

Associate of Arts with a concentration in Business Fundamentals



Approx. program length:

2 years

Credits:

60

Cost per credit:

\$398

[Tuition Guarantee](#)

Format:

Online

Master the basics of business

Want to get your foot in the door in the business world? An Associate of Arts with a concentration in Business Fundamentals can help you develop a solid foundation in business principles. Designed to fit into the lives of busy working adults, this degree program can be completed in short, manageable, 5-week courses.

In this Associate of Arts program, you'll learn about:

- Management theory and practice
- Information systems
- Financial accounting
- Managerial communications
- Globalization

What sets us apart?

When you choose our Associate of Arts with a concentration in Business Fundamentals, you can:

Trust our accreditation

The Associate of Arts with a concentration in Business Fundamentals is evaluated regularly by the ACBSP, ensuring the quality of your education.

Learn on your schedule

Designed to fit into the lives of busy working adults, this degree program can be completed in short, manageable, 5-week courses.

Finish your degree faster

Transfer eligible college credits or apply to have relevant work or military experience evaluated for potential credit.

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Projected job growth:

10%

According to [Bureau of Labor Statistics](#)

Job opportunities

According to the Bureau of Labor Statistics, the job growth for administrative services managers is projected to be 10 percent between 2016 and 2026. An Associate of Arts with a concentration in Business Fundamentals degree can help lay an educational foundation to prepare you to be an:

- Administrative manager
- Office manager

Networking opportunities

Access powerful networking tools through our PhoenixLink™ career services platform. Take advantage of personal career coaching. Search and apply for jobs, or make your resumé visible to employers. And connect with employers and alumni through career fairs and mixers. It's all about connections. And we help you make them.

Learning outcomes

Along with the knowledge and skills related to the University Learning Goals, students who graduate from the School of Business should gain program-specific knowledge, skills and abilities. Each college or school creates a set of Program Student Learning Outcomes (PSLOs) to describe the knowledge, skills or attitudes students will possess upon completion of the program of study. By the time you complete your MBA, you should be able to perform these [learning outcomes](#).

Program accreditation

Our Associate of Arts with a concentration in Business Fundamentals degree has been reaffirmed for accreditation until 2027 by the Accreditation Council for Business Schools and Programs (ACBSP), ensuring the quality of your education.

What does that mean in real life? [ACBSP-accredited](#) business programs are committed to quality standards. The quality of the program is continuously benchmarked against specific criteria that prepare students for their industry of choice. Accreditation occurs on a 10-year cycle with regular quality reviews.

View the [completion and first-year persistence rates](#) for all ACBSP-accredited business and accounting programs.

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Course length:

5 weeks

Total credits required:

60

Max. number of transfer credits:

45

Requirements and prerequisites

You'll need 60 credits to complete this program. These may be earned through a combination of required and elective courses. Required courses may vary based on previous experience, training or transferable credits. [View general requirements](#)

Transfer credits

Earn your degree faster. [Transfer eligible college credits](#) or apply to [have relevant experience evaluated](#) for potential college credit. Contact an enrollment representative at 844.YES.UOPX for more information.

Core courses

- BUS211: Foundations Of Business
- ACC290: Principles Of Accounting I
- COM295: Business Communications
- ACC291: Principles Of Accounting II
- QNT275: Statistics For Decision Making
- BIS221: Introduction To Computer Applications And Systems