

Request for Official Transcript



Delivery Methods

Please send one (1) Official Academic Transcript to University of Phoenix via Mail, EDI, or Secure PDF.

If Mailing: Transcript Evaluation Department

University of Phoenix

P.O. Box 60130

Phoenix, AZ 85082-0130

If sending via email: uscetrans@phoenix.edu

Full Name: _____ IRN: _____

Previous Name: _____

SSN: _____ Date of Birth: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Institution/Campus: _____

Attention: _____

Address: _____

City: _____ State: _____ Zip: _____

Country: _____ Fee: _____

Attended From: _____ Attended To: _____ Student ID: _____

Degree: _____ Credits: _____

Notes:

Student Signature: _____

Transcript Request Denial Notice: For External Office Use Only

If unable to process, please complete applicable fields below and fax to: 480-366-7507

DO NOT SEND OFFICIAL TRANSCRIPTS TO THIS FAX LINE

No record found for this student

Student has an official hold on record; transcripts cannot be released at this time

Other: _____

Signature of Institution/Stamp/Date: _____