

Approx. program length:

10 months

Credits:

24

Cost per credit:

\$398

[Tuition Guarantee](#)

Format:

Online

Get a foot in the door in the medical profession

Learn the entry-level, technical aspects of medical insurance, billing, coding and claims processing through an undergraduate Medical Records Certificate. Program completion prepares students to sit for the Certified Billing and Coding Specialist (CBCS) exam, a national certification offered through the National Healthcareer Association (NHA).

In this certificate program, you'll study:

- Anatomy and physiology related to terminology and disease diagnosis
- Medical billing and coding
- Medical insurance processes
- Medical claims processing and compliance

You can complete your program online in as little as 10 months by taking just one 5-week course at a time, so you can balance work and life on the path to your certificate. Courses are transferable to our Bachelor of Science in Health Administration degree.

What sets us apart?

When you choose our Medical Records Certificate, you can:

Prepare for certifications

Upon program completion, students are eligible to sit for the Certified Billing and Coding Specialist (CBCS) exam, a national certification offered through the National Healthcareer Association.

Lock in your tuition

With our Tuition Guarantee, we promise you'll keep the same affordable tuition until you graduate from your program. Count on your tuition to be as dependable as your education.

Learn on your schedule

Designed to fit into the lives of busy working adults, our Medical Records Certificate can be completed in as little as 10 months, one 5-week course at a time.

[View gainful employment disclosures for the Medical Records Certificate](#)

Networking opportunities

Access powerful networking tools through our PhoenixLink™ career services platform. Take advantage of personal career coaching. Search and apply for jobs, or make your resumé visible to employers. And connect with employers and alumni through career fairs and mixers. It's all about connections. And we help you make them.

Learning outcomes

Along with the knowledge and skills related to the University Learning Goals, students should gain program-specific knowledge, skills and abilities. Each college or school creates a set of Program Student Learning Outcomes (PSLOs) to describe the knowledge, skills or attitudes students will possess upon completion of the program of study. By the time you complete your Medical Records Certificate, you should be able to perform these [learning outcomes](#).

The goal of accreditation is to ensure that education provided by institutions of higher education meets acceptable levels of quality. Accreditation is your assurance the University meets quality standards.

Institutional accreditation

Regional accreditation is an institution-level accreditation status granted by one of six U.S. regional accrediting bodies. Accreditation by more than one regional accrediting body is not permitted by the U.S. Department of Education.

University of Phoenix is accredited by the Higher Learning Commission (HLC), hlcommission.org. Since 1978, University of Phoenix has been continually accredited by the Higher Learning Commission and its predecessor.

Course length:

5 weeks

Total credits required:

24

Max. number of transfer credits:

6

Requirements and prerequisites

You'll need 24 credits from a set of required courses to complete this certificate program. Required courses may vary based on previous experience, training or transferable credits.

Relevant curriculum

Our Healthcare certificate programs are designed in close collaboration with senior and executive leaders across the healthcare industry to anticipate emerging needs and trends in the health sector. This is just one more way a University of Phoenix® Medical Records Certificate can help you develop the skills you'll need in the world of healthcare.

Upon completion of the program, students are eligible to sit for the Certified Billing and Coding Specialist (CBCS) exam, a national certification offered through the National Healthcareer Association (NHA).

Core courses

- HCR203: Medical Claims Processing And Compliance
- HCS131: Business Communication Skills For Health Care Professionals
- HCIS140: Fundamentals Of Electronic Health Records
- HCS235: Health Care Delivery In The U. S.
- HCS216: Anatomy And Physiology II
- HCR201: Medical Billing And Coding
- HCS214: Anatomy And Physiology I
- HCR202: Medical Insurance