



Transfer Pathway Between Harrisburg Area Community College and University of Phoenix

Associate in Applied Science Degree in Administrative Office Management (Harrisburg Area Community College)

2020-2021 Catalog Year to:

Bachelor of Science in Management v004A (UOPX)

UOPX General Education and Elective Program Requirements

| Bachelor of Science in Management Degree Requirement | Recommended Courses | Institution | Credits Utilized |
|--|---|-------------|------------------|
| Communication Arts (6 credits) [Must Include three (3) credits of College Composition] | ENGL 101 English Composition I* | HACC | 3 |
| | COMM 101 – or – COMM 203* | HACC | 3 |
| Mathematics (6 credits) [Must Include six (6) credits of Quantitative Reasoning or Statistics or higher] | MATH 103 College Algebra** | HACC | 3 |
| | MATH 100 College Mathematics for Business* (Mathematics or Science Elective) | HACC | 3 |
| Science and Technology (6 credits) [Must Include three (3) credits in Physical or Biological Sciences] | BIOL 101 General Biology I** | HACC | 4 |
| | CHEM 100 Principles of Chemistry** | HACC | 2 |
| Humanities (3 credits) | MUS 104 Introduction to World Music* (Humanities & Arts Elective) | HACC | 3 |
| Social Science (3 credits) | Any three (3) credits from the Social & Behavioral Sciences category on the Core Knowledge Area Courses list that does not duplicate* | HACC | 3 |
| Liberal Arts (6 credits) | GEN/201 Foundations for University Success | UOPX | 3 |
| | WEB 102 Web Exploration & Design* | HACC | 3 |
| Interdisciplinary (9 credits) | AOS 101 Document Processing* | HACC | 3 |
| | AOS 110 Microsoft Word* | HACC | 3 |
| | AOS 112 Desktop Publishing* | HACC | 3 |
| Elective (39 credits) | <i>Lower Division Elective Credits Filled by Combined Credits From:</i> | | |
| | BUSI 101 (First-Year Seminar Elective), PE 138 (Wellness), AOS 111, AOS 160, AOS 203, AOS 224, AOS 225, AOS 226, CIS 105, CIS 108, CIS 135, MGMT 204 – or – MGMT 201* | HACC | 32 |
| | MATH 202 Introduction to Statistics (excess), ACCT 201 Intermediate Accounting (excess), CHEM 100 Principles of Chemistry** (excess) | HACC | 3 |
| | Any College-level/Transferable coursework that does not duplicate** | HACC | 4 |

*Course recommended or required to maximize transfer into UOPX based off Associate degree requirements to obtain an Associate in Applied Science Degree in Administrative Office Management from Harrisburg Area Community College.

**Course recommended by UOPX outside of Associate degree requirements to reach transfer credit totals listed on pathway. Students may have other options to satisfy this course requirement at University of Phoenix. Students should consult an advisor at their respective institution if they would like to take courses outside of the recommended sequence.



UOPX Course of Study Requirements

| Bachelor of Science in Management Degree Requirement | Recommended Courses | Institution | Credits |
|--|---|-------------|----------|
| Business Communications+ | <i>ENGL 106 Business Writing*</i> | HACC | 3 |
| Organizational Behavior for Managers | MGT/312 Organizational Behavior for Managers | UOPX | 3 |
| Fundamentals of Human Resource Management | HRM/300 Fundamentals of Human Resource Management | UOPX | 3 |
| Innovative Leadership | LDR/300 Innovative Leadership | UOPX | 3 |
| Ethical and Legal Topics in Business | ETH/321 Ethical and Legal Topics in Business | UOPX | 3 |
| Managing Change in the Workplace | MGT/426 Managing Change in the Workplace | UOPX | 3 |
| Statistics for Decision Making+ | <i>MATH 202 Introduction to Statistics**</i> | HACC | 3 |
| Principles of Accounting I+ | <i>ACCT 201 Intermediate Accounting**</i> | HACC | 3 |
| Principles of Macroeconomics | ECO/372 Principles of Macroeconomics | UOPX | 3 |
| Marketing | MKT/421 Marketing | UOPX | 3 |
| Finance for Decision Making | FIN/419 Finance for Decision Making | UOPX | 3 |
| Strategic Management | MGT/498 Strategic Management | UOPX | 3 |
| Upper division Humanities coursework | Upper division Humanities coursework | UOPX | 3 |
| Upper division Social Science coursework | Upper division Social Science coursework | UOPX | 3 |

Institutional Credit Breakdown

| | |
|--|------------|
| Minimum Credits Required for Associate in Applied Science Degree in Administrative Office Management | 62 Credits |
| Credits Utilized from Associate in Applied Science Degree in Administrative Office Management | 62 Credits |
| Recommended Credits Outside AAS Degree in Administrative Office Management to Maximize Transfer | 22 Credits |

| | |
|---|------------|
| Total Credits Required to Complete Bachelor's Degree | 120 |
| Total Harrisburg Area Community College Applied Credits | 84 |
| Required University of Phoenix Credits (33 Upper Division) | 36 |

+ Identifies lower division courses that can be waived using transfer coursework providing certain conditions are met upon admission to UOPX.

NOTE: This breakdown represents the recommended course sequence a student should pursue in order to transfer into University of Phoenix. This summary is an estimation of credits only based on the current catalog and degree program requirements. Actual credit may vary based on each individual student's submission. Concentrations are reflected on the transcript only. All courses that apply to an associate's degree transfer to the University of Phoenix with the exception of remedial or vocational courses. Courses must have received a grade of C- or higher to transfer.