Medical Records Certificate (Undergraduate)

Learn the entry-level, technical aspects of medical insurance, billing, coding and claims processing in approximately 10 months online. Our Medical Records Certificate prepares you to sit for the Certified Billing and Coding Specialist (CBCS) exam, a national certification offered through the National Healthcareer Association.

Plus, all 24 credits from the Medical Records Certificate apply to our BSHA program, shaving 9 months off the time to completion.

Top skills learned in this program:

- Claims Submission
- Insurance Verification
- Medical Billing And Coding
- Regulatory Requirements
Institutional accreditation

University of Phoenix is accredited by the Higher Learning Commission (HLC), [hlcommission.org](http://hlcommission.org). Since 1978, University of Phoenix has been continually accredited by the Higher Learning Commission.
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Total credits required: 24

Requirements and prerequisites

You’ll need 24 credits to complete this online Medical Records Certificate.

8 Core courses

Learn more about the courses you’ll take in the Medical Records Certificate program.

- HCS/131T: Business Communication Skills for Health Care Professionals
- HCS/235T: Health Care Delivery in the U. S.
- HCIS/140T: Fundamentals of Electronic Health Records
- HCS/214: Anatomy and Physiology I
- HCS/216: Anatomy and Physiology II
- HCR/202: Medical Insurance
- HCR/201: Medical Billing and Coding
- HCR/203: Medical Claims Processing and Compliance

Attend class whenever it fits your life, day or night because our online classroom is available 24/7/365. Your academic counselor will help schedule your courses for the online Medical Records Certificate.

When you earn your online Medical Records Certificate, you’ll be equipped with a concrete set of skills you can apply on the job.

You’ll learn how to:

- Translate medical billing codes and terminology to support claim reimbursement.
- Summarize insurance verification processes for medical reimbursement.
- Create a basic medical claim for reimbursement.
- Explain compliance requirements as it relates to health care information.

*While widely available, not all programs are available to residents of all states. Please check with a University Enrollment Representative.*

*Bureau of Labor Statistics (BLS) projections are not specific to University of Phoenix students or graduates.*