



## 2010-Present Credit Recommendation Guide

The following courses have been evaluated by University of Phoenix Prior Learning Assessment to potentially fulfill General Education or Elective credits for an Undergraduate Degree. In order to potentially receive any of the credits recommended below, students should submit supporting documents to Prior Learning Assessment. For more information on PLA visit: [phoenix.edu](http://phoenix.edu) or contact the department at [PLAC@Phoenix.edu](mailto:PLAC@Phoenix.edu).

Clock hour to semester credit hour conversions are made by the University using current U.S. Department of Education standards.

PLA will not award credit for certifications or coursework that duplicates the content of credits earned through PLA, transfer credit, National Testing Program credit or University of Phoenix.

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**University of Phoenix Equivalency:** General Education or Elective category to which credit can be applied.

**Combinable:** Courses may only be combined with courses of similar content and General Education/Elective areas.

**Non-Academic:** Lack of college level theory and/or principle necessary for credit recognition. Company specific and skill-based training.

**Too Few Hours:** Courses/training that cannot receive credit because they are less than 1 hour total in length. Similar content in a 1(+) hour timeframe may be eligible for credit.

**Applicable Hours:** Indicates the total amount of actual learning time. Any breaks or lunch time included in the initial clock hours have been removed.

Updated: 08/11/2023

The credit awards shown are for informative purposes, state and program limits on Prior Learning Assessment credit may apply.

Course Number	Course Title	Delivery Method	Course Year	Duration	Units	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
COT00118083	Advanced Presentation Skills - AMER	Classroom	04/2011 - Present	16	Hours	16	1.0	Interdisciplinary/Elective
COT00181912	Advanced Presentation Skills - APJC	Classroom	04/2014 - Present	16	Hours	16	1.0	Interdisciplinary/Elective
COT00007116	Advanced Presentation Skills - EMEAR	Classroom	04/2001 - Present	15	Hours	15	1.0	Interdisciplinary/Elective
COT00288929	Aligning Work with Strategy	Classroom	08/2017 - Present	24	Hours	24	1.5	Interdisciplinary/Elective
COT00288929	Aligning Work with Strategy	Live Virtual Classroom	08/2017 - Present	15	Hours	15	1.0	Interdisciplinary/Elective
COT00288929	Aligning Work with Strategy	Self-Paced	08/2017 - Present	21	Hours	10.5	0.5	Interdisciplinary/Elective
COT00327255	Applying My Growth Mindset	Live Virtual Classroom	11/2022-Present	2.5	Hours	2.5	Combinable	Interdisciplinary/Elective
COT00289025	Building Effective Teams	Classroom	08/2017-Present	24	Hours	24	1.5	Interdisciplinary/Elective
COT00289025	Building Effective Teams	Live Virtual Classroom	08/2017-Present	15	Hours	15	1.0	Interdisciplinary/Elective
COT00289025	Building Effective Teams	Self-Paced	08/2017-Present	21	Hours	10.5	0.5	Interdisciplinary/Elective
COT00335387	Business Acumen: MBA Essentials - Building a Business	Live Virtual Classroom	09/2023-Present	8	Hours	8	0.5	Interdisciplinary/Elective
COT00103267	Cisco Business Basics - Part 1 Company Fundamentals	Live Virtual Classroom	05/2010 - Present	2.5	Hours	0	0.0	Non-Academic
COT00139844	Cisco Business Basics - Part 2 Products and Services	Live Virtual Classroom	02/2012 - Present	2.5	Hours	0	0.0	Non-Academic

Course Number	Course Title	Delivery Method	Course Year	Duration	Units	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
COT00294301	Cisco Business Basics - Part 3 Product Technologies	Live Virtual Classroom	05/2018 - Present	2.5	Hours	0	0.0	Non-Academic
COT00139864	Cisco Business Basics - Part 4 Cisco's Architectures	Live Virtual Classroom	02/2012 - Present	2.5	Hours	0	0.0	Non-Academic
COT00200168	Cisco Financial Acumen - Part 1: Building Business Acumen	Live Virtual Classroom	09/2014 - Present	4	Hours	4	Combinable	Interdisciplinary/Elective
COT00200167	Cisco Financial Acumen - Part 2: The Financials	Live Virtual Classroom	09/2014 - Present	4	Hours	4	Combinable	Interdisciplinary/Elective
COT00200166	Cisco Financial Acumen - Part 3: Innovation & Competitive Analysis	Live Virtual Classroom	09/2014 - Present	4	Hours	4	Combinable	Interdisciplinary/Elective
COT00102793	Cisco Financial Basics - Building Business Acumen	Live Virtual Classroom	01/2019 - Present	6	Hours	6	Combinable	Interdisciplinary/Elective
COT00186324	Communication Skills Workshop	Classroom	04/2014 - Present	8	Hours	8	0.5	Interdisciplinary/Elective
COT00116813	Creating Clear and Compelling Messages	Live Virtual Classroom	03/2011 - Present	2.5	Hours	2.5	Combinable	Interdisciplinary/Elective
COT00331589	Customer Care Champions	Live Virtual Classroom	11/2022-Present	3.5	Hours	3.5	Combinable	Interdisciplinary/Elective
COT00290226	Delivering Business Value	Classroom	10/2017 - Present	24	Hours	24	1.5	Interdisciplinary/Elective
COT00290226	Delivering Business Value	Live Virtual Classroom	10/2017 - Present	15	Hours	15	1.0	Interdisciplinary/Elective
COT00290226	Delivering Business Value	Self-Paced	10/2017 - Present	21	Hours	10.5	0.5	Interdisciplinary/Elective
COT00290220	Driving and Influencing Change	Classroom	10/2017 - Present	24	Hours	24	1.5	Interdisciplinary/Elective
COT00290220	Driving and Influencing Change	Live Virtual Classroom	10/2017 - Present	15	Hours	15	1.0	Interdisciplinary/Elective
COT00290220	Driving and Influencing Change	Self-Paced	10/2017 - Present	21	Hours	10.5	0.5	Interdisciplinary/Elective
COT00288893	Design Thinking for Results (formerly Innovating in a Complex Environment)	Classroom	08/2017 - Present	24	Hours	24	1.5	Interdisciplinary/Elective
COT00288893	Design Thinking for Results (formerly Innovating in a Complex Environment)	Live Virtual Classroom	08/2017 - Present	15	Hours	15	1.0	Interdisciplinary/Elective
COT00288893	Design Thinking for Results (formerly Innovating in a Complex Environment)	Self-Paced	08/2017 - Present	21	Hours	10.5	0.5	Interdisciplinary/Elective
COT00332914	Effective Business Writing	Live Virtual Classroom	08/2023-Present	6	Hours	6	Combinable	Interdisciplinary/Elective
COT00112146	Effective Communications	Classroom	12/2010 - Present	16	Hours	16	1.0	Interdisciplinary/Elective
COT00112146	Effective Communications	Live Virtual Classroom	12/2010 - Present	6	Hours	6	Combinable	Interdisciplinary/Elective
COT00299934	Developing Your Emotional Intelligence	Classroom	07/2019 - Present	8	Hours	8	0.5	Interdisciplinary/Elective
COT00299934	Developing Your Emotional Intelligence	Live Virtual Classroom	07/2019 - Present	4.5	Hours	4.5	Combinable	Interdisciplinary/Elective
COT00305745	Developing Stress Intelligence	Live Virtual Classroom	05/2020 - Present	2.5	Hours	2.5	Combinable	Interdisciplinary/Elective
COT00332252	Executive Presence in Presentations	Classroom	03/2023-Present	8	Hours	8	0.5	Interdisciplinary/Elective
COT00332116	Financial Basics - Thinking Like a CEO	Live Virtual Classroom	03/2023-Present	4	Hours	4	Combinable	Interdisciplinary/Elective
COT00332231	How to Design and Structure Engaging Presentations	Live Virtual Classroom	04/2023-Present	3	Hours	3	Combinable	Interdisciplinary/Elective
COT00326724	How to Make Virtual Team Meetings Fantastic!	Live Virtual Classroom	11/2022-Present	1.5	Hours	1.5	Combinable	Interdisciplinary/Elective
COT00167037	Learnship Solo Platinum 1:1 Coaching (formerly GlobalEnglish Coach: Virtual 1 on 1 Coaching) 11 sessions per year	Self-Paced	07/2013 - Present	24	Hours	12	0.5	Interdisciplinary/Elective

Course Number	Course Title	Delivery Method	Course Year	Duration	Units	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
COT00167042	Learnship Solo Platinum 1:1 Coaching (formerly GlobalEnglish Coach: Virtual 1-on-1 Coaching) 22 sessions per year	Self-Paced	07/2013 - Present	24	Hours	12	0.5	Interdisciplinary/Elective
COT00167041	Learnship Solo Platinum 1:1 Coaching (formerly GlobalEnglish Coach: Virtual 1-on-1 Coaching) 44 sessions per year	Self-Paced	01/2019 - Present	24	Hours	12	0.5	Interdisciplinary/Elective
COT00297789	Learnship Solo Premium (formerly GlobalEnglish Professional: Web-Based Business English Development Service with Personalized Support & Writing Feedback)	Self-Paced	02/2019 - Present	0	Hours	0	0.0	Non-Academic
COT00167038	Learnship Solo English (formerly GlobalEnglish Standard: Web-Based Business English Development Service)	Self-Paced	02/2019 - Present	0	Hours	0	0.0	Non-Academic
COT00288905	Influencing Without Authority	Classroom	01/2019 - Present	24	Hours	24	1.5	Interdisciplinary/Elective
COT00288905	Influencing Without Authority	Live Virtual Classroom	01/2019 - Present	15	Hours	15	1.0	Interdisciplinary/Elective
COT00288905	Influencing Without Authority	Self-Paced	01/2019 - Present	21	Hours	10.5	0.5	Interdisciplinary/Elective
COT00107252	Instinctive Drives Report	Self-Paced	01/2019 - Present	2	Hours	1	Combinable	Interdisciplinary/Elective
COT00178933	LSS: Oral English over Phone	Live Virtual Classroom	01/2019 - Present	8	Hours	8	0.5	Interdisciplinary/Elective
COT00255626	LSS: 1:1 Virtual English Training: Video with Teachers	Live Virtual Classroom	01/2019 - Present	7.5	Hours	7.5	Combinable	Interdisciplinary/Elective
COT00290225	Making Sense of Complexity	Classroom	10/2017 - Present	24	Hours	24	1.5	Interdisciplinary/Elective
COT00290225	Making Sense of Complexity	Live Virtual Classroom	10/2017 - Present	15	Hours	15	1.0	Interdisciplinary/Elective
COT00290225	Making Sense of Complexity	Self-Paced	10/2017 - Present	21	Hours	10.5	0.5	Interdisciplinary/Elective
COT00290157	Managing Critical Relationships	Classroom	10/2017 - Present	24	Hours	24	1.5	Interdisciplinary/Elective
COT00290157	Managing Critical Relationships	Live Virtual Classroom	10/2017 - Present	15	Hours	15	1.0	Interdisciplinary/Elective
COT00290157	Managing Critical Relationships	Self-Paced	10/2017 - Present	21	Hours	10.5	0.5	Interdisciplinary/Elective
COT00305255	Mastering Virtual Presentations	Live Virtual Classroom	01/2019 - Present	6	Hours	6	Combinable	Interdisciplinary/Elective
COT00198376	Negotiate and Influence Your Way to Success	Classroom	08/2014 - Present	8	Hours	8	0.5	Interdisciplinary/Elective
COT00198376	Negotiate and Influence Your Way to Success	Live Virtual Classroom	08/2014 - Present	3.5	Hours	3.5	Combinable	Interdisciplinary/Elective
COT00329768	PMP Exam Preparation Boot Camp	Live Virtual Classroom	11/2022-Present	40	Hours	40	2.5	Interdisciplinary/Elective
COT00181491	Presentation Skills	Classroom	02/2014 - Present	16	Hours	16	1.0	Interdisciplinary/Elective
COT00268285	Put Your Strengths to Work	Classroom	06/2016 - Present	5	Hours	5	Combinable	Interdisciplinary/Elective
COT00268285	Put Your Strengths to Work	Live Virtual Classroom	06/2016 - Present	4	Hours	4	Combinable	Interdisciplinary/Elective
COT00239085	Seven Habits of Highly Effective People	Classroom	07/2015 - Present	16	Hours	16	1.0	Interdisciplinary/Elective
COT00239085	Seven Habits of Highly Effective People	Live Virtual Classroom	07/2015 - Present	9	Hours	9	0.5	Interdisciplinary/Elective

Course Number	Course Title	Delivery Method	Course Year	Duration	Units	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
COT00280616	Speed of Trust	Classroom	11/2016 - Present	8	Hours	8	0.5	Interdisciplinary/Elective
COT00280616	Speed of Trust	Live Virtual Classroom	11/2016 - Present	4.5	Hours	4.5	Combinable	Interdisciplinary/Elective
COT00329769	Storytelling Workshop	Live Virtual Classroom	11/2022-Present	4	Hours	4	Combinable	Interdisciplinary/Elective
COT00332832	Strategies for Self-Empowerment to Unlock Your Full Potential	Live Virtual Classroom	08/2023-Present	4	Hours	4	Combinable	Interdisciplinary/Elective
COT00332368	Strategic Thinking & Planning Workshop	Live Virtual Classroom	04/2023-Present	5	Hours	5	Combinable	Interdisciplinary/Elective
COT00330514	Time Management - Its Time to Save Time	Live Virtual Classroom	11/2022-Present	3	Hours	3	Combinable	Interdisciplinary/Elective

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