



University
of Phoenix®

Campus Safety Policies

Reporting



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Reportable Offenses

The Clery Act delineates the violations which need to be collected and reported. University of Phoenix (UOPX) annual security reports include all Clery Act crimes which occurred within defined [Clery Act geography](#) and were reported to Campus Security Authorities (CSAs) and local law enforcement agencies. Reportable crimes are not limited to Clery Act-specific offenses, however.

Clery Act Crimes

The following Clery Act crimes meet definitions in the FBI's¹ Uniform Crime Reporting (UCR) Program. For the categories of Domestic Violence, Dating Violence, and Stalking, definitions are provided by the Violence Against Women Reauthorization Act (VAWA) and repeated in the U.S. Department of Education's Clery Act regulations.

Criminal Offenses: Murder and Non-Negligent Manslaughter, Manslaughter by Negligence, Sexual Assault—Sex Offenses (Rape, Fondling, Incest, Statutory Rape), Robbery, Aggravated Assault, Burglary, Motor Vehicle Theft, and Arson

Hate Crimes: Any of the above-mentioned Criminal Offenses (excluding Manslaughter by Negligence) and any incidents of Larceny-Theft, Simple Assault, Intimidation, or Destruction/Damage/Vandalism of Property that were motivated by bias

VAWA Offenses: Any incidents of Domestic Violence, Dating Violence, and Stalking

Arrests and Referrals for Disciplinary Action: Weapons Law Violations (Carrying, Possessing, etc.), Drug Abuse Violations, and Liquor Law Violations

Crime Definitions

Criminal Offenses

Criminal Homicide—Murder and Nonnegligent Manslaughter: The willful (nonnegligent) killing of one human being by another.

Criminal Homicide—Manslaughter by Negligence: The killing of another person through gross negligence.

Sexual Assault—Sex Offenses²: Any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.

- **Rape:** The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.
- **Fondling:** The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable

¹ Federal Bureau of Investigation

² Sexual Assault is also a Violence Against Women Act of 1994 (VAWA) offense but is included in the Criminal Offenses category for Clery Act reporting purposes



of giving consent because of their age or because of their temporary or permanent mental incapacity.

- **Incest:** Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- **Statutory Rape:** Sexual intercourse with a person who is under the statutory age of consent.

Robbery: The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated Assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury.

Burglary: The unlawful entry of a structure to commit a felony or a theft.

Motor Vehicle Theft: The theft or attempted theft of a motor vehicle.

Arson: Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Hate Crimes

A **Hate Crime** is a crime reported to local police agencies or to a CSA that manifests evidence that the victim was intentionally selected because of the perpetrator's bias against the victim. **Bias** is an expressed negative opinion or attitude toward a group of persons based on actual or perceived race, gender, gender identity, religion, disability, sexual orientation, ethnicity, or national origin.

Race: A preformed negative attitude toward a group of persons who possess common physical characteristics genetically transmitted by descent and heredity which distinguish them as a distinct division of humankind.

Religion: A preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being.

Sexual Orientation: A preformed negative opinion or attitude toward a group of persons based on their actual or perceived sexual orientation.

Gender: A preformed negative opinion or attitude toward a person or group of persons based on their actual or perceived gender.

Gender Identity: A preformed negative opinion or attitude toward a person or group of persons based on their actual or perceived gender identity.

Ethnicity: A preformed negative opinion or attitude toward a group of people whose members identify with each other, through a common heritage, often consisting of a common language, common culture (often including a shared religion) and/or ideology that stresses common ancestry.



National Origin: A preformed negative opinion or attitude toward a group of people based on their actual or perceived country of birth.

Disability: A preformed negative opinion or attitude toward a group of persons based on their physical or mental impairments, whether such disability is temporary or permanent, congenital or acquired by heredity, accident, injury, advanced age, or illness.

In addition to Criminal Offenses (excluding Manslaughter by Negligence), VAWA Offenses, and Arrests/Referrals for Disciplinary Action, Hate Crime reporting includes four additional offenses:

Larceny-Theft: The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another. Attempted larcenies are included.

Simple Assault: An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

Intimidation: To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

Destruction/Damage/Vandalism of Property: To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

Before an incident can be classified as a Hate Crime, sufficient, objective facts must be present to lead a reasonable and prudent person to conclude that the offender's actions were motivated, in whole or in part, by bias.

VAWA Offenses

Dating Violence – Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. For the purposes of this definition, dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse. Dating violence does not include acts covered under the definition of domestic violence.

Domestic Violence – A felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim; by a person with who the victim shares a child in common; by a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner; by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

Stalking – Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for the person's safety or the safety of others or suffer substantial emotional distress. For the purposes of this definition, *course of conduct* means two or more acts, including, but not limited



to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property. *Reasonable person* means a reasonable person under similar circumstances and with similar identities to the victim. *Substantial emotional distress* means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

Arrests and Referrals for Disciplinary Action³

These include persons arrested for liquor law violations, drug law violations, and illegal weapons possession as well as persons referred for campus disciplinary action for liquor law violations, drug law violations, and illegal weapons possession. *Referred for campus disciplinary action* is the referral of any person to any campus official who initiates a disciplinary action of which a record is kept, and which may result in the imposition of a sanction.

Weapons Law Violations – The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons.

Drug Abuse Violations – The violation of laws prohibiting the production, distribution, and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation, or importation of any controlled drug or narcotic substance. Arrests for violations of State and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs.

Liquor Law Violations – The violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages, not including driving under the influence and drunkenness.

“Unfounded” Crimes

UOPX will disclose the total number of “unfounded” crimes in its annual security reports. While rare, UOPX may remove a reported crime from its crime statistics if a sworn or commissioned law enforcement official has fully investigated the reported crime and, based on the results of this full investigation and the evidence, made a formal determination that the crime report is false or baseless and has been determined to be “unfounded.” A reported crime cannot be designated “unfounded” if no investigation was conducted or the investigation was not completed. Nor can a crime report be designated unfounded merely because the investigation failed to prove that the crime occurred. Alleged crimes will be reported in our annual security reports even if an investigation determined the allegation to be inconclusive or unsubstantiated.

³ Violations of state and local laws



Reportable Locations

The Clery Act requires institutions to disclose statistics for reported crimes based on **where** the crimes occurred. UOPX discloses statistics for reported Clery Act crimes that occur within our defined Clery Act geography. Crimes that occur outside our Clery Act geography are not included in the annual security reports or crime logs, even if UOPX students or employees are involved.

For the purposes of collecting statistics on the crimes listed in [Clery Act Crimes](#) section, Clery Act geography includes: buildings and property that are part of the institution's campus (i.e., **on-campus**), the institution's **noncampus** buildings and property, and **public property** within or immediately adjacent to and accessible from the campus.

On-Campus: Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and any building or property that is within or reasonably contiguous that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes.

Noncampus: Any building or property owned or controlled by a student organization that is officially recognized by the institution; or any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

Public Property: All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus.

For the purposes of maintaining the crime log, Clery Act geography also includes areas within the **Patrol Jurisdiction** of the campus security department. **Patrol Jurisdiction** applies exclusively to the crime log and includes any property that that does not meet any of the Clery Act geography area definitions, but which is regularly provided with security patrol services by the University's security service provider for that location. Additionally, UOPX may include the following reporting location, **Reported by Local Police**, when it cannot determine whether the statistics obtained from local and/or state law enforcement agencies are for incidents within our defined Clery Act geography. **Reported by Local Police** applies to applicable statistics reported by local and state law enforcement not already included in the University's annual security reports.

See the [Appendix](#) for UOPX Clery Act geography by location.

Monitoring Off Campus Locations of Recognized Student Organizations

UOPX does not have any officially recognized student organizations with off campus (i.e., noncampus) locations and therefore does not monitor or record criminal conduct occurring at such locations.



Reporting Criminal Activities

UOPX does not regularly contract with local police to be present on our local campus locations. In an emergency, dial **9-1-1** for help. We encourage accurate and prompt reporting of all criminal actions, emergencies, or other incidents, whether on- or off-campus, to the Security Operations Center (SOC) and the state or local police agencies when the victim of crime elects to, or is unable to, make such a report.

UOPX has a centralized campus security department located at the Phoenix Main Campus that establishes policy, protection strategies, and response strategies. UOPX campuses do not have a campus police department and UOPX security personnel do not have the authority to make law enforcement arrests. Further, UOPX currently does not have any formal Memoranda of Understanding (MOU) between its local campus locations and any law enforcement agencies (local or state); however, each UOPX location works to maintain a close working relationship with local law enforcement.

UOPX Corporate Security provides security guards (via third-party contracted guard services) on its UOPX properties. You can report on-campus incidents for the purpose of making timely warning reports and the annual statistical disclosure directly to contracted guards, any Campus Security Authority (CSA), or Campus Safety Coordinator. You may report criminal activity on a voluntary, confidential or anonymous basis by contacting the [Ethics Helpline](#) at (888) 310-9569.

The Campus Safety Coordinator will contact the local police departments at least annually to request crime data for reportable criminal activities occurring at UOPX locations. By October 1 of each year, the Clery Compliance Officer will compile and distribute the annual security reports on behalf of UOPX.

Note: Recognized Student Organizations (RSOs) are permitted to use classroom space at local campus locations for meetings in accordance with the guidelines outlined in the Recognized Student Organizations Handbook. There are no RSOs that are part of our “noncampus” geography. Noncampus sites are not monitored by University personnel or UOPX Corporate Security’s contracted guards. UOPX does, however, request statistics from local law enforcement agencies for criminal activity at noncampus locations. We encourage you to report any emergency, criminal incident, or concern to local law enforcement, the Security Operations Center (SOC), and/or to your Campus Safety Coordinator as appropriate.

Reporting Emergency Criminal Offenses

In emergencies, **dial 9-1-1 first.**

9-1-1 answers calls 24/7/365. The local police, fire, or medical departments will respond accordingly.

First, call 9-1-1 to report criminal offenses. You may use other emergency response numbers to reach public emergency response agencies.

Second, call the Security Operations Center (SOC). In the event the criminal offense involves intent to harm, or an act of violence, please contact the SOC *after* calling **9-1-1** so that it may respond to the situation as soon as possible. The SOC can be reached 24/7/365 at (866) 992-3301.



Finally, report emergency incidents and crimes to the Campus Safety Coordinator so they may also respond after calling **9-1-1** and the **SOC**.

Reporting VAWA Offenses

UOPX strongly encourages reporting of sex and gender-based discrimination, harassment, and violence, including acts of dating violence, domestic violence, sexual assault, and stalking. Reporting may be made at any time. Anyone experiencing these offenses are encouraged to:

- Get to a safe place
- Dial **9-1-1**, if in immediate danger or seriously injured
- Accurately and promptly report the incident to the police and pursue criminal charges
- Seek medical treatment as soon as possible, including the collection and preservation of evidence that may assist in obtaining a protection order or prove an offense occurred (while sexual assaults may not result in external physical injuries, it is important to receive medical attention to check for internal injuries)
- Access support services provided by UOPX
- Report any incident to the Title IX Coordinator at (602) 557-1823 or TIXC@phoenix.edu, Security Operations Center (SOC) at (866) 992-3301 or SOC@phoenix.edu, any [Campus Security Authority](#) or [Campus Safety Coordinator](#), and/or the Ethics Helpline at (888) 310-9569 or <http://UOPXhelpline.com>

Reporting Weapons on Campus

With few exceptions, no weapons are permitted on campus. In the event anyone brings a weapon on campus, call the Security Operations Center (SOC) at (866) 992-3301 so that it may respond to the situation as soon as possible. If a threat or danger to the campus community is perceived, **call 9-1-1** to report the weapon. **Next, call the SOC** so that it may respond to the situation as soon as possible. After calling **9-1-1** and the **SOC**, report the weapons incident to the Campus Safety Coordinator so they may also respond.

Note: UOPX Corporate Security may choose to deploy authorized armed security personnel as needed.

Reporting Incidents to a Campus Security Authority

Campus Security Authority (CSA) reporting contacts report crimes directly to the Security Operations Center (SOC) or to the designated Campus Safety Coordinator. For additional information on or a complete list of the University's CSA reporting contacts, please see the Safety and Security section of the [Campus Safety Policies](#). Members of the SOC and all Campus Safety Coordinators are also CSAs. A designated Campus Safety Coordinator is available at all UOPX teaching locations. The Campus Safety Coordinator has the official capacity to document all reports relating to crime at UOPX locations. All UOPX locations have at least one CSA.



Employee Reporting Process

UOPX employees are responsible for properly reporting health, property, and safety incidents using the [Online Incident Report Form](#). Employees are encouraged to complete the form within two (2) business days from when an incident occurred (or upon first knowledge of the incident). Incidents are automatically routed to the applicable departments where appropriate action is then taken.

Note: A police report must be filed for loss, destruction, or theft of UOPX property, which is considered traceable (i.e., includes a serial number), even if the property was not lost, destroyed, or stolen from a UOPX location. Individuals may choose to file a police report for the loss, destruction, or theft of personal property and we encourage them to do so. Upon request, the Security Operations Center (SOC) or any Campus Safety Coordinator may be able to assist with submitting police reports for UOPX or personal property.

Anonymous Reporting of Crimes

UOPX encourages students, faculty, and staff to report any suspicious or criminal activities that occur at a UOPX location or on nearby public property. You may request confidentiality or anonymity when making crime reports to law enforcement. Below are local anonymous tip lines for those cities that have a UOPX location.

Arizona	
Phoenix	(480) 948-6377
California	
Ontario	(800) 782-7463

Reports can also be made securely via the Ethics Helpline. The [Ethics Helpline](#) is operated by a third-party provider and available 24/7/365 at (888) 310-9569 or online at <http://www.UOPXhelpline.com>. Reports to the Ethics Helpline will be treated confidentially to the maximum extent possible. You may also choose to make your report anonymously. When calling the Ethics Helpline, please provide as much information as possible, including:

- Circumstances of the crime noted (names, dates, times, places)
- Campus, classroom, or department and individuals involved
- Location of any available evidence (physical evidence or records)
- Names and telephone numbers of witnesses
- Caller’s name and telephone number if you choose not to remain anonymous

UOPX does not disclose personally identifiable information (PII) about the victim or other parties in its Campus Crime Statistics at <https://www.phoenix.edu/about/campus-safety.html> or in the public Campus Crime Log found at our location campuses. PII about suspects may be shared if it would serve the public interest in Timely Warning Notifications or in other publicly available information.



Staff Support

The Security Operations Center (SOC) provides staff support 24/7/365. To report information or seek support, call (866) 992-3301 or email SOC@phoenix.edu.

Confidential Reporting to a Counselor

UOPX operates educational training facilities known as Counseling Skills Centers at the Phoenix Main Campus (in-person and virtual telehealth services) and Southern California Campus Main - Ontario (virtual telehealth services). These Counseling Skills Centers model mental health clinics and offer complimentary services to members of the University and local community. Centers are staffed by counseling graduate students who work under the direct supervision of licensed, experienced professionals. For more information, or to contact one of the [Counseling Skills Centers](#) near you, please visit <http://www.phoenix.edu/students/counseling-skills-centers.html>. To make an appointment with the Phoenix Main Campus please call (602) 557-2217. To make an appointment with the Southern California Campus - Ontario, please call (909) 472-3798.

Crime victims seeking professional counseling through the Counseling Skills Centers will have their information kept in confidence. Even if a victim gives the professional counselor permission to release their identity, the counselor may only report the occurrence of the event itself to be included in the crime log and annual crime statistics, unless otherwise required by law.

Note: UOPX does not have pastoral counselors, and it does not have policies or procedures that encourage its professional counselors, if and when they deem it appropriate, to inform the person they are counseling to report crimes on a voluntary, confidential basis for inclusion in the annual report of crime statistics.



Appendix

UOPX Clery Act Geography

Legend: On-Campus, Public Property, Patrol Jurisdiction (when applicable)

Arizona – Phoenix Main Campus

4035 S. Riverpoint Pkwy.
Phoenix, AZ 85040

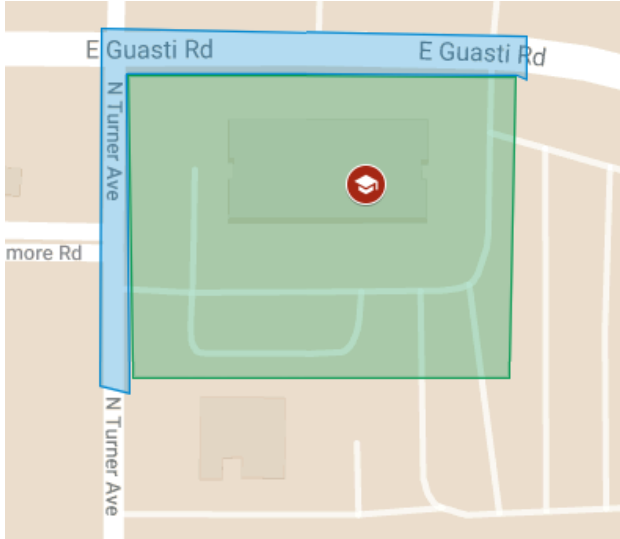


Note: Patrol jurisdiction includes areas regularly patrolled 24/7.



California – Southern California Campus Main

3110 E. Guasti Rd.
Ontario, CA 91761



Note: This location does not have a patrol jurisdiction.