

## UNIVERSITY OF PHOENIX

### CCMH Clinical Experience students' completion of clinical placement

April 10, 2020

Dear MSC/CCMH Clinical Placement Students,

As we closely monitor the Coronavirus (COVID-19) situation, we want to provide you an update regarding the completion of your clinical placement. We understand that the limitation of hours available at sites impacts students' clinical experience. To continue to provide flexible solutions during this unique time, the college will be adjusting the Clinical Experience requirements for MSC/CCMH students completing their clinical placement courses.

In the meantime, we encourage you to continue to work with your faculty to identify alternative opportunities for satisfying your program requirements.

Students who are unable to meet the minimum hours may be eligible for an In-progress (IP) grade allowing them additional time (determined in consultation with the faculty member) to satisfy their hours.

- Students who are deficient less than 50 hours in a Practicum course will be allowed to progress into their Internship courses with an IP grade but will not be able to accrue Internship hours until their Practicum requirements have been satisfied. Students will be required to complete the Course Excess/Deficiency Request Form and have it approved by their faculty member. This form will be submitted to the Internship faculty member.
- Students who are deficient more than 50 hours in Practicum will not be allowed to progress into an Internship course. These students would receive an IP grade and will need to work with their Academic Counselors to request a Leave of Absence.
- Students who are deficient hours in internship courses will be allowed to progress into their next Internship course, assuming they have completed Course Excess/Deficiency Request Form and had it approved by their faculty member. This will be required to be submitted to the following Internship Faculty member.
- Students deficient hours in their final internship course may be eligible for an In-progress (IP) grade allowing them additional time (determined in consultation with the faculty member) to satisfy their hours.

We are working diligently to do all that we can to help our students fulfill all programmatic requirements regarding clinical placement hours given the ever-changing circumstances.

To stay up to date on the latest news from the University regarding COVID-19, please visit our [microsite](#).

Be safe.

Sincerely,

Christina Neider, Ed.D.  
USAF Veteran  
Dean, College of Social and Behavioral Sciences