

Bachelor of Science in Public Administration Degree



Approx. program length:

4 years

Credits:

120

Cost per credit:

\$398

[Tuition Guarantee](#)

Format:

Online

Bachelor of Science in Public Administration Degree

Gain an understanding of public policy and how it's implemented in government, nonprofit or public institutions. Our Bachelor of Science in Public Administration degree prepares you for roles in both the public and private sectors and covers everything from civil leadership, business and governmental law to finance and budgeting. Courses are just five weeks long, so they fit into your busy life.

You'll learn how to:

- Use organizational management and behavioral theories
- Apply human capital theories and concepts in the administration of diverse public service organizations
- Employ finance and accounting theories and generally accepted accounting principles
- Explain how federal, state, and local policies affect public administration
- Practice the values and ethical principles of administration
- Collaborate with diverse groups of stakeholders to solve problems and address societal needs
- Conduct quantitative and qualitative analyses in the administration of diverse public service organizations

Projected job growth:

7%

According to [Bureau of Labor Statistics](#)

What can you do with a bachelor's in Public Administration?

A BSPA can prepare you to be a:

- Operations manager
- Program manager
- Regulatory affairs manager

According to the [Bureau of Labor Statistics](#), job growth for management occupations is projected to be faster than average between 2018 and 2028.

BLS projections are not specific to University of Phoenix students or graduates.

Institutional accreditation

University of Phoenix is accredited by the Higher Learning Commission (HLC), hlcommission.org. Since 1978, University of Phoenix has been continually accredited by the Higher Learning Commission and its predecessor.

Total credits required:

120

Requirements and prerequisites

You'll need 120 credits to complete this bachelor of public administration. Your course schedule may vary based on transferable credits or credits earned through the University's Prior Learning Assessment.

20 Core Courses

Here's where you'll pick up your program-specific knowledge. By the time you finish these courses, you should have the confidence and skills needed in a public administration environment.

- BPA/200: PUBLIC SECTOR COMMUNICATIONS
- BPA/201: FOUNDATIONS OF PUBLIC ADMINISTRATION
- BPA/211: FOUNDATIONS OF FEDERAL, STATE, AND LOCAL GOVERNMENT
- BPA/221: CRITICAL THINKING AND DECISION MAKING IN THE PUBLIC SECTOR
- BPA/300: POLITICS AND CITIZENSHIP: THE PUBLIC POLICY ENVIRONMENT
- BPA/311: PRINCIPLES OF GOVERNMENTAL ACCOUNTING
- BPA/321: PERSONNEL MANAGEMENT
- BPA/331: FINANCIAL MANAGEMENT FOR NON-PROFIT ORGANIZATIONS
- BPA/341: PUBLIC PROGRAMS: IMPLEMENT AND EVALUATE IN A DYNAMIC SETTING
- BPA/351: RESEARCH IN PUBLIC ADMINISTRATION
- BPA/361: GRANT WRITING
- BPA/371: INTERGOVERNMENTAL RELATIONS
- BPA/381: PUBLIC ADMINISTRATION POLICY, LEGAL ISSUES, LAW & ETHICS
- BPA/410: GOVERNMENT AND NON-PROFIT ACCOUNTING
- BPA/411: PUBLIC FINANCE: SOURCES, MANAGEMENT, AND REPORTS
- BPA/421: ORGANIZATIONAL BEHAVIOR AND ETHICAL RESPONSIBILITY
- BPA/431: LEADERSHIP IN THE PUBLIC SECTOR
- BPA/441: URBAN AND REGIONAL PLANNING
- BPA/451: CAPITAL IMPROVEMENT PLANNING & MANAGEMENT
- BPA/461: CONTEMPORARY ISSUES IN PUBLIC ADMINISTRATION

18 General education courses

These courses lay the foundation for all our degree programs. Because communication, math and writing skills aren't just universally applicable in this field — they're useful in daily life.

- GEN/201: FOUNDATIONS FOR UNIVERSITY SUCCESS
- PSY/110: PSYCHOLOGY OF LEARNING
- ENG/100: CRITICAL READING AND COMPOSITION
- HUM/115: CRITICAL THINKING IN EVERYDAY LIFE
- FP/100T: EVERYDAY ECONOMICS AND FINANCES
- ENG/200: RHETORIC AND RESEARCH
- SOC/110: TEAMWORK, COLLABORATION, AND CONFLICT RESOLUTION
- SCI/220T: HUMAN NUTRITION
- HUM/186: MEDIA INFLUENCES ON AMERICAN CULTURE
- SCI/256: PEOPLE, SCIENCE AND THE ENVIRONMENT
- CJS/201: INTRODUCTION TO CRIMINAL JUSTICE
- SOC/100: INTRODUCTION TO SOCIOLOGY
- REL/134: WORLD RELIGIOUS TRADITIONS II
- POL/115: AMERICAN NATIONAL GOVERNMENT
- COMM/110: INTRODUCTION TO ORAL COMMUNICATION
- SOC/262: CONTEMPORARY AMERICAN SOCIETY
- ENG/340: CREATIVE WRITING
- MTH/215T: QUANTITATIVE REASONING I
- MTH/216T: QUANTITATIVE REASONING II

2 Electives

Elective courses allow you to learn about topics you're interested in. That means you'll have a degree that's unique to you and your education goals.

- MGT/230: MANAGEMENT THEORY AND PRACTICE
- ETH/316: ETHICS AND SOCIAL RESPONSIBILITY

Schedule

Your academic counselor will help schedule your courses for a Bachelor of Science in Public Administration.

What you'll learn

When you earn your bachelor's in public administration online, you'll be equipped with a concrete set of skills you can apply on the job.

[Download learning outcomes](#)

Topics covered in this degree include:

- Public sector communications
- Critical thinking and decision-making in the public sector
- Principles of governmental accounting
- Personnel management

Program Mission Statement

The mission of the Bachelors in Public Administration program is to prepare students for entry into or advancement of an administrative career within federal, state, local, and non-profit public service organizations and communities. The program provides students with knowledge and skills in administrative management, public financing and budgeting, civic leadership, business and governmental law, and risk management congruent with the ethics and values of the public administration profession.