content/dam/altcloud/doc/Equal-Opportunity-Harrasment-and-Nondiscrimination-Policy.pdf>.

The following sections of this report discuss the University's educational programs to promote the awareness of dating violence, domestic violence, sexual assault, and stalking; provides information concerning procedures students and employees should follow and the services available in the event they do become a victim of one of these offenses; and advises students and employees of the disciplinary procedures that will be followed after an allegation that one of these offenses has occurred. For more information, visit the [Campus Safety Policies in the Sexual Violence Prevention section](https://www.phoenix.edu/content/dam/altcloud/doc/about_uopx/Campus-Safety-Policies.pdf) at [https://www.phoenix.edu/content/dam/altcloud/doc/about\\_uopx/Campus-Safety-Policies.pdf](https://www.phoenix.edu/content/dam/altcloud/doc/about_uopx/Campus-Safety-Policies.pdf).

### Primary Prevention and Awareness Program

UOPX offers programming to identify and prevent dating violence, domestic violence, sexual assault, and stalking each year. UOPX conducts a Primary Prevention and Awareness Program (PPAP) for all incoming students and new employees. The PPAP advises campus community members that the University prohibits the offenses of dating violence, domestic violence, sexual assault, and stalking. Students and employees are also informed of the topics discussed below, including relevant definitions, risk reduction, and bystander intervention.

#### *Crime Definitions – Hawaii Revised Statutes*

| Crime Type (Hawaii Revised Statutes) | Definitions   |
|--------------------------------------|---|
| Dating Violence                      | The institution has determined, based on good-faith research, that Hawaii law does not define the term dating violence.   |
| Domestic Violence                    | Under Hawaii law, "domestic violence" is physical harm, bodily injury, assault, or the threat of imminent physical harm, bodily injury, or assault, extreme psychological abuse or malicious property damage between family or household members. Haw. Rev. Stat. § 321-471.<br>However, Hawaii law does define the following: <ul style="list-style-type: none"> <li>• Abuse of Family or Household Members (Haw. Rev. Stat. § 709-906): It shall be unlawful for any person, singly or in concert, to physically abuse a family or household member. <ul style="list-style-type: none"> <li>○ "Family or household member": (a) Means spouses or reciprocal beneficiaries, former spouses or reciprocal beneficiaries, persons in a dating relationship as defined under section 586-1, persons who have a child in common, parents, children, persons related by consanguinity, and persons jointly residing or</li> </ul> </li> </ul> |

| Crime Type (Hawaii Revised Statutes) | Definitions   |
|--------------------------------------|---|
|                                      | <p>formerly residing in the same dwelling unit; and (b) Does not include those who are, or were, adult roommates or cohabitants only by virtue of an economic or contractual affiliation.</p> <p>Hawaii law also provides the following definitions related to domestic abuse protective orders (Haw. Rev. Stat. § 586-1):</p> <ul style="list-style-type: none"> <li>• "Dating relationship" means a romantic, courtship, or engagement relationship, often but not necessarily characterized by actions of an intimate or sexual nature, but does not include a casual acquaintanceship or ordinary fraternization between persons in a business or social context.</li> <li>• "Domestic abuse" means: (1) Physical harm, bodily injury, assault, or the threat of imminent physical harm, bodily injury, or assault, extreme psychological abuse or malicious property damage between family or household members; or (2) Any act which would constitute an offense under section 709-906, or under part V or VI of chapter 707 committed against a minor family or household member by an adult family or household member.</li> <li>• "Extreme psychological abuse" means an intentional or knowing course of conduct directed at an individual that seriously alarms or disturbs consistently or continually bothers the individual, and that serves no legitimate purpose; provided that such course of conduct would cause a reasonable person to suffer extreme emotional distress.</li> <li>• "Family or household member": (1) Means spouses or reciprocal beneficiaries, former spouses or former reciprocal beneficiaries, persons who have a child in common, parents, children, persons related by consanguinity, persons jointly residing or formerly residing in the same dwelling unit, and persons who have or have had a dating relationship; and (2) Does not include those who are, or were, adult roommates or cohabitants only by virtue of an economic or contractual affiliation.</li> <li>• "Malicious property damage" means an intentional or knowing damage to the property of another, without his consent, with an intent to thereby cause emotional distress.</li> </ul> |
| Stalking                             | <ul style="list-style-type: none"> <li>• Harassment by Stalking (Haw. Rev. Stat. § 711-1106.5): A person commits the offense of harassment by stalking if, with intent to harass, annoy, or alarm another person, or in reckless disregard of the risk thereof, that person engages in a course of conduct involving pursuit, surveillance, or nonconsensual contact upon the other person on more than one occasion without legitimate purpose. <ul style="list-style-type: none"> <li>○ For purposes of this section, "nonconsensual contact" means any contact that occurs without that individual's consent or in disregard of that person's express desire that the contact be avoided or discontinued. Nonconsensual contact includes direct personal visual or oral contact and contact via telephone, facsimile, or any form of electronic communication, as defined in section 711-1111(2), including electronic mail transmission.</li> </ul> </li> </ul>   |
| Sexual Assault                       | <ul style="list-style-type: none"> <li>• Sexual assault in the first degree (Haw. Rev. Stat. § 707-730): A person commits the offense of sexual assault in the first degree if the person: (a) Knowingly subjects another person to an act of sexual penetration by strong compulsion; (b) Knowingly engages in sexual penetration with another person who is less than fourteen years old; (c) Knowingly engages in sexual penetration with a person who is at least fourteen years old but less than sixteen years old; provided that the actor is: (i) No less than five years older than the minor; and (ii) Not legally married to the minor; (d) Knowingly</li> </ul>   |

| Crime Type (Hawaii Revised Statutes)   | Definitions  |
|--|--|
|  | <p>subjects to sexual penetration a person who is mentally defective; provided that the actor is negligent in not knowing of the mental defect of the victim; or (e) Knowingly subjects to sexual penetration a person who is mentally incapacitated or physically helpless as a result of the influence of a substance that the actor knowingly caused to be administered to the other person without the other person's consent.</p> <ul style="list-style-type: none"> <li>• Sexual assault in the second degree (Haw. Rev. Stat. § 707-731): A person commits the offense of sexual assault in the second degree if the person: (a) Knowingly subjects another person to an act of sexual penetration by compulsion; (b) Knowingly subjects to sexual penetration a person who is mentally incapacitated or physically helpless; (c) ...; or (d) Knowingly subjects to sexual penetration a person who is at least sixteen years old and the actor is contemporaneously acting in a professional capacity to instruct, advise, or supervise such a person; provided that the actor is: (i) No less than five years older than the minor; and (ii) Not legally married to the minor.</li> <li>• Sexual assault in the third degree (Haw. Rev. Stat. § 707-732): A person commits the offense of sexual assault in the third degree if the person: (a) Recklessly subjects another person to an act of sexual penetration by compulsion; (b) Knowingly subjects to sexual contact a person who is less than fourteen years old or causes such a person to have sexual contact with the actor; (c) Knowingly engages in sexual contact with a person who is at least fourteen years old but less than sixteen years old or causes such a person to have sexual contact with the actor; provided that the actor is: (i) No less than five years older than the minor; and (ii) Not legally married to the minor; (d) Knowingly subjects to sexual contact a person who is mentally incapacitated, or physically helpless, or causes such a person to have sexual contact with the actor; (e) ...; (g) Knowingly, by strong compulsion, has sexual contact with another person or causes another person to have sexual contact with the actor.</li> <li>• Sexual assault in the fourth degree (Haw. Rev. Stat. § 707-733): A person commits the offense of sexual assault in the fourth degree if: (a) The person knowingly subjects another person, not married to the actor, to sexual contact by compulsion or causes another person, not married to the actor, to have sexual contact with the actor by compulsion; (b) The person knowingly exposes the person's genitals to another person under circumstances in which the actor's conduct is likely to alarm the other person or put the other person in fear of bodily injury; (c) The person knowingly trespasses on property for the purpose of subjecting another person to surreptitious surveillance for the sexual gratification of the actor; or (d) The person knowingly engages in or causes sexual contact with a minor who is at least sixteen years old and the person is contemporaneously acting in a professional capacity to instruct, advise, or supervise the minor; provided that: (i) The person is not less than five years older than the minor; and (ii) The person is not legally married to the minor.</li> <li>• Continuous sexual assault of a minor under the age of fourteen years (Haw. Rev. Stat. § 707-733.6): A person commits the offense of continuous sexual assault of a minor under the age of fourteen years if the person: (a) Either resides in the same home with a minor under the age of fourteen years or has recurring access to the minor; and (b) Engages in three or more acts of sexual penetration or sexual contact with the minor over a period of time, while the minor is under the age of fourteen years.</li> </ul> |
| Rape, Fondling, Incest, Statutory Rape | For purposes of the Clery Act, the term "sexual assault" includes the offenses of rape, fondling, incest, and statutory rape. These definitions under Hawaii law are as follows:   |



| Crime Type (Hawaii Revised Statutes)       | Definitions  |
|--|--|
|  | <ul style="list-style-type: none"> <li>Rape: The institution has determined, based on good-faith research, that Hawaii law does not define the term rape.</li> <li>Fondling: The institution has determined, based on good-faith research, that Hawaii does not define the term fondling.</li> <li>Incest (Haw. Rev. Stat. § 707-741): A person commits the offense of incest if the person commits an act of sexual penetration with another who is within the degrees of consanguinity or affinity within which marriage is prohibited.</li> <li>Statutory Rape: The institution has determined, based on good-faith research, that Hawaii law does not define the term statutory rape.</li> </ul> |
| Consent (as it relates to sexual activity) | The institution has determined, based on good-faith research, that Hawaii law does not define the term consent (as it relates to sexual activity). However, Haw. Rev. Stat. § 707-700 does define "compulsion" to mean an absence of consent, or a threat, express or implied, that places a person in fear of public humiliation, property damage, or financial loss.   |

*University Definition of Consent*

The University uses the following definition of consent in its [Campus Safety Policies](#) for the purpose of determining whether sexual violence (including sexual assault) has occurred:

Consent means the equal approval, given freely, willingly, and knowingly of each participant to desired sexual involvement. Consent is an affirmative, conscious decision – indicated clearly by words or actions – to engage in mutually accepted sexual contact and can be withdrawn at any time. A person forced to engage in sexual contact by force, threat of force, or coercion has not consented to contact. Lack of mutual consent is the crucial factor in any sexual assault. A person’s lack of verbal or physical resistance or submission resulting from the use or threat of force does not constitute consent. Consent is not given by a person’s manner of dress or past sexual activity. A person’s consent to engage in sexual activity with one person does not constitute consent to engage in sexual activity with another. Consent cannot be given if a person is unable to understand the nature of the activity or give knowing consent. Consent cannot be given if a person’s ability to resist or consent is substantially impaired because of a mental or physical condition, if there is a significant age or perceived power differential, or due to the circumstances. Examples include, but are not limited to, being:

- Asleep or unconscious,
- Underage,
- Frightened,
- Physically or psychologically pressured or forced,
- Intimidated,
- Substantially impaired because of a psychological health condition,
- Substantially impaired because of voluntary intoxication,
- Substantially impaired because of the deceptive administering of any drug, intoxicant, or controlled substance

- Incapacitated due to the use or influence of alcohol or drugs, or
- Incapacitated due to a mental disability.

### *Risk Reduction*

Students and employees are provided with suggestions that may help them reduce their risk if they find themselves in a potentially dangerous situation, including:

- Know your resources.
  - Determine whom you should contact and where you should go if you or a friend needs help.
  - Notice where emergency phones are located and program the Security Operations Center (SOC) number, (602) 557-7000 or (866) 992-3301, into your cell phone.
- Stay alert and aware of your surroundings. Avoid putting headphones in both ears or looking down to focus on your cell phone, especially when walking alone.
- Be careful about posting your location on social media.
- Make others earn your trust and make your limits known ahead of time.
- Consider back-up plans. Think about what you would need to do in various difficult situations such as if your phone dies, if your car runs out of gas, or if you become stranded without any cash or credit cards.
- You can withdraw consent to sexual activity at any time. Do not be afraid to tell a sexual aggressor “NO” clearly and loudly.
- Try to remove yourself from the physical presence of an aggressor. Be as direct as possible about wanting to leave the environment.
- Locate someone nearby and ask them for help.
- Attend events with friends you trust. Watch out for your friends and ask that they watch out for you. Show up together and leave together. If plans change, discuss with the group. Do not leave a friend stranded in an unfamiliar or unsafe situation.

The following technology resources are provided to aid with preventing violence before it happens:

- **The ASPIRE News App** – [ASPIRE News](https://www.whengeorgiasmiled.org/aspire-news-app/) is a free application for iPhone and Android which contains summaries of top stories in world, sports, and entertainment news, from the When Georgia Smiled: The Robin McGraw Revelation Foundation (and powered by Yahoo!). Additionally, if someone you know is in an abusive relationship – or if that someone is you – the Help Section of the application contains domestic violence resources. You can triple tap the top of the application frame/title bar at any time in order to alert your trusted contacts that you’re in an emergency situation. For more information, visit <https://www.whengeorgiasmiled.org/aspire-news-app/>.
- **myPlan App** – [myPlan](http://www.joinonelove.org/my_plan_app) was created to help people determine if a friend or family member is in an unsafe intimate relationship, and if so how to support them. For more information, visit [http://www.joinonelove.org/my\\_plan\\_app](http://www.joinonelove.org/my_plan_app).

Information is provided on how to identify the warning signs of abuse and engage in responsible sexual behavior:

- Remember that you owe sexual respect to the other person.
- Don't make assumptions about the other person's consent or about how far they are willing to go.
- Remember that consent to one form of sexual activity does not necessarily imply consent to another form of sexual behavior.
- If your partner expresses a withdrawal of consent, stop immediately.
- Clearly communicate your sexual intentions and obtain consent before proceeding.
- "Mixed messages" may be a sign that the other person is uncomfortable with the situation and may not be ready to progress sexually.
- Don't take advantage of someone who is intoxicated or on drugs, even if they knowingly and intentionally put themselves in that state. Further, don't be afraid to step in if you see someone else trying to take advantage of a nearly incapacitated person.
  - Be aware of the signs of incapacitation, such as slurred speech, bloodshot eyes, vomiting, unusual behavior, passing out, staggering, etc.

Some examples of warning signs of an abusive person include past abuse; threats of violence or abuse; breaking objects; using force during an argument; jealousy; controlling behavior; quick involvement; unrealistic expectations; isolation; blames others for problems; hypersensitivity; cruelty to animals or children; "playful" use of force during sex; Jekyll-and-Hyde personality.

The following warning signs and red flags of an abusive relationship may be helpful:

- Telling you that you can never do anything right
- Showing extreme jealousy of your friends and time spent away
- Keeping you or discouraging you from seeing friends or family members
- Insulting, demeaning, or shaming you with put-downs
- Controlling every penny spent in the household
- Taking your money or refusing to give you money for necessary expenses
- Looking at you or acting in ways that scare you
- Controlling who you see, where you go, or what you do
- Telling you that you are a bad parent or threatening to harm or take away your children
- Preventing you from working or attending school
- Destroying your property or threatening to hurt or kill your pets
- Intimidating you with guns, knives, or other weapons
- Pressuring you to have sex when you don't want to or do things sexually you're not comfortable with

- Pressuring you to use drugs or alcohol
- Punishing you by withholding affection

### *Bystander Intervention*

Bystander intervention includes safe and positive options that may be carried out by an individual or individuals to prevent harm or intervene when there is a risk of dating violence, domestic violence, sexual assault, or stalking. As a bystander, you can help prevent sexual violence using safe and positive options. According to RAINN, stepping in can make all the difference, but it should never put your own safety at risk. If you find yourself in a situation where someone looks uncomfortable or something does not seem right, consider the **three D's of active bystander intervention**: 1) Direct, 2) Distract, 3) Delegate.

**Direct** – Step in and voice your opinion. For example, call out inappropriate behavior or ask if someone is okay.

**Distract** – Disrupt the interaction by creating a diversion. For example, ask a random question (e.g., Where's the bathroom?) or provide a random comment (e.g., I love the color of your shirt).

**Delegate** – Recruit others for help with the situation. For example, ask friends for help, inform campus resources, or call the police.

In addition to reporting incidents to the appropriate authorities, below are some ways in which individuals can take safe and positive steps to prevent harm and intervene when there is a risk of dating violence, domestic violence, sexual assault, or stalking against another person.

- Look out for those around you.
- Realize that it is important to intervene to help others.
- Treat everyone respectfully. Do not be hostile or an antagonist.
- Create a distraction to interrupt the situation.
- Be confident when intervening.
- Recruit help from others if necessary.
- Be honest and direct.
- Keep yourself safe.
- If things get out of hand, don't hesitate to contact the police.

### *Ongoing Prevention and Awareness Campaign*

UOPX also conducts an Ongoing Prevention and Awareness Campaign (OPAC) aimed at all students and employees. The OPAC campaign strategies and initiatives promote awareness, education, risk reduction, and prevention to reduce the frequency of sex- or gender-based discrimination, harassment, and violence. This campaign covers the same material as provided in the PPAP but is intended to increase the understanding of students and employees on these topics and to improve their skills for addressing the offenses of dating violence, domestic violence, sexual assault, and stalking.

## PPAP and OPAC Programming Methods

Programs and other campaigns offered throughout the year to all students and employees include strong messages regarding not just awareness, but also primary prevention (including bystander intervention), and discuss institutional policies on sex- or gender-based discrimination, harassment, and violence as well as federal and state definitions of domestic violence, dating violence, sexual assault, stalking, and consent in reference to sexual activity. Programs also offer information on risk reduction that strives to empower individuals who experience these incidents, how to recognize warning signs, and how to avoid potential attacks, and do so without biased approaches. Bystander engagement is encouraged through safe and positive intervention techniques and by empowering third-party intervention and prevention such as calling for help, using intervention-based apps, identifying allies, and/or creating distractions.

The PPAP and OPAC are carried out in a variety of ways, using a range of strategies, and, as appropriate, targeting specific audiences throughout the University. Methods include, but are not limited to, presentations, online training modules, distribution of written materials, periodic email blasts, and guest speakers. A summary of this programming is provided below.

- **Building Supportive Communities: Title IX and Clery Act Training.** Staff and faculty must review and acknowledge this training every other year. This training provides employees with a better understanding of both Title IX and the Clery Act while outlining employee requirements to help keep the UOPX community safe and free from discrimination including sexual harassment, dating violence, domestic violence, sexual assault, and stalking.
- **Sexual & Interpersonal Violence Prevention and Response Course (SPARC).** Online training module training for students in prevention of sexual, interpersonal, and related violence made available in late 2021. A hyperlink to access the training is sent via email.
- **Employee Sexual Harassment Awareness Training and Title IX for Higher Education Training** must be completed by all new employees upon hire (within 30 days). Once hired, all employees must complete Employee Sexual Harassment Awareness training on a biennial basis.
- The **Campus Safety: Awareness, Prevention, and Action** online course is always available via MyLearning to staff. This course discusses key information on environmental, medical, and criminal risks.
- **Sexual Assault Awareness and Prevention Training** is offered annually to students, faculty, and staff virtually and at UOPX locations. This training includes:
  - The definitions of dating violence, domestic violence, sexual assault, stalking, and consent, in reference to sexual activity
  - The University's stance that it prohibits the crimes of dating violence, domestic violence, sexual assault, and stalking
  - Safe and positive options for bystander intervention (e.g., the three D's of active bystander intervention: direct, distract, delegate) and risk reduction
  - Resources for survivors
  - Information on how alcohol and other drug use could impact the risk of sexual assault
- UOPX offers information on sexual assault, dating violence, domestic violence, and stalking along with various resources and counseling services to all currently enrolled students via the

**Life Resource Center** (LRC), directly accessible from MyPhoenix. The LRC offers services that are confidential, available 24/7/365, accessible by calling (844) 492-0546, and free to students.

- The University provides an **Employee Assistance Program** (EAP) as an employee benefit. All employees have access to the EAP whether or not they obtain other benefits through the University. Information about the [EAP program](https://uopx.uprisehealth.com/) is available at all times at <https://uopx.uprisehealth.com/>. This service provides information on sexual assault, dating violence, domestic violence, and stalking along with referral services and treatment sessions as needed. The University also provides a mental wellness benefit, **Ginger**, for employees and their dependents age 18 and older. Ginger is an emotional support app that provides emotional support at the right time, including confidential coaching via text-based chats, self-guided activities, and video-based therapy and psychiatry—all from the privacy of a smartphone. Ginger coaches are available 24/7 and work as a team to ensure personalized care when it's needed
- **Denim Day**: Held in April in honor of Sexual Violence Awareness Month, UOPX local campuses and learning centers host their own Denim Day events. Students, faculty, and staff are encouraged to wear jeans on this day to support survivors and promote awareness of sexual violence.
- **Escalation Workshop**: The Title IX office has worked with the One Love Foundation to bring the Escalation Workshop to UOPX. The Escalation Workshop is a film-based discussion that opens people's eyes to the warning signs of relationship abuse. Participants will understand the difference between healthy and unhealthy relationship behaviors and learn ways to safely intervene to help a friend. This is an annual event and is also available upon request.
- **Poster and Email Campaign**: Posters are periodically placed in public areas of the local campus to alert students and staff for personal safety and theft concerns. Also, emails and newsletter alerts provide awareness of various important topics such as sexual assault, personal safety, theft, incidents, and alcohol and other drugs information.
- University community members may contact their designated **Campus Safety Coordinator** at [http://www.phoenix.edu/about\\_us/campus-safety/campus-safety-contact-list.html](http://www.phoenix.edu/about_us/campus-safety/campus-safety-contact-list.html) to learn about additional educational programs and dates/times they will be offered at their local campus related to these topics.
- **Security Escort Service**: Security personnel, where available, will provide an onsite safety escort service within the confines of the local campus to/from the parking facility if requested.
- **Persona Non Grata** – A trespass notice may be issued for individuals who have violated University policy or who have demonstrated that they present a threat to anyone in the University community. Violators can be arrested for trespass.

### *Other Information Covered by the PPAP and OPAC*

The PPAP and OPAC also provides information on possible sanctions and protective/supportive measures that may be imposed following a determination that an offense of dating violence, domestic violence, sexual assault, or stalking has occurred, an explanation of the disciplinary procedures that will be followed when one of these offenses is alleged, the rights of the parties in such a proceeding, available resources, and other pertinent information, as described above and below.

## Procedures to Follow if You are a Victim of Dating Violence, Domestic Violence, Sexual Assault, or Stalking

If you are a victim of dating violence, domestic violence, sexual assault, or stalking, go to a safe place and **call 9-1-1**. You may also contact the SOC at (602) 557-7000 or (866) 992-3301, the University's Title IX Coordinator at (602) 557-1823, or the [Ethics Helpline](http://www.UOPXhelpline.com) at (888) 310-9569 or <http://www.UOPXhelpline.com>. Complaints may be submitted to the Ethics Helpline anonymously; however, the Ethics, Compliance, and Data Privacy Department is required to report any instances of alleged sexual misconduct to the Title IX Coordinator.

Victims will be notified in writing of the procedures to follow, including:

1. To whom and how the alleged offense should be reported (contact the Title IX Coordinator or refer to the other resources listed in this report).
2. The importance of preserving evidence that may be necessary to prove the offense in a criminal proceeding or disciplinary action or to obtain a protective order.
3. The victim's options regarding notification to law enforcement, which are: (a) the option to notify either on-campus security personnel or local police; (b) the option to be assisted by Campus Security Authorities (CSAs) in notifying law enforcement if the victim so chooses (the institution is obligated to comply with such a request if it is made); and (c) the option to decline to notify such authorities.
4. Where applicable, the rights of victims and the institution's responsibilities regarding orders of protection, no-contact orders, restraining orders, or similar lawful orders issued by a criminal, civil, or tribal court.

### *Preservation of Evidence & Forensic Examinations*

Victims of physical assault are advised to not remove clothing items worn during or following an assault, as they frequently contain valuable fiber, hair, and fluid evidence. Do not bathe or wash, or otherwise clean the environment in which the assault occurred. You can obtain a forensic examination at Hawaii Pacific Health's Kapi'olani Medical Center for Women & Children located at 1319 Punahou St., Honolulu, HI 96826, (808) 983-6000.

Completing a forensic examination does not require you to file a police report but having a forensic examination will help preserve evidence in case you decide at a later date to file a police report. Victims are also advised to retain evidence in electronic formats (e.g., text messages, emails, photos, social media posts, screenshots, etc.). Such evidence is valuable in all situations, and it may be the only type of evidence available in instances of stalking.

### *Campus Security/Law Enforcement & How to Make a Police Report*

- Security Operations Center (SOC) (602) 557-7000 or (866) 992-3301
- Honolulu Police Department, 1100 Kamokila Blvd., Kapolei, HI 96707; (808) 723-8400
  - To make a police report, a person should contact the local police agency listed above either by phone or in-person. As much information as possible should be provided,

including name, address, and when and what occurred, to the best of the person's knowledge.

### *Information about Legal Protection Orders*

UOPX does not issue orders of protection. Orders of protection, restraining orders, injunctions, or similar lawful orders may be obtained through the court system and can be enforced by the University's security department. Any student or employee who has a protection order (order of protection) or no contact order should notify the Title IX Coordinator, a CSA and/or Campus Safety Coordinator, and the SOC and provide a copy of the order so that it may be kept on file with the institution and can be enforced, if necessary.

Although UOPX does not issue orders of protection, individuals may request that the University issue an administrative directive for no contact and/or a no trespass notice/persona non grata notice. Upon request, a determination will be made by the University whether to issue an administrative directive for no contact and/or a no trespass notice/persona non grata notice.

For [information on how to obtain an order of protection in Hawaii](https://www.courts.state.hi.us/self-help/protective_orders/district/about_filing_for_your_tro), which provides protective relief for victims of dating violence, domestic violence, sexual assault, or stalking, visit [https://www.courts.state.hi.us/self-help/protective\\_orders/district/about\\_filing\\_for\\_your\\_tro](https://www.courts.state.hi.us/self-help/protective_orders/district/about_filing_for_your_tro).

### *Available Victim Services*

Victims will be provided written notification about existing counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid, and other services available to them, both within the University and in the surrounding community. Those services include:

### **University Resources**

- **Student Resources** – The University offers various counseling services to all currently enrolled students via the Life Resource Center, directly accessible from the online student MyPhoenix website. The Life Resource Center offers free services that are confidential, available 24/7/365, accessible by calling (844) 492-0546.
- **Employee Resources** – The University provides an Employee Assistance Program (EAP) as an employee benefit. All employees have access to EAP whether or not they obtain other benefits through the university. Information about the [EAP program](https://uopx.uprisehealth.com/) is available at all times at <https://uopx.uprisehealth.com/>. This service provides referral services and treatment sessions as needed. UOPX also provides a mental wellness benefit, Ginger, for employees and their dependents age 18 and older. Ginger is an emotional support app that provides emotional support at the right time, including confidential coaching via text-based chats, self-guided activities, and video-based therapy and psychiatry—all from the privacy of a smartphone. Ginger coaches are available 24/7 and work as a team to ensure personalized care when it's needed.
- **Student Financial Aid** – Sometimes a victim of a crime may feel the need to take a leave of absence from school. If a student is considering a leave of absence based on the circumstances of a complaint, they should understand there may be financial aid implications in taking such leave. This should be discussed with financial aid personnel, and the Title IX Coordinator can assist in facilitating this conversation if desired. Additional information on



student financial aid is available at <http://www.finaid.org/> and <http://www.fastweb.com/financial-aid>.

### State/Local Resources

- Queen’s Medical Center: - West Oahu: (808) 691-3000
- Waianae Coast Comprehensive Health Center: (808) 697-3300
- Child & Family Services Domestic Abuse Hotline: (808) 841-0822
- Crisis Line of Hawaii: (808) 832-3100
- Hawaii Victims Services: (877) 846-3444
- Legal Aid Society of Hawaii: (808) 536-4302

### National Resources

- National Domestic Violence Hotline: (800) 799-7233
- National Sexual Assault Hotline: (800) 656-4673
- loveisrespect: (866) 331-9474, <http://www.loveisrespect.org/>, or text “LOVEIS” to 22522
- Rape, Abuse, and Incest National Network (RAINN): <https://www.rainn.org/>
- One Love Foundation: <http://www.joinonelove.org/>
- National Alliance to End Sexual Violence: <http://www.endsexualviolence.org/>
- U.S. Dept. of Justice Office on Violence Against Women: <https://www.justice.gov/ovw>
- National Coalition Against Domestic Violence: <http://www.ncadv.org/>
- National Sexual Violence Resource Center: <http://www.nsvrc.org/>
- The NW Network: (206) 568-7777 or <http://nwnetwork.org/>
- U.S. Citizenship and Immigration Services: <https://www.uscis.gov/>
- Fierberg National Law Group: (202) 351-0510 or <https://tfnlgroup.com>
- WomensLaw.org: <https://www.womenslaw.org/>
- Immigration Advocates Network: <https://www.immigrationadvocates.org/>
- Casa de Esperanza: 651-772-1611, [info@casadeesperanza.org](mailto:info@casadeesperanza.org), or <https://www.casadeesperanza.org/>

### Accommodations and Supportive/Protective Measures

The University will provide written notification to victims about options for, and available assistance in, changing academic, living, transportation, and working situations or other supportive/protective measures. If requested, and these accommodations or supportive/protective measures are reasonably available, UOPX is obligated to provide them, regardless of whether the victim chooses to report the crime to campus security or local law enforcement.

Requests for supportive/protective measures should be made to the Title IX Coordinator at [TIXC@phoenix.edu](mailto:TIXC@phoenix.edu) or (602) 557-1823, and the Title IX Coordinator is responsible for deciding what, if any, supportive/protective measures will be implemented.

When determining the reasonableness of such a request, UOPX may consider, among other factors, the following:

- The specific need expressed by the Complainant
- The age of the individuals involved
- The severity or pervasiveness of the allegations
- Any continuing effects on the Complainant
- Whether the Complainant and alleged perpetrator share the same class or job location
- Whether other judicial measures have been taken to protect the Complainant (e.g., civil protection orders)

UOPX will maintain as private/confidential any accommodations or supportive/protective measures provided to the extent that maintaining such privacy/confidentiality would not impair the University's ability to provide them. However, there may be times when certain information must be disclosed to implement the accommodation or support/protection. For instance, resolution proceedings are private, and all persons present at any time during the resolution process are expected to maintain the privacy of the proceedings in accordance with University policy. While there is an expectation of privacy, the parties involved have discretion to share their own knowledge and evidence with others if they so choose. University decisions to disclose certain information will be made in light of the circumstances, and disclosures of this nature will be limited so that only the information necessary to implement the accommodation or support/protection is provided. In the event a disclosure is necessary, the University will inform the relevant party of that necessity prior to the disclosure, including which information will be shared, with whom it will be shared, and why.

### *Disciplinary Proceedings*

Allegations of domestic violence, dating violence, sexual assault, or stalking are subject to the [University's Equal Opportunity, Harassment, and Nondiscrimination Policy](#) and the disciplinary proceedings therein. Students, faculty, and staff are subject to this policy. The University's procedures for disciplinary action in cases of alleged dating violence, domestic violence, sexual assault, and stalking are provided in writing, and acknowledged by students, in the Academic Catalog. Further, rights and options, as well as resources, are provided to complainants and respondents upon disclosure of an allegation. Only incidents falling within the Title IX definition of sexual harassment will be subject to the Title IX Formal Grievance Process. An informal resolution process may only be used if certain criteria are met.

### *Informal Resolution*

Parties are not required to participate in an Informal Resolution process and Informal Resolution may only be used if a formal complaint is filed. Any party participating in Informal Resolution can stop the process at any time and begin or resume the Title IX Formal Grievance Process. Informal Resolution may be used with the voluntary, written consent of both parties:

- When the Respondent accepts responsibility for violating policy and wants to accept a sanction and end the resolution process; or
- When the Title IX Coordinator can resolve the matter by providing supportive/protective measures to remedy the situation.

Prior to implementing Informal Resolution, both parties will be provided with written notice of the reported misconduct and any sanctions or measures that may result from participating in such a process. If Informal Resolution is applicable, the Title IX Coordinator will determine whether all parties and the University are able to agree on responsibility, sanctions, and/or remedies. If so, the Title IX Coordinator accepts the Respondent's admission of responsibility and implements agreed-upon sanctions and/or remedies, in coordination with other appropriate administrator(s), as necessary. The result is not subject to appeal once all parties indicate their written assent to all agreed upon terms of resolution.

Informal Resolution is not available to resolve allegations that an employee sexually harassed a student.

### Formal Grievance Process

When appropriate, or upon receipt of a formal complaint, the Title IX Coordinator will initiate a prompt, fair, and impartial process, commencing with an investigation, which may lead to the imposition of sanctions for a Respondent based upon a preponderance of evidence. The complaint resolution procedures are invoked once a report is made to the Title IX Coordinator, Bridget Beville, at (602) 557-1823 or [TIXC@phoenix.edu](mailto:TIXC@phoenix.edu). To [file a report online](#), an electronic form is available at [https://www.phoenix.edu/about\\_us/title-ix.html](https://www.phoenix.edu/about_us/title-ix.html).

Once a formal complaint of alleged domestic violence, dating violence, sexual assault, or stalking is made, the Title IX Coordinator will promptly provide written notice (i.e., a Notice of Allegations), as soon as practicable, to the parties, including a description of the process to be utilized, the identities of the involved parties (if known), the precise misconduct being alleged, the date and location of the alleged incident(s) (if known), the specific policies implicated, a description of the applicable procedures, a statement that the University presumes the Respondent is not responsible for the reported misconduct unless and until the evidence supports a different determination, a statement that determinations of responsibility are made at the conclusion of the process and that the parties will be given an opportunity to inspect and review all directly related and/or relevant evidence obtained during the review and comment period, and a statement that the parties may have an advisor of their choice (who may be, but is not required to be, an attorney).

During the investigation, both the Complainant and Respondent have an equal opportunity to describe the situation and present witnesses, including both fact and expert witnesses, and other supporting evidence. The investigator(s) will review the statements and evidence presented and may, depending on the circumstances, interview others with relevant knowledge, review documentary materials, and take any other appropriate action to gather and consider information relevant to the complaint. Prior to the conclusion of the investigation, both parties will be provided an opportunity to review the evidence gathered during the investigation that is directly related to the allegations raised in the formal complaint.

Upon completion of the investigation, both parties will be given a copy of an investigation report and a live hearing will be conducted to make a determination as to whether any allegations in the complaint were found to be substantiated by a preponderance of the evidence. During the hearing, each party's advisor will be permitted to ask the other party and any witnesses all relevant questions and follow-up questions including those bearing on credibility. The decision maker(s) will issue a written determination of responsibility, a statement of any disciplinary sanctions and whether any remedies will be provided to the Complainant, and a description of the procedures and permissible grounds for appeal. The parties will be notified simultaneously of this determination in writing within three (3) days of it being made. The institution strives to complete investigations of this nature within ninety (90) calendar days.

Both parties have an equal opportunity to appeal the determination by filing a written appeal with the Title IX Coordinator within ten (10) days of the delivery of the Notice of Outcome. The non-appealing party will be notified of the appeal and permitted to submit a written statement in response. A three-member Appeal Panel will resolve the appeal within three (3) business days of receiving all relevant documentation. All decisions are by majority vote and apply the preponderance of the evidence standard.

### *Rights of the Parties in an Institutional Proceeding*

1. A prompt, fair and impartial process from the initial investigation to the final result.
  - A prompt, fair and impartial process is one that is:
    - Completed within reasonably prompt timeframes designated by the institution's policy, including a process that allows for the extension of timeframes for good cause, with written notice to the accuser and the accused of the delay and the reason for the delay.
    - Conducted in a manner that:
      - Is consistent with the institution's policies and transparent to the accuser and the accused.
      - Includes timely notice of meetings at which the accuser or accused, or both, may be present; and
      - Provides timely access to the accuser, the accused and appropriate officials to any information that will be used during the informal and formal disciplinary meetings and hearings.
    - Conducted by officials who do not have a conflict of interest or bias for or against the accuser or the accused.
2. Proceedings conducted by officials who, at a minimum, receive annual training on the issues related to dating violence, domestic violence, sexual assault, and stalking and on how to conduct an investigation and hearing process that protects the safety of victims and promotes accountability.
  - Such training addresses topics such as the definition of sexual harassment; the scope of the University's education programs and activities; how to conduct investigations, hearings, and appeals and informal resolutions (as applicable); relevant evidence and how it should be used during a proceeding; proper techniques for questioning witnesses; basic procedural rules for conducting a proceeding; and avoiding actual and perceived conflicts of interest. Relevant evidence and how it should be used during a proceeding, proper techniques for questioning witnesses, basic procedural rules for conducting a

proceeding, and avoiding actual and perceived conflicts of interest. As mandated by Title IX, all training completed by Title IX Coordinators, Investigators, Decision-makers, Advisors, and the Appeal Panel is posted at [https://www.phoenix.edu/about\\_us/title-ix.html](https://www.phoenix.edu/about_us/title-ix.html).

3. The same opportunities to have others present during any institutional disciplinary proceeding, including the opportunity to be accompanied to any related meeting or proceeding by the advisor of their choice. The institution may not limit the choice of advisor but may establish limits regarding the extent to which that advisor may participate in the proceeding, as long as those limits apply equally to both parties.
4. Have the outcome determined using the preponderance of the evidence standard.
5. Simultaneous, written notification of the results of the proceeding, any procedures for either party to appeal the result, any change to the result, and when the result becomes final. For this purpose, "result" means "any initial, interim and final decision by an official or entity authorized to resolve disciplinary matters" and must include the rationale for reaching the result and any sanctions imposed.
6. Prohibits retaliation.

*Possible Sanctions or Supportive/Protective Measures UOPX may Impose for Dating Violence, Domestic Violence, Sexual Assault, or Stalking*

Following a final determination in the institution's disciplinary proceeding that dating violence, domestic violence, sexual assault, or stalking has been committed, the institution may impose a sanction depending on the mitigating and aggravating circumstances involved. Outlined below are the sanctions that may be imposed upon students, faculty, and staff.

- **Students**
  - Warning – A formal statement that the conduct was unacceptable and a warning that further violation of any University policy, procedure, or directive will result in more severe sanctions
  - Suspension – Termination of student status for a definite period of time not to exceed two years and/or until specific criteria are met
  - Expulsion – Permanent termination of student status and revocation of rights to be on campus for any reason or to attend recipient-sponsored events
  - Withholding Diploma – The University may withhold a student's diploma for a specified period of time and/or deny a student participation in commencement activities
  - Revocation of Degree – The University reserves the right to revoke a degree previously awarded for violations committed by a student prior to graduation
- **Part-Time Faculty**
  - Warning – A formal statement that the conduct was unacceptable and a warning that further violation of any University policy, procedure, or directive will result in more severe sanctions, including the rescission of active faculty status
  - Implementation of a remediation plan
  - Removal from assigned course(s)

- Restrictions on future teaching assignments
- Loss of teaching privileges altogether
- **Staff and Full-Time Faculty**
  - Warning – Verbal or written
  - Performance improvement/management process
  - Required training or education
  - Loss of oversight or supervisory responsibility
  - Demotion
  - Suspension with pay
  - Suspension without pay
  - Termination

In addition, UOPX can make available a range of supportive/protective measures to the parties involved. The University may offer as appropriate to either or both the Complainant(s) and Respondent(s) involved after notice of alleged violation of the Equal Opportunity, Harassment, and Nondiscrimination Policy interim and supportive/protective measures which may include, but are not limited to, extensions of deadlines or other course-related adjustments, modifications of work or class schedules, security escorts, mutual restrictions on contact between the parties involved, changes in work location, leaves of absence, increased security and monitoring of certain areas, counseling referrals, and other similar measures.

### Publicly Available Recordkeeping

UOPX will complete any publicly available recordkeeping, including Clery Act reporting and disclosures, without the inclusion of personally identifiable information about victims of dating violence, domestic violence, sexual assault, and stalking who make reports of such to the University to the extent permitted by law. Only those with a need to know the identity for purposes of investigating the crime, assisting the victim, or disciplining the perpetrator will know the victim's identity.

### Victims to Receive Written Notification of Rights

When a student or employee reports to the University that they have been a victim of dating violence, domestic violence, sexual assault, or stalking, whether the offense occurred on or off campus, the University will provide the student or employee a written explanation of their rights and options as described in the paragraphs above.

### Sex Offender Registration Program

The Campus Sex Crimes Prevention Act of 2000 requires institutions of higher education to advise members of the campus community where they can obtain information provided by the state concerning registered sex offenders. It also requires sex offenders to notify the state of each institution of higher education in the state at which they are employed or enrolled or carrying on a vocation. The state is then required to notify the University of any such information it receives. Anyone interested in determining whether such persons are on this campus may do so by contacting the Hawaii Department of the Attorney General at (808) 587-3350. [State registry of sex offender information](https://sexoffenders.ehawaii.gov/sexoffender/welcome.html) may be accessed at the following link: <https://sexoffenders.ehawaii.gov/sexoffender/welcome.html>.

## Crime Statistics

Please refer to the [Definitions](#) section for Clery-reportable crime definitions and for Clery Act geography definitions. The statistical summary of crimes for the Hawaii Main Campus over the past three calendar years follows:

| Crime  | On-Campus |      |      | Noncampus |      |      | Public Property |      |      |
|--|-----------|------|------|-----------|------|------|-----------------|------|------|
|  | 2021      | 2020 | 2019 | 2021      | 2020 | 2019 | 2021            | 2020 | 2019 |
| Murder/Non-Negligent Manslaughter            | 0         | 0    | 0    | 0         | 0    | 0    | 0               | 0    | 0    |
| Manslaughter by Negligence                   | 0         | 0    | 0    | 0         | 0    | 0    | 0               | 0    | 0    |
| Rape   | 0         | 0    | 0    | 0         | 0    | 0    | 0               | 0    | 0    |
| Fondling                                     | 0         | 0    | 0    | 0         | 0    | 0    | 0               | 0    | 0    |
| Statutory Rape                               | 0         | 0    | 0    | 0         | 0    | 0    | 0               | 0    | 0    |
| Incest                                       | 0         | 0    | 0    | 0         | 0    | 0    | 0               | 0    | 0    |
| Aggravated Assault                           | 0         | 0    | 0    | 0         | 0    | 0    | 0               | 0    | 0    |
| Burglary                                     | 0         | 0    | 0    | 0         | 0    | 0    | 0               | 0    | 0    |
| Robbery                                      | 0         | 0    | 0    | 0         | 0    | 0    | 0               | 0    | 0    |
| Motor Vehicle Theft                          | 0         | 0    | 0    | 0         | 0    | 0    | 0               | 0    | 0    |
| Arson  | 0         | 0    | 0    | 0         | 0    | 0    | 0               | 0    | 0    |
| Arrest - Liquor Law Violation                | 0         | 0    | 0    | 0         | 0    | 0    | 0               | 0    | 0    |
| Arrest - Drug Abuse Violation                | 0         | 0    | 0    | 0         | 0    | 0    | 0               | 0    | 0    |
| Arrest - Weapon Violation                    | 0         | 0    | 0    | 0         | 0    | 0    | 0               | 0    | 0    |
| Disciplinary Referral - Liquor Law Violation | 0         | 0    | 0    | 0         | 0    | 0    | 0               | 0    | 0    |
| Disciplinary Referral - Drug Abuse Violation | 0         | 0    | 0    | 0         | 0    | 0    | 0               | 0    | 0    |
| Disciplinary Referral - Weapon Violation     | 0         | 0    | 0    | 0         | 0    | 0    | 0               | 0    | 0    |
| Domestic Violence                            | 0         | 0    | 0    | 0         | 0    | 0    | 0               | 0    | 0    |
| Dating Violence                              | 0         | 0    | 0    | 0         | 0    | 0    | 0               | 0    | 0    |
| Stalking                                     | 0         | 0    | 0    | 0         | 0    | 0    | 0               | 0    | 0    |

**Note:** UOPX does not have on-campus student housing facilities.

## Hate Crimes

Accounted for in this section are all the Clery-reportable crimes listed in the table above, within the University's Clery geography (on-campus, noncampus, and public property), as well as the crimes of larceny-theft, simple assault, intimidation, and destruction/damage/vandalism of property when motivated by a perpetrator's bias against the victim. The categories of bias include the victim's actual or perceived race, religion, gender, gender identity, sexual orientation, ethnicity, national origin, and disability.

**2021:** No hate crimes reported.

**2020:** No hate crimes reported.

**2019:** No hate crimes reported.

## Unfounded Crimes Provided by Law Enforcement Agencies

Included in this section are the total number of crime reports for all Clery-reportable crimes that were "unfounded" and subsequently withheld from the University's crime statistics during each of the three most recent calendar years. The University may withhold, or subsequently remove, a reported crime from its crime statistics in the rare situation where sworn or commissioned law enforcement personnel have fully investigated the reported crime and based on the results of this full investigation and evidence, have made a formal determination that the crime report is false or baseless and therefore "unfounded." Only sworn or commissioned law enforcement personnel may "unfound" a crime report.

**2021:** 0 unfounded crimes.

**2020:** 0 unfounded crimes.

**2019:** 0 unfounded crimes.

## Data from Law Enforcement Agencies

The University was provided with some 2021 crime data from law enforcement agencies for which it cannot be determined whether any of the statistics apply to or include the University's Clery geography.



## Definitions

### Clery Act Crimes

#### *Criminal Offenses*

**Criminal Homicide—Murder and Nonnegligent Manslaughter** – The willful (nonnegligent) killing of one human being by another.

**Criminal Homicide—Manslaughter by Negligence** – The killing of another person through gross negligence.

**Sexual Assault—Sex Offenses**<sup>1</sup> – Any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.

- **Rape** – The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.
- **Fondling** – The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of their age or because of their temporary or permanent mental incapacity.
- **Incest** – Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- **Statutory Rape** – Sexual intercourse with a person who is under the statutory age of consent.

**Note:** The University defines **Consent** as the equal approval, given freely, willingly, and knowingly of each participant to desired sexual involvement. Consent is an affirmative, conscious decision – indicated clearly by words or actions – to engage in mutually accepted sexual contact and can be withdrawn at any time. A person forced to engage in sexual contact by force, threat of force, or coercion has not consented to contact.

**Robbery** – The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

**Aggravated Assault** – An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury.

**Burglary** – The unlawful entry of a structure to commit a felony or a theft.

**Motor Vehicle Theft** – The theft or attempted theft of a motor vehicle.

**Arson** – Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

#### *Hate Crimes*

In addition to the criminal offenses listed above, any of the additional following offenses that are motivated by bias:

**Larceny-Theft** – The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another. Attempted larcenies are included.

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<sup>1</sup> Sexual Assault is also a Violence Against Women Act of 2013 (VAWA) Offense but is included in the Criminal Offenses category for Clery Act reporting purposes.

**Simple Assault** – An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

**Intimidation** – To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

**Destruction/Damage/Vandalism of Property** – To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

The Clery Act recognizes eight categories of bias:

**Race** – A preformed negative attitude toward a group of persons who possess common physical characteristics genetically transmitted by descent and heredity which distinguish them as a distinct division of humankind.

**Religion** – A preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being.

**Sexual Orientation** – A preformed negative opinion or attitude toward a group of persons based on their actual or perceived sexual orientation.

**Gender** – A preformed negative opinion or attitude toward a person or group of persons based on their actual or perceived gender.

**Gender Identity** – A preformed negative opinion or attitude toward a person or group of persons based on their actual or perceived gender identity.

**Ethnicity** – A preformed negative opinion or attitude toward a group of people whose members identify with each other, through a common heritage, often consisting of a common language, common culture (often including a shared religion) and/or ideology that stresses common ancestry.

**National Origin** – A preformed negative opinion or attitude toward a group of people based on their actual or perceived country of birth.

**Disability** – A preformed negative opinion or attitude toward a group of persons based on their physical or mental impairments, whether such disability is temporary or permanent, congenital or acquired by heredity, accident, injury, advanced age, or illness.

### *VAWA Offenses*

**Dating Violence** – Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. For the purposes of this definition, dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse. Dating violence does not include acts covered under the definition of domestic violence.

**Domestic Violence** – A felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim; by a person with whom the victim shares a child in common; by a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner; by a person similarly situated to a spouse of the victim under the domestic or family violence laws of

the jurisdiction in which the crime of violence occurred; or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

**Stalking** – Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for the person's safety or the safety of others or suffer substantial emotional distress. For the purposes of this definition, *course of conduct* means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property. *Reasonable person* means a reasonable person under similar circumstances and with similar identities to the victim. *Substantial emotional distress* means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

### *Arrests and Referrals for Disciplinary Action*

These include persons arrested for liquor law violations, drug law violations, and illegal weapons possession as well as persons referred for campus disciplinary action for liquor law violations, drug law violations, and illegal weapons possession. *Referred for campus disciplinary action* is the referral of any person to any campus official who initiates a disciplinary action of which a record is kept, and which may result in the imposition of a sanction.

**Weapons Law Violations** – The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons.

**Drug Abuse Violations** – The violation of laws prohibiting the production, distribution, and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation, or importation of any controlled drug or narcotic substance. Arrests for violations of State and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs.

**Liquor Law Violations** – The violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages, not including driving under the influence and drunkenness.

### *Clery Act Geography*

For the purposes of collecting statistics on the crimes listed in [Clery Act Crimes](#) section, Clery Act geography includes—buildings and property that are part of the institution's campus (i.e., **on-campus**), the institution's **noncampus** buildings and property, and **public property** within or immediately adjacent to and accessible from the campus. For the purposes of maintaining the crime log, Clery Act geography also includes areas within the patrol jurisdiction of the campus security department.

### *On-Campus*

Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and any building or property that is within

or reasonably contiguous that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes.

*Noncampus*

Any building or property owned or controlled by a student organization that is officially recognized by the institution; or any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

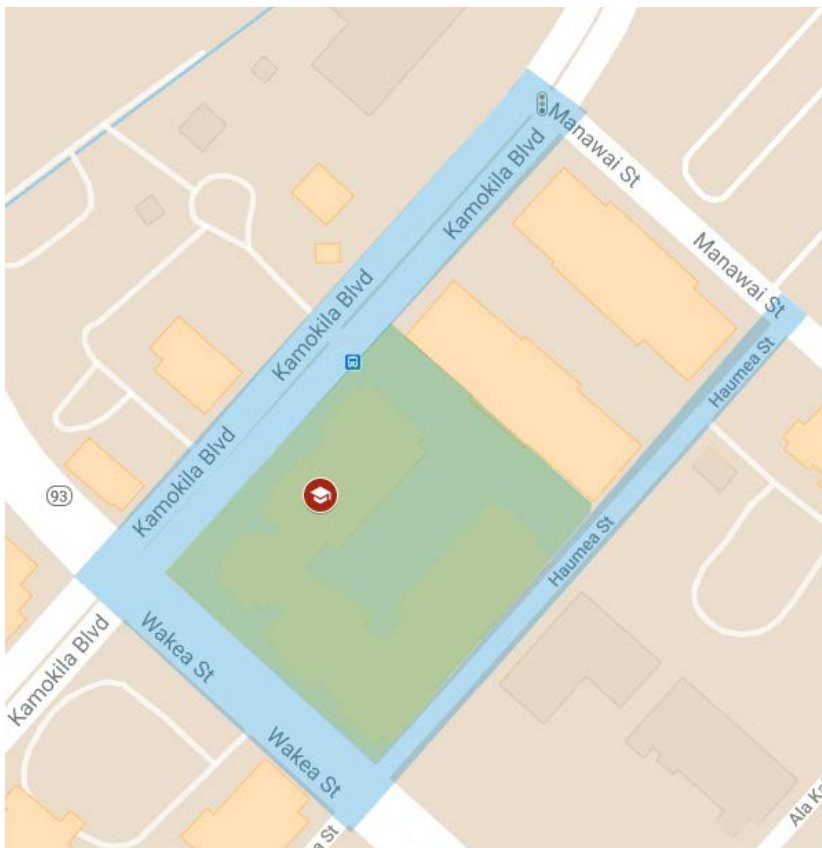
**Note:** The University does not have any officially recognized student organizations with off campus locations.

*Public Property*

All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus.

*Hawaii Main Campus – Clery Act Geography*

**Legend:** On-Campus, Public Property



**Note:** This location does not have a patrol jurisdiction.